

**Questions and Answers**  
**RFP No. 2019-07**  
**Posted February 14, 2019**

Q: Can the requirement in Section 12.1 of the RFP for Pollution Liability Insurance be waived for a Financial Advisor?

A: Yes.

Q: Is the 10 page limit inclusive of the cover letter and the cost proposal or are these 2 items outside the 10 page limit?

A: The cover letter should be within the 10 page limit for the Statement of Qualifications. The cost proposal is separate from the Statement of Qualifications.

Q: Is 10 pages the limit for the entire technical response, or can Section 4 (Scope of Services) be discussed separately without falling under the 10 page limit for Qualifications?

A: The scope of services can be a separate document.

Q: Can you provide more detail on what would be required for Official Statement Preparation? Can you expand on what our role would be in collecting, researching, developing, and compiling data as well as preparing the Official Statement?

A: We will provide the most recent financial and economic and development information. We require the bond advisor to update and compile the complete Official Statement with all the necessary and relevant information relating to the City and the serial bonds and bond anticipation notes.

Q: Can you expand on "assisting with the establishment of the Securities accounts?" We are routinely involved in drafting the closing memo, but just want to clarify what the City needs with regards to establishing the Securities accounts.

A: We require the preparation of the closing memo, bond bid summary sheet and debt service schedule.