City of Albany
Department of Recreation
Facility Use Permit
Plumeri Sports Complex at Hoffman Park

Office Use Only

Date Issued ___________________
Permit # ___________________
Fee $ ____________________

Permittee: _____________________________________________________________ (Print name and title)
Facility: _____________________________________________________________

Use: Softball ☐ Baseball ☐ Soccer ☐ Football ☐ Rugby ☐ Other __________________________

Date: ___________ From _________ am/pm To _________ am/pm

If date/time requested above is unavailable, alternate date(s)/time(s) requested:
Date: ___________ From _________ am/pm To _________ am/pm
Date: ___________ From _________ am/pm To _________ am/pm

IN CONSIDERATION for GRANTING A PERMIT for the use of the above named Recreation Facility, the permittee, herein named, hereby agrees to and does indemnify and save harmless the City of Albany and the Department of Recreation of said City of Albany, of and from any loss, damage or injury incurred by reason of any injury to a person or property sustained by said permittee, any guest, attendant or user of said facility on the date(s) for which said permit is granted. This permit is granted under the conditions that the rules and regulations of the Department of Recreation are adhered to and is subject to revocation at any time on written demand of the Department of Recreation.

Permittee shall maintain adequate insurance approved by the City of Albany, naming the City of Albany as additional insured on a primary and non-contributing basis with respect to the use permitted herein. Permittee shall pay the required facility use fee within 24 hours of approval of this permit by the Department of Recreation.

Permittee ______________________ Phone#: Day________ Night________ Date________________

(Signature of authorized agent)

Permittee Address ________________________________________________________________

City Agent_________________________ Title_________________________ Date________________

*Return Completed Form to Department of Recreation, 7 Hoffman Ave., Albany, NY, 12209*