Housing Affordability Task Force  
August 2, 2016 Meeting  
255 Orange St  
Albany, NY 12210

Attendees: Nelia Quezada, Konstandin (Dino) Kacani, Lillian Moy, Kory Hogan, Erin Reale, Alicia Borns, Robert Magee, Donna Maylath, & Sarah Reginelli

Next Meeting: TBD, 200 Henry Johnson Blvd, Albany, NY 12210

To Do List for Next Meeting:

1. Surveys
   a. Dino & Rob will put landlord survey into online format.
   b. Nelia & Lillian will revise the tenant survey.

2. Public Forum
   a. Rob will reserve a room for second public forum at Albany Public Library Washington Ave Branch for November 17 from 5:30PM to 7:30PM
   b. Nelia will revise the flier based on the group’s suggestions.

Minutes

Surveys

- Tenant Survey –
  o The segment regarding the tenant training will include a description of what the training involves.
  o The income question will be converted into a multiple choice question similar to that on the response card included with Sarah’s workshop format so as to garner more responses.
  o The question about whether the tenant’s landlord is AHA or other will be changed to a question asking if the tenant receives a subsidy with a list of choices similar to the question on the landlord survey.
  o The questions concerning tenant history will be clarified to ask about tenants in Albany.
  o The questions regarding move in costs will be changed to one open question asking what the tenant had to pay to move into their current apartment.

- Landlord Survey
The landlord survey was accepted and will be entered into survey monkey or another online platform designed to be easy to use.

**Public Forum Planning**

- The new date and location for the first forum is September 22, 2016 from 5:30PM to 7:30PM at the Howe Library at 105 Schuyler St, Albany, NY 12202.

- The room at the Howe Library holds 50 people and so we’ll also schedule and begin promoting the second forum to be held at the Albany Public Library Washington Ave Branch on November 17, 2016 (availability permitting)

- There are tables available at the library that can seat between 5 and 10 people.

- Sarah reviewed the forum format discussed at the June 9, 2016 meeting and it was adopted by the task force as a way to allow as much, quality participation as possible.

**Public Forum Promotion**

- It was decided that the forum should be billed as a “workshop”.

- The task force members will post about the forum at their various offices and distribute them to their various mailing lists, facebook pages, etc.

- The flier will be changed to include a reference to the City of Albany Affordable Housing Task Force and to include the City of Albany Logo.