Meeting called by: Joseph Igoe, Chair
Date: 6-26-18  Time: 5:30PM

Invitees/Speakers
Robert Magee
Sam Wells

Committee Members
Present: Igoe, Chair ☒ O’Brien ☒ Applyrs ☒ Anane ☒ Farrell ☐

Council Members
Present: Alfredo Balarin and Judy Doesschate

Minutes

Agenda Item:
Chair convened the meeting stating members present and agenda item

Points of Discussion:
The following changes were made to 133-78-3

- Under section G, ordinance 30.51.18 will offer three options for the amnesty program. Building Dept. will have discretion when to start (they have 1yr ½ to start the program.
  - 1) Offer a one-time six-month amnesty to vacant building owners. This is the right application for an owner who has no code violation and purchased a vacant property within the first year.
  - 2) If you register within the two months of the amnesty period, the Chief Building Official (CBO) can make discretion on your vacant registry fee. This gives the CBO flexibility and determination on a case by case basis.
  - 3) The amnesty program will start six months after the date this ordinance becomes effective.
- Parking amnesty program has been successful
- Under section 3, the language was changed to account for registrants who will be entitled to a fee exemption
- Instruction to Robert Magee to make the following bill drafting provisions:
  - Convert months into days
  - Add language to provide notifications to Common Council regarding the start date of the amnesty period
  - Penalty and quarterly reports should be in the last section
  - Make sure memo is still applicable due to changes that are made to the ordinance
  - In fee schedule section, replace 7+ with 7 or greater
  - Start correction on the original ordinances to make sure we are making changes to the correct section of the law
  - Look over at discretion language in the legislation

The following changes were made to 133-78-4
  - Tie up languages in Section C
Allow the CBO delegate inspection
Correct typo in Section 2
Languages were added to determine what kind of non-profit can qualify for exemption

- Under 133-78.5, the inspection section was removed as it a duplicate of 133-78.
- Possibly extending the 90 days to six months or removing date for vacant building wait period will weaken the legislation.
- Owners do not have to remove their property from Vacant Building Registry. It will be removed automatically after a year.
- Owners of vacant properties have to register yearly.
- Inspection of property is only needed for property requesting an exemption.

Committee scheduled next the Law, Building and Code Enforcement meeting July 23 at 5:30 PM to continue to review Ordinance, 30.51.18.

Council Member Igoe made a motion to adjourn the meeting, which was seconded by Council Member Farrell. The motion passed unanimously.