



**CITY OF ALBANY**  
**MEETING ACCOMODATION NOTICE**  
**UNDER THE AMERICANS WITH DISABILITIES ACT**

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), this notice states to the public that all meetings subject to the "Open Meeting Law" held by the City of Albany are required to be accessible for persons with disabilities.

Accommodations are available upon request to any person with a disability who requires alternately formatted materials, auxiliary aid, or other accommodations to ensure effective communication or barrier-free access to attend meetings of City departments or programs. The City of Albany will not place a surcharge on individuals or on any group of individuals with disabilities to cover the cost of providing auxiliary aids and services.

Requests for accommodations, including an auxiliary aid or service or barrier-free access to attend or participate in a meeting held by of the City of Albany may be sent to the ADA Coordinator preferably two weeks before the meeting and no later than 48 hours beforehand. Requests later than 48 hours, will be accommodated to the extent possible.

Adriana Le Blan, Esq.  
*Assistant Corporation Counsel*  
*ADA Coordinator*  
Department of Law  
City Hall, Room 106  
24 Eagle Street  
Albany, New York 12207  
(518) 434-5050

Complaints that a City of Albany meeting, service, program or activity is not accessible to persons with disabilities should be directed to the ADA Coordinator listed above for information about the City of Albany's Grievance Procedure under the Americans with Disabilities Act.