ALBANY WATER BOARD
MINUTES OF REGULAR MEETING
May 29, 2015

A regular meeting of the Albany Water Board was officially convened at 9:30 AM, local time, in the Conference Room at the Albany Water Board, 10 North Enterprise Drive, Albany, New York Friday, May 29, 2015.

PRESENT: William Clay, Treasurer; Leo Dean, Secretary; Daniel Ranellone

EXCUSED: David McGuire, Chairman

STAFF PRESENT: Joseph E. Coffey, Jr. PE, Commissioner, AWB; William Simcoe, P.E., Deputy Commissioner; Christopher Quirk, Chief Fiscal Officer, AWB; Michael Ruede, Operations Manager; Elizabeth Romand, Confidential Assistant

BOARD ADVISORS PRESENT: Anne Letterio, Assistant Corporation Counsel; Kevin Hogan, Arcadis (Official Consulting Engineer), Bob Hennes, William Kahn

ALSO PRESENT: Scott Kellogg representing the Radix Ecological Sustainability Center;

Introduction of New Board Member

Commissioner Coffey introduced Dan Ranellone to the Board as a new Board member, and all present were asked to introduce themselves.

Daniel Ranellone has been appointed to serve as a member of the Board for a term expiring December 31, 2016. Mr. Ranellone’s resume is attached. Mr. Ranellone provided a brief summary of his background, and presented his Oath of Office to the Secretary.

Approval of April 24, 2015 Meeting Minutes

Treasurer William Clay introduced the minutes of the April 24, 2015 meeting. With no objection, the reading was dispensed and Treasurer William Clay called for a motion to approve the minutes of said meeting. A motion was made by Mr. Dean, seconded by Mr. Ranellone and passed unanimously.

Resignation of Board Member

Vice Chairman Glenn Viele has resigned his position as a member of the Albany Water Board. The Board will consider filling the position of Vice Chairman at next month’s meeting, along with revised committee assignments.

Public Comment Period

No public comments were made.

Water Bill Review Committee

Met, reviewed, and resolved the following on May 14, 2015:
Mr. John Feng, 6262 Johnston Rd., Albany
RE: 666 State Street
Committee recommends no change.

Mr. Ricardo Fabian, 61 Hollywood Avenue, Albany
RE: 514 First Street and 563 Clinton Avenue
Committee recommends a six month payment plan with removal of all penalties and interest after the balance is paid in full.

Ms. Miriam Mukasa, 359 Whitehall Rd., Albany
RE: 359 Whitehall Rd.
Committee Recommends no change.

Mr. John Corallo, 214 Silverlake Blvd, Carle Place, NY 11514
RE: 465 Hudson Avenue
Committee recommends no change.

The Water Bill Review Committee detailed recommendations are attached.

Presentations

Radix Ecological Sustainability Center, as presented by Scott Kellogg, is interested in forming a partnership with the Albany Water Board. Radix is an urban environmental educational center teaching ecological literacy to inner city youth and residents at large. Radix is interested in connecting to City water for minimal use (this water would be used to water gardens as back-up during drought periods). The AWD and Radix have developed a partnership where Radix will work with AWD to assist us, as part of our MS4 public outreach, communicating and presenting our programs associated with ecological literacy, and teaching sustainable, green practices to residents. In recognition of this value to AWD, we would waive sewer/ water bills. This partnership would ensure that the Water Board is compliant with the MS4 requirements of our permit. A memo detailing this partnership is attached.

ARCADIS Engineering Report: Kevin Hogan provided a summary report of all projects, a Gantt chart showing progress and deadlines. Next month, the information will be presented in digital format for ease of use, understanding. Additionally, the report will relate dollars to projects, showing a schedule of cash drawdowns by the individual bond issue.

Staff Reports

Chief Fiscal Officer Christopher Quirk presented a combined statement of Cash Flows and other combined Financial Information of the Albany Water Board and Albany Municipal Water Finance Authority for the one month period ending April 30, 2015. Actual revenue collections for the month of April 2015 were $2,085,715, an amount 14% lower than the net monthly budget of $2,418,629. This amount is $1,557,068 lower than April 30, 2014. Year-to-date operating expenses (excluding capital and debt service expenses) are approximately $7,375,459 which is $670,613 or 8.3% lower than 2014, and $1,416,759 or 16.1% under adjusted budgeted amounts as of April 30, 2015. Approximately $195,397 in capital project costs was expended through May 30, 2015.
Commissioner Coffey presented a chart of the Department of Water & Water Supply—2015 Key Performance Indicators and Critical Numbers Dashboard as of the end of April, 2015. The Commissioner notes that the KPI Report will be emphasizing and tracking water production and consumption rates. Currently, approximately 2 billion gallons of water each year remains unaccounted for. To address this, our 2016 budget will have employees who will be dedicated to improving our leak detection program.

Additionally, incident reports will be emphasized on the KPI Report, as the department moves forward with the creation of the Safety Excellence Team, whose actions will work to align all of the departments’ work with our Core Value: Safety. The Safety Excellence Team is comprised of employees from all ranks, divisions of the department. These are employees who have exhibited leadership ability and a commitment to safety. The Board will be asked to vote to approve the SET’s new Health & Safety Policy and Health & Safety Pledge, each of which will be the foundation of the department’s safety principles and policies moving forward. Each document is attached.

The Assessor’s Office has notified the Board that because we are renting 35 Erie Blvd to a for-profit entity, there will be a real property tax applied. The first tax bill will arrive in September.

The Orion installation plan continues. The goal is to install 500 Orion Meters per month. We are falling a bit short of this goal as resources have been directed at managing emergencies this winter. However, efforts are being refocused to reach the goal of installing the remaining 5-6 thousand meters by the end of the year.

Deputy Commissioner William Simcoe presented information concerning the Normanskill Stream Gauging Station. We are currently working with Albany County Emergency Management on monitoring water levels on the Normanskill Creek. A gauging station will be set up at the Normanskill Farm, and another will be located upstream at the bridge on New Scotland Ave. over the Normanskill. This will act as an early warning system for potential flooding within the neighborhood.

**Old Business**

As discussed in our April meeting, we are encountering instances of residential encroachment over the City’s sewer lines. Early in the 1900’s buildings had been built over top or very near to existing sewer lines. Recently, we were forced to tear down two homeowners’ garages on Manning Blvd. to access a sewer for an emergency repair. We are currently working with the Law Department to develop a plan to compensate these homeowners, acquiring an easement, and compensating homeowner’s for the easement. In an upcoming Water Board meeting we will vote on the adoption of a settlement agreement.

**New Business/ Resolutions**

Resolution 15-11 (copy attached) to Radix Ecological Sustainability Center, in consideration of MS4 Public Outreach support to Albany Water board to classify the Water/Sewer account as “Active- Not Billed” and waive the water meter fee – passed unanimously.
Resolution 15-12 (copy attached) to designate Christopher Quirk, CFO as the Contracting Officer for Disposal of Public Property, in accordance with the Authorities Budget Office Title 5-A, Sections 28.96 and 28.97 - passed unanimously.

Resolution 15-13 (copy attached) to adopt the Safety and Health Policy for the City of Albany Department of Water & Water Supply – passed unanimously.

Resolution 15-14 (copy attached) to adopt the Employee Safety & Health Pledge for the City of Albany Department of Water and Water Supply – passed unanimously.

Resolution 15-15 (copy attached) to authorize the Chairman of the Albany Water Board to execute Change Order #2 in the amount of $17,353 to the Contract with Trinity Construction for the work at the Pine Bush Pumping Station.

Treasurer William Clay informed all those in attendance that the next meeting of the AWB will be Friday, June 26th at 9:30 a.m. in the AWB Conference Room. **Note; subsequently, the meeting time has been moved to 8:30 AM.**

Being no further business, Treasurer Clay called for a motion to adjourn the meeting. A motion was made by Daniel Ranellone, seconded by Leo Dean, and passed unanimously. The meeting was adjourned at 11:00 a.m.

Recorded by: Elizabeth A. Romand

Approved by: [Signature]

Leo P. Dean, Secretary
State of New York\text{ ss.}

City of Albany, City Clerk's Office

I do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of New York, and that I will faithfully discharge the duties of the \textit{Albany Water Board} according to the best of my ability.

\begin{center}
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Daniel Ranellone \\
Daniel Ranellone
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Sworn to before me this 27\textsuperscript{th} day of May 2015

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Mr. Nala R. Woodard, City Clerk
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\end{center}

\begin{center}
\textsc{Nala R. Woodard} \\
Notary Public, State of New York \\
No. 01WO6389054 \\
Qualified in Albany County \\
Commission Expires September 23, 2017
\end{center}
MEMORANDUM

To: Vice Chairman David R. McGuire
From: Gerald E. Campbell
Date: May 14th, 2015
Re: Water Bill Review Hearing

Pursuant to City Ordinance 19.31.98, the Water Bill Review Committee has reviewed the following cases on May 14th, 2015 and has made the following recommendation(s) for consideration by the Water Board.

John Feng
6262 Johnston Road
Albany, NY 12208
RE: 666 State Street

Mr. John Feng was present at the meeting and explained his protest. The Water Bill Review Committee recommends no change to the current bill.

Ricardo Fabian
61 Hollywood Avenue
Albany, NY 12208
RE: 563 Clinton Avenue & 514 First Street

Mr. Ricardo Fabian was present at the meeting and explained his protest. The Water Bill Review Committee recommends a six-month payment plan with the removal of all penalties and interest after the balance is paid in full.

Miriam Mukasa
359 Whitehall Road
Albany, NY 12208
RE: 359 Whitchall Road

Mrs. Miriam Mukasa was a no call no show to the meeting. The Water Bill Review Committee recommends no change to the current bill.

John Corallo
214 Silverlake Boulevard
Carle Place, NY 11514
RE: 465 Hudson Avenue

Mr. John Corallo was a no call no show to the meeting. The Water Bill Review Committee recommends no change to the current bill.

cc: Commissioner Joseph Coffey
Molly Larsen
Protest
666 State Street
Account: 006861 Route: 312/81
John Feng

Customer is protesting the March bill in the amount of $2,862.24, with a consumption of 53,600 cubic feet. This bill is for the service period of October 1, 2014 to February 3, 2015.

AWD sent out for a re-read due to high consumption, a card was left for owner to contact on March 5, 2015. AWD left a message for the customer to contact us on March 9, 2015. Customer contacted AWD March 26, 2015 and set an appointment for a check, test, and read for April 3, 2015.

The previous six billings for this property had registered zero consumption resulting in minimum bills. This was due to the trace wire being cut at the property. AWD discovered this issue on December 15, 2014 when we had an appointment to check for zero consumption and to install an orion. On that day the meter read 113585 cubic feet. This most recent bill includes the usage from the meter that was not billed the previous six billings.

Results:

Meter read 6159cf
Meter tested 100%
No Leaks
Both hot water tanks look new; also look like they had burst pipes in basement

From December 15 thru February 3 the average daily consumption was 58 cubic feet a day. From February 3 thru March 5 the average daily decreased to 56.66 cubic feet a day. From March 5 thru April 3 the average daily decreased to 51.72 cubic feet a day.

The meter cannot register more than what flows through.

Overview of 05/14/2015 meeting:

Not eligible for Albany Water Board’s Water Bill Modification Policy

No change to current bill
Two units-eight tenants
Burst pipe two years ago around the same time the usage changed to zero consumption
Protest
514 First Street
Account: 011717 Route: 308/144
Ricardo Fabian

Customer is protesting the March bill in the amount of $971.88, with a consumption of 18,200 cubic feet. This bill is for the service period of October 2, 2014 to February 3, 2015.

AWD sent out for a re-read due to high consumption a card was left for owner to contact on March 4, 2015. Customer contacted AWD March 5, 2015 and set an appointment for a check, test, and read for March 9, 2015

Results:

Meter read 62483cf
Unable to test meter - leaks detected
1st floor hot water tank busted, H.O. knows new hot water tank is needed
1st floor toilet okay, 2nd floor toilet gut need to be tighten up
H.O. and property manager know what needs to be fixed

2nd CTR on March 11, 2015 results:

Meter read 63119cf
Unable to test meter - leaks detected
1st floor hot water tank replaced with new one
2nd floor hot water tank starting to leak at the bottom
Outside spigot busted and running water, H.O. shut off at valve but still trickling out
H.O. knows he needs a new hot water tank and valve for spigot

3rd CTR on March 20, 2015 results:

Meter read 63651cf
Meter tested 100%
No leaks

The average daily consumption during the cycle was 146.77 cubic feet a day. From February 3 thru March 4 the average daily increased to 500 cubic feet a day. From March 4 thru March 9 the average daily stayed at 500 cubic feet a day. From March 9 thru March 11 the average daily decreased to 350 cubic feet a day. From March 11 thru March 20 the average daily decreased to 55.5 cubic feet a day.

The meter cannot register more than what flows through.
Overview of 05/14/2015 meeting:

Not eligible for Albany Water Board’s Water Bill Modification Policy

Two units-occupied
Allow for a six month payment plan – removal of penalties upon final payment
Toilet and hot water tank issues have been resolved
Pays promptly
Income property
Protest
563 Clinton Avenue
Account: 012973 Route: 309/176
Ricardo Fabian

Customer is protesting the March bill in the amount of $1,585.98, with a consumption of 29,700 cubic feet. This bill is for the service period of October 2, 2014 to February 3, 2015.

AWD sent out for a re-read due to high consumption a card was left for owner to contact on February 20, 2015. AWD left a message and send a card for the customer to contact us on February 23, 2015. Customer contacted AWD February 25, 2015 and set a an appointment for a check, test, and read for March 2, 2015

Results:
Meter read 51622cf
Unable to test meter - leaks detected
Need to fix small drip after meter copper elbow
Had a pipe break on backside of bldg 2 weeks ago - Owner fixed it new pex and shark bites

2nd CTR on March 9, 2015 results:
Meter read 54218cf
Unable to test meter - leaks detected
1st floor toilet not sealing correctly running slowly
Unable to check 2nd and 3rd floor apartments (tenants not home)
Fixed busted frozen pipes -flooded basement

3rd CTR on March 20, 2015 results:
Meter read 54525cf -leaks have been repaired
No test, maintenance had no keys to apartments and nowhere in the basement to hook up test meter

4th CTR on March 26, 2015 results:
Meter read 54678cf
Meter tested 100%
No leaks

The average daily consumption during the cycle was 239.51 cubic feet a day. From February 3 thru February 20 the average daily increased to 676.46 cubic feet a day. From February 20 thru March 2 the average daily decreased to 30 cubic feet a day. From March 2 thru March 9 the average daily increased to 371.43 cubic feet a day. From March 9 thru March 20 the average daily decreased to 27 cubic feet a day.

The meter cannot register more than what flows through.
Overview of 05/14/2015 meeting:

Not eligible for Albany Water Board's Water Bill Modification Policy

Three units occupied
Allow for a six month payment plan – removal of penalties upon final payment
Tenant contacted owner about low pressure in shower - owner doesn’t enter basement regularly wasn’t aware of burst pipe
Toilet issues have been resolved
Pays promptly
Income property
Protest
359 Whitehall Road
Account: 019809 Route: 201/60
Miriam Mukasa

Customer is protesting the February bill in the amount of $3,091.86, with a consumption of 57,900 cubic feet. This bill is for the service period of September 2, 2014 to January 2, 2015.

AWD sent out for a re-read due to high consumption a card was left for owner to contact on January 9, 2015. AWD sent a card for high use on January 13, 2015—no phone number on file. Tenant Edilio called and scheduled an appointment for a check, test, and read for January 28, 2015. Tenant had reported a running toilet to owner.

Check, test, and read results:

January 28, 2015- tenant cancelled

February 26, 2015- no adult was home-cancelled

February 27, 2015 - no one home-barking dog

March 4, 2015 –
Meter and trace read 129,384cf
No leaks Meter 99% accurate
Currently vacant
Water off at meter
Installed and activated an Orion

The average daily consumption during the cycle was 474.59 cubic feet a day. From January 2 thru January 9 the average daily increased to 685.71 cubic feet a day. From January 9 thru February 27 the average daily decreased to 540 cubic feet a day.

The meter cannot register more than what flows through.

Overview of 05/14/2015 meeting:

Not eligible for Albany Water Board’s Water Bill Modification Policy

No change to current bill
Customer was a no show to hearing
Protest
465 Hudson Avenue
Account: 016331 Route: 313/109
J & J Investment Properties LLC

Customer is protesting the March bill in the amount of $843.72, with a consumption of 15,800 cubic feet. This bill is for the service period of October 2, 2014 to February 3, 2015.

AWD sent out for a re-read due to high consumption a card was left for owner to contact on March 5, 2015. AWD contacted the customer on March 6, 2015. Jay stated that this property was two units, has issues with this property and the water being so high. Will call back to schedule a check, test, and read. Owner called back March 18, 2015 to set up appointment for March 19, 2015.

Results:

Orion read 120112cf
Customer was a no show

2nd CTR on March 24, 2015 results:

Meter read 120365cf in the morning
Meter read 120381cf in the afternoon
No Leaks
Meter tested 100%
Toilet repaired

The average daily consumption during the cycle was 127.41 cubic feet a day. From February 3 thru March 5 the average daily increased to 157.14 cubic feet a day. From March 5 thru March 19 the average daily decreased to 107.14 cubic feet a day. From March 19 thru March 24 the average daily decreased to 40 cubic feet a day. From March 24 thru April 8 the average daily increased to 100 cubic feet a day.

The meter cannot register more than what flows through.

Overview of 05/14/2015 meeting:

Not eligible for Albany Water Board’s Water Bill Modification Policy

No change to current bill
Customer was a no show to hearing
MEMORANDUM

FROM: Maryella Davenport, Junior Engineer
TO: Joseph E. Coffey, Jr., P.E., Commissioner
RE: Radix Center
DATE: 5/6/15

Commissioner,

Please note that since September of 2011, over 2000 people have visited the Radix Center through organized workshops, class trips, open houses, and casual drop-ins. Classes from the Albany Montessori Magnet School, the Albany Free School, Woodland Hill Montessori School, Albany County Opportunity Inc. and Olivia Rorie Head Start have attended workshops at the Radix Center, as well as youth groups from the Albany Howe Library, 15Love, Youth Organics, Troy Produce Project, Living Resources, and the Siena College High School Scholars Program. Numerous college students have also attended workshops at the Radix Center, including student groups and classes from Skidmore College, Rensselaer Polytechnic Institute, the College of Saint Rose, Bloomfield College, the State University of New York at Albany, the College at Oneonta (SUNY), and the College at New Paltz (SUNY).

As you can see the Radix Center provides an abundance of education and outreach on the topics of environmental sustainability and water quality. Nancy Heinzen and I will be working with Scott to utilize getting to know the Stream Next Door program components and other publications available through the Stormwater Coalition of Albany County and the City’s MS4 program. This will assist the City of Albany to meet the permit requirements of the MS4 program under MCM 1-5 and has been reflected in the City of Albany’s Stormwater Management Program Plan Version 3, 2015 Measurable Goals 1 & 2. In light of this I believe the Radix Center is providing services to the Department of Water & Water Supply greater than the current value of the facilities water bill.

If you have any questions, please feel free to contact me.
Albany Water Board  
ARCADIS Engineering Report  
Date: May 29, 2015

Water/Sewer Projects:
- Elberon Place – CHA has started design.
- Feura Bush WTP Masonry and Roof Project (Roof and Steps) – Ganem is contractor, construction will start soon.
- Long Term Control Plan Schedule
  - Intermunicipal Agreements executed
  - Quail Street Green Infrastructure Project construction starting soon, August Bohl is the contractor
  - Asset Management program starting soon
- OGS Averill Harriman study – Has not started yet.
- Implementation of the Post-Construction Monitoring Program
- Coeymans Hollow VFC project – Construction is ongoing

Upcoming LTCP Projects/Dates
- Marietta Place Stormwater Storage Facility – Project scoping should begin soon
- Asset Management Program, Start Date – 4/1/2015
- Performance of a Codes and Local Law Review, Start Date - 8/1/2015
- Green Infrastructure Banking System Feasibility Assessment, Start Date – 8/1/2015
- Green Infrastructure Technical Design Guidance, Start Date – 8/1/2015
- Big “C” Control Facility – Preliminary Design Report, 8/1/2015
- Sewer System Operation, Maintenance, and Inspection Plan, Due 12/2015

ARCADIS Projects
- Five-Year Capital Improvement Plan – Submitted a proposal for the for the inspection of facilities and above ground assets and to develop the 5-year Capital Improvement Program.
- Long Term Control Plan Schedule of Compliance – Data entered into Microsoft Project and Excel to monitor deadlines and costs. Updating final costs and completion dates.
MEMORANDUM

TO: Members of the Albany Water Board and Members of the Albany Municipal Water Finance Authority

FROM: Chris Quirk, Chief Fiscal Officer


DATE: MAY 29, 2015

The following is a discussion of certain highlights and other significant operating matters:

*Water/Sewer Revenue*  Annual Budget - $34,700,000; Annual Budget Net of Rollover

Actual revenue collections for the month of April 2015 were $2,085,715 an amount 14% lower than net monthly budget of $2,418,629. This amount is $1,557,068 lower than April 30, 2014.

*Investment Income*  Annual Budget - $150,000  PAGE 2

As of April 30, 2015, year-to-date investment income was $16,210 compared to investment income of $4,599 as of April 30, 2014.

*Operating Expenses*  Annual Budget - $26,196,000  PAGE 3

Year-to-date operating expenses (excluding capital and debt service expenses) are approximately $7,375,459 which is $670,613 or 8.3% lower than 2014, and $1,416,759 or 16.1% under adjusted budgeted amounts as of April 30, 2015.

The personnel services category is 21.1% under budget. Overtime expense is 13.9% over budget.

*Capital Project Costs*  Annual Budget - $3,000,000  PAGE 4

Approximately $195,397 in capital project costs was expended through April 30, 2015.

*Cash Flow after Cap Ex and Deb Service* - $1,434,588 thru April 30, 2015

*Due from the City Of Albany* - $9,792,176 at April 30, 2015
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<td>OTHER FINANCIAL INFORMATION</td>
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<td>Schedule of Revenues</td>
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<td>Schedule of Operating Expenses</td>
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<td>Schedule of Capital Project Costs</td>
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<td>Schedule of Overtime and Due From City</td>
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<tr>
<th></th>
<th>One Month Period Ended April 30</th>
<th>Variance</th>
<th>Percent Variance</th>
<th>Year-To-Date Periods Ended [April 30]</th>
<th>Variance</th>
<th>Percent Variance</th>
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<tr>
<td></td>
<td>2015</td>
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<td>Revenues</td>
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<td>Water/sewer revenue</td>
<td>$2,085,715</td>
<td>$3,642,783</td>
<td>($1,557,068)</td>
<td>-42.7%</td>
<td>$11,276,864</td>
<td>$11,302,729</td>
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<td>Investment income</td>
<td>4,378</td>
<td>830</td>
<td>3,548</td>
<td>427.5%</td>
<td>16,210</td>
<td>4,599</td>
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<td>Total revenues</td>
<td>2,090,093</td>
<td>3,643,613</td>
<td>(1,553,520)</td>
<td>-42.6%</td>
<td>11,293,074</td>
<td>11,307,328</td>
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<td>Operating expenses</td>
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<td>Operation/maintenance costs</td>
<td>950,646</td>
<td>4,213,793</td>
<td>(3,263,147)</td>
<td>-77.4%</td>
<td>7,375,459</td>
<td>8,046,072</td>
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<td>Board/Authority expenses</td>
<td>4,434</td>
<td>6,179</td>
<td>(1,745)</td>
<td>-28.2%</td>
<td>29,170</td>
<td>27,218</td>
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<td>Total expenses</td>
<td>955,080</td>
<td>4,219,972</td>
<td>(3,264,892)</td>
<td>-77.4%</td>
<td>7,404,629</td>
<td>8,073,290</td>
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<td>Net operating cash flows before debt service and capital project costs</td>
<td>1,135,013</td>
<td>(576,359)</td>
<td>1,711,372</td>
<td>-296.9%</td>
<td>3,888,445</td>
<td>3,234,038</td>
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<td>Debt service costs</td>
<td>(664,620)</td>
<td>(666,080)</td>
<td>1,460</td>
<td>-0.3%</td>
<td>(2,250,460)</td>
<td>(2,036,440)</td>
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<td>Capital project costs</td>
<td>(84,334)</td>
<td>(68,851)</td>
<td>(15,483)</td>
<td>0.0%</td>
<td>(195,397)</td>
<td>(248,717)</td>
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<td>Net cash flow (deficiency)</td>
<td>$486,059</td>
<td>$1,211,290</td>
<td>$1,697,349</td>
<td>140.1%</td>
<td>$1,434,588</td>
<td>$946,881</td>
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Debt Coverage Ratio

172%  159%
ALBANY WATER BOARD
ALBANY MUNICIPAL WATER FINANCE AUTHORITY
SCHEDULE OF REVENUES
April 30, 2015

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<thead>
<tr>
<th></th>
<th>2015 Budget</th>
<th>2015 Actual</th>
<th>Variance (Unfavorable)</th>
<th>Variance %</th>
<th>2014 Budget</th>
<th>2014 Actual</th>
<th>Variance (Unfavorable)</th>
<th>Variance %</th>
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<tr>
<td><strong>Water and sewer revenue</strong></td>
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<tr>
<td>April</td>
<td>$2,418,629</td>
<td>$2,085,715</td>
<td>$(332,914)</td>
<td>-14%</td>
<td>$2,112,417</td>
<td>$3,642,783</td>
<td>$1,530,366</td>
<td>72%</td>
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<td>Year-to-Date</td>
<td>$9,463,105</td>
<td>$11,276,864</td>
<td>$1,813,759</td>
<td>19%</td>
<td>$9,210,137</td>
<td>$11,302,729</td>
<td>$2,092,592</td>
<td>23%</td>
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<tr>
<td><strong>Investment income</strong></td>
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<tr>
<td>April</td>
<td>$12,500</td>
<td>$4,378</td>
<td>$(8,122)</td>
<td>-65%</td>
<td>$12,500</td>
<td>$830</td>
<td>$(11,670)</td>
<td>-93%</td>
</tr>
<tr>
<td>Year-to-Date</td>
<td>$50,000</td>
<td>$16,210</td>
<td>$(33,790)</td>
<td>-68%</td>
<td>$12,500</td>
<td>$4,599</td>
<td>$(7,901)</td>
<td>-63%</td>
</tr>
<tr>
<td><strong>Additional Cash Receipts</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Meter Recovery Fees</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>April</td>
<td></td>
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</tr>
<tr>
<td>Year-to-Date</td>
<td></td>
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<tr>
<td><strong>Sales of Scrap</strong></td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>April</td>
<td>$</td>
<td>-</td>
<td>$1,283</td>
<td></td>
<td>$12,500</td>
<td>$830</td>
<td>$(11,670)</td>
<td>-93%</td>
</tr>
<tr>
<td>Year-to-Date</td>
<td>$</td>
<td>-</td>
<td>$7,499</td>
<td></td>
<td>$12,500</td>
<td>$4,599</td>
<td>$(7,901)</td>
<td>-63%</td>
</tr>
<tr>
<td><strong>Insurance Recoveries</strong></td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>April</td>
<td>$</td>
<td>-</td>
<td>$</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year-to-Date</td>
<td>$</td>
<td>-</td>
<td>$</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Miscellaneous Income</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>April</td>
<td>$</td>
<td>-</td>
<td>$16,870</td>
<td></td>
<td>$12,500</td>
<td>$830</td>
<td>$(11,670)</td>
<td>-93%</td>
</tr>
<tr>
<td>Year-to-Date</td>
<td>$</td>
<td>-</td>
<td>$23,620</td>
<td></td>
<td>$12,500</td>
<td>$4,599</td>
<td>$(7,901)</td>
<td>-63%</td>
</tr>
</tbody>
</table>

Note: The revenue budgets reflect forecasted revenue collections of $34,700,000 and $33,500,000 for 2015 and 2014, respectively.
# ALBANY WATER BOARD

## ALBANY MUNICIPAL WATER AUTHORITY

### SCHEDULE OF OPERATING EXPENSES

April 30, 2015

<table>
<thead>
<tr>
<th>Administration</th>
<th>2015 ANNUAL ADJUSTED BUDGET</th>
<th>ADJUSTED BUDGET</th>
<th>ACTUAL</th>
<th>(OVER)/ UNDER</th>
<th>2014 YTD ACTUAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel services</td>
<td>910,771</td>
<td>$297,752</td>
<td>250,943</td>
<td>$46,809</td>
<td>$245,936</td>
</tr>
<tr>
<td>Equipment</td>
<td>1,000</td>
<td>$261</td>
<td>975</td>
<td>(714)</td>
<td>-</td>
</tr>
<tr>
<td>Contractual and other expenses</td>
<td>178,019</td>
<td>$46,427</td>
<td>57,895</td>
<td>(11,468)</td>
<td>116,291</td>
</tr>
<tr>
<td>Benefits</td>
<td>346,151</td>
<td>$115,384</td>
<td>100,503</td>
<td>14,881</td>
<td>106,642</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>1,435,941</strong></td>
<td><strong>$459,824</strong></td>
<td><strong>410,316</strong></td>
<td><strong>49,508</strong></td>
<td><strong>468,669</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Supply, Power and Pumping</th>
<th>2015 ANNUAL ADJUSTED BUDGET</th>
<th>ADJUSTED BUDGET</th>
<th>ACTUAL</th>
<th>(OVER)/ UNDER</th>
<th>2014 YTD ACTUAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel services</td>
<td>872,825</td>
<td>$283,347</td>
<td>222,010</td>
<td>63,337</td>
<td>266,630</td>
</tr>
<tr>
<td>Equipment</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>0</td>
<td>-</td>
</tr>
<tr>
<td>Contractual and other expenses</td>
<td>112,030</td>
<td>$29,217</td>
<td>12,555</td>
<td>16,662</td>
<td>24,007</td>
</tr>
<tr>
<td>Benefits</td>
<td>305,646</td>
<td>$10,882</td>
<td>70,265</td>
<td>31,617</td>
<td>78,929</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>1,290,501</strong></td>
<td><strong>$416,446</strong></td>
<td><strong>304,830</strong></td>
<td><strong>111,616</strong></td>
<td><strong>368,666</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Purification</th>
<th>2015 ANNUAL ADJUSTED BUDGET</th>
<th>ADJUSTED BUDGET</th>
<th>ACTUAL</th>
<th>(OVER)/ UNDER</th>
<th>2014 YTD ACTUAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel services</td>
<td>1,106,042</td>
<td>$36,591</td>
<td>353,513</td>
<td>8,078</td>
<td>350,797</td>
</tr>
<tr>
<td>Equipment</td>
<td>190,000</td>
<td>$49,552</td>
<td>26,245</td>
<td>23,307</td>
<td>-</td>
</tr>
<tr>
<td>Contractual and other expenses</td>
<td>1,123,178</td>
<td>$292,925</td>
<td>261,647</td>
<td>31,278</td>
<td>260,384</td>
</tr>
<tr>
<td>Benefits</td>
<td>281,837</td>
<td>$93,946</td>
<td>122,448</td>
<td>(28,502)</td>
<td>107,390</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>2,701,057</strong></td>
<td><strong>$798,013</strong></td>
<td><strong>763,853</strong></td>
<td><strong>34,160</strong></td>
<td><strong>718,571</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Transmission/Distribution</th>
<th>2015 ANNUAL ADJUSTED BUDGET</th>
<th>ADJUSTED BUDGET</th>
<th>ACTUAL</th>
<th>(OVER)/ UNDER</th>
<th>2014 YTD ACTUAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel services</td>
<td>2,441,091</td>
<td>$796,049</td>
<td>675,425</td>
<td>122,624</td>
<td>762,567</td>
</tr>
<tr>
<td>Equipment</td>
<td>545,848</td>
<td>$142,357</td>
<td>35,955</td>
<td>106,402</td>
<td>-</td>
</tr>
<tr>
<td>Contractual and other expenses</td>
<td>1,636,097</td>
<td>$426,694</td>
<td>258,372</td>
<td>168,322</td>
<td>680,120</td>
</tr>
<tr>
<td>Benefits</td>
<td>759,548</td>
<td>$253,183</td>
<td>257,050</td>
<td>(3,867)</td>
<td>256,295</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>5,382,584</strong></td>
<td><strong>$1,620,283</strong></td>
<td><strong>1,226,802</strong></td>
<td><strong>393,481</strong></td>
<td><strong>1,698,982</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Sewer Services</th>
<th>2015 ANNUAL ADJUSTED BUDGET</th>
<th>ADJUSTED BUDGET</th>
<th>ACTUAL</th>
<th>(OVER)/ UNDER</th>
<th>2014 YTD ACTUAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel services</td>
<td>577,104</td>
<td>$186,669</td>
<td>230,564</td>
<td>(41,895)</td>
<td>248,058</td>
</tr>
<tr>
<td>Equipment</td>
<td>166,000</td>
<td>$43,293</td>
<td>26,750</td>
<td>16,543</td>
<td>-</td>
</tr>
<tr>
<td>Contractual and other expenses</td>
<td>1,274,710</td>
<td>$332,444</td>
<td>26,179</td>
<td>306,265</td>
<td>247,531</td>
</tr>
<tr>
<td>Benefits</td>
<td>217,330</td>
<td>$72,443</td>
<td>48,914</td>
<td>23,529</td>
<td>72,209</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>2,235,144</strong></td>
<td><strong>$636,849</strong></td>
<td><strong>332,407</strong></td>
<td><strong>304,442</strong></td>
<td><strong>567,879</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Pumping Stations</th>
<th>2015 ANNUAL ADJUSTED BUDGET</th>
<th>ADJUSTED BUDGET</th>
<th>ACTUAL</th>
<th>(OVER)/ UNDER</th>
<th>2014 YTD ACTUAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel services</td>
<td>149,790</td>
<td>$45,970</td>
<td>55,124</td>
<td>(6,154)</td>
<td>50,496</td>
</tr>
<tr>
<td>Equipment</td>
<td>15,000</td>
<td>$3,912</td>
<td>-</td>
<td>3,912</td>
<td>-</td>
</tr>
<tr>
<td>Contractual and other expenses</td>
<td>334,573</td>
<td>$87,257</td>
<td>106,333</td>
<td>(19,076)</td>
<td>158,616</td>
</tr>
<tr>
<td>Benefits</td>
<td>70,259</td>
<td>$23,420</td>
<td>21,539</td>
<td>1,881</td>
<td>16,913</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>569,622</strong></td>
<td><strong>$162,558</strong></td>
<td><strong>182,996</strong></td>
<td><strong>(19,438)</strong></td>
<td><strong>226,027</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Taxes Paid to Municipalities</th>
<th>2015 ANNUAL ADJUSTED BUDGET</th>
<th>ADJUSTED BUDGET</th>
<th>ACTUAL</th>
<th>(OVER)/ UNDER</th>
<th>2014 YTD ACTUAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel services</td>
<td>2,031,114</td>
<td>$600,000</td>
<td>558,787</td>
<td>41,213</td>
<td>591,288</td>
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<tr>
<td>Equipment</td>
<td>6,050,000</td>
<td>$3,025,000</td>
<td>3,050,782</td>
<td>(25,782)</td>
<td>2,878,387</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>4,500,703</strong></td>
<td><strong>$1,072,245</strong></td>
<td><strong>544,866</strong></td>
<td><strong>527,559</strong></td>
<td><strong>527,403</strong></td>
</tr>
</tbody>
</table>

**TOTALS**

<table>
<thead>
<tr>
<th>2015 ANNUAL ADJUSTED BUDGET</th>
<th>ADJUSTED BUDGET</th>
<th>ACTUAL</th>
<th>(OVER)/ UNDER</th>
<th>2014 YTD ACTUAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>$26,196,666</td>
<td>$8,792,218</td>
<td>$7,375,459</td>
<td>$1,416,759</td>
<td>$8,046,072</td>
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</table>

### EXPENSE SUMMARY:

<table>
<thead>
<tr>
<th>Expense Description</th>
<th>2015</th>
<th>2014</th>
<th>Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personal Services</td>
<td>1,797,579</td>
<td>1,924,484</td>
<td>(136,905)</td>
</tr>
<tr>
<td>Equipment</td>
<td>89,925</td>
<td>-</td>
<td>89,925</td>
</tr>
<tr>
<td>Contractual and other expenses</td>
<td>722,981</td>
<td>1,466,951</td>
<td>(743,970)</td>
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<tr>
<td>Benefits</td>
<td>620,719</td>
<td>637,559</td>
<td>(16,840)</td>
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<tr>
<td>Other</td>
<td>4,154,255</td>
<td>3,997,078</td>
<td>157,177</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>7,375,459</td>
<td>8,046,072</td>
<td>(670,613)</td>
</tr>
</tbody>
</table>

**Percent Increase(Decrease) over 2014**

- Personal Services: -8.3%
- Equipment: 16.1%
ALBANY WATER BOARD  
ALBANY MUNICIPAL WATER AUTHORITY  
SCHEDULE OF CAPITAL PROJECT COSTS  
April 30, 2015

**Actual Expenditures to Date**

<table>
<thead>
<tr>
<th>Year</th>
<th>Amount</th>
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<tbody>
<tr>
<td>1995</td>
<td>$3,459,286</td>
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<tr>
<td>1996</td>
<td>$3,148,713</td>
</tr>
<tr>
<td>1997</td>
<td>$2,977,569</td>
</tr>
<tr>
<td>1998</td>
<td>$2,059,812</td>
</tr>
<tr>
<td>1999</td>
<td>$2,696,065</td>
</tr>
<tr>
<td>2000</td>
<td>$1,771,829</td>
</tr>
<tr>
<td>2001</td>
<td>$2,437,338</td>
</tr>
<tr>
<td>2002</td>
<td>$3,384,049</td>
</tr>
<tr>
<td>2003</td>
<td>$3,845,848</td>
</tr>
<tr>
<td>2004</td>
<td>$5,673,522</td>
</tr>
<tr>
<td>2005</td>
<td>$2,389,244</td>
</tr>
<tr>
<td>2006</td>
<td>$1,575,740</td>
</tr>
<tr>
<td>2007</td>
<td>$459,599</td>
</tr>
<tr>
<td>2008</td>
<td>$1,230,331</td>
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<tr>
<td>2009</td>
<td>$1,807,010</td>
</tr>
<tr>
<td>2010</td>
<td>$1,108,164</td>
</tr>
<tr>
<td>2011</td>
<td>$734,443</td>
</tr>
<tr>
<td>2012</td>
<td>$2,266,553</td>
</tr>
<tr>
<td>2013</td>
<td>$2,059,475</td>
</tr>
<tr>
<td>2014</td>
<td>$1,832,084</td>
</tr>
<tr>
<td></td>
<td><strong>$46,916,673</strong></td>
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</tbody>
</table>

**Comparative Expenditures**

<table>
<thead>
<tr>
<th>Month</th>
<th>2014</th>
<th>2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>January</td>
<td>$459,599</td>
<td>$459,599</td>
</tr>
<tr>
<td>February</td>
<td>$2,389,244</td>
<td>$2,389,244</td>
</tr>
<tr>
<td>March</td>
<td>$179,866</td>
<td>$33,828</td>
</tr>
<tr>
<td>April</td>
<td>$68,851</td>
<td>$84,334</td>
</tr>
<tr>
<td>May</td>
<td>$81,000</td>
<td>$81,000</td>
</tr>
<tr>
<td>June</td>
<td>$73,900</td>
<td>$73,900</td>
</tr>
<tr>
<td>July</td>
<td>$89,061</td>
<td>$89,061</td>
</tr>
<tr>
<td>August</td>
<td>$356,661</td>
<td>$356,661</td>
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<tr>
<td>September</td>
<td>$173,016</td>
<td>$173,016</td>
</tr>
<tr>
<td>October</td>
<td>$38,591</td>
<td>$38,591</td>
</tr>
<tr>
<td>November</td>
<td>$240,823</td>
<td>$240,823</td>
</tr>
<tr>
<td>December</td>
<td>$530,315</td>
<td>$530,315</td>
</tr>
<tr>
<td>**Total</td>
<td>$1,832,084</td>
<td>$195,397</td>
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</table>
## Overtime

<table>
<thead>
<tr>
<th></th>
<th>Budget 4/30/2015 YTD</th>
<th>Actual 4/30/2015 YTD</th>
<th>Budget Difference over/under</th>
<th>Actual 4/30/2014 YTD</th>
<th>Actual Difference over/under</th>
</tr>
</thead>
<tbody>
<tr>
<td>Supply, Power and Pumping</td>
<td>$31,058</td>
<td>$14,992</td>
<td>$16,066</td>
<td>$38,680</td>
<td>$23,688</td>
</tr>
<tr>
<td>Purification</td>
<td>$44,135</td>
<td>$45,329</td>
<td>$(1,194)</td>
<td>$44,415</td>
<td>$(914)</td>
</tr>
<tr>
<td>Transmission/Distribution</td>
<td>$98,077</td>
<td>$126,624</td>
<td>$(28,547)</td>
<td>$144,126</td>
<td>$17,502</td>
</tr>
<tr>
<td>Sewer Services</td>
<td>$13,077</td>
<td>$24,302</td>
<td>$(11,225)</td>
<td>$24,694</td>
<td>$392</td>
</tr>
<tr>
<td>Pumping Stations</td>
<td>$3,269</td>
<td>$4,765</td>
<td>$(1,496)</td>
<td>$4,239</td>
<td>$(526)</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>$189,616</td>
<td>$216,012</td>
<td>$(26,396)</td>
<td>$256,154</td>
<td>$40,142</td>
</tr>
</tbody>
</table>

**Percentage**

13.9%  
-18.6%

### 4/30/2015

**DUE FROM THE CITY OF ALBANY**

$9,792,176
Safety & Health Policy

The City of Albany Department of Water & Water Supply (AWD) is committed to protecting the safety and health of its employees. To demonstrate this commitment, we have adopted a philosophy in which any safety or health concern can be brought forth in good faith by any employee, without fear of reprisal or retaliation.

AWD has a core value to provide a culture of safety that produces an incident-free workplace. This culture of safety is achieved with management commitment and employee engagement.

AWD has established an occupational safety & health system. This system is a group of processes that work together to control risk. The system includes management practices for our supervisors, safe work practices for our field operations, and emergency practices just in case we need them.

The system and our practices reduce the risk of occupational injuries, illness, and disease. It is our policy to comply with all applicable safety and health regulations, including the Occupational Safety and Health Act, as well as applicable state and local requirements.

Each of us is responsible for knowing and complying with all safety and health practices and standards that apply to our job duties. Following our safety and health practices helps to assure your safety, as well as the safety of your coworkers.

As an employee of the AWD, you are responsible for working safely. Please help us to protect you, your coworkers, our customers, residents and visitors to our City.

Joseph E. Coffey, Jr., P.E.
Commissioner

May 2015
AWD Safety & Health Pledge

The City of Albany, Department of Water & Water Supply (AWD) includes Safety as a primary Core Value. Protecting the well-being of our employees and our customers and all the residents of the City of Albany is embedded in this Department Core Value.

The AWD requires that all employees agree to the following commitments to sustain our safe work environment:

1. I will develop a mindset of Safety First. If I see something, I will say something.

2. I will demonstrate good faith to work according to the AWD Safety Philosophy.

3. I will demonstrate good faith to follow the AWD Safety & Health Policy.

4. I will demonstrate good faith to follow AWD’s standards, including the safety & health responsibilities defined for my position in the organization, the AWD Safety Manual, AWD Task Safety Analyses, and the AWD Emergency Plan.

5. I will be vigilant about my safety and the safety of fellow employees. I will stop work when I recognize that a situation is unsafe or jeopardizes myself or my fellow employees.

6. I will attend safety training and meetings, participate in pre-tasking, interact with contractors and residents about safety & health issues, and follow through with my safety commitments with a positive attitude.

7. I will bring to management’s attention any concerns that I have about hazards, work sites, or how to improve safety & health practices.

8. I will not condone risk-taking from myself, fellow employees, residents or contractors.

9. I will reinforce and encourage safe work practices with other employees and discuss better ways to perform their work when I observe unsafe practices.

10. I will encourage open, frank, and honest communications with other employees concerning their views on adequate safety practices. I will listen to another employee’s concerns and try to understand their point of view.

11. I will report near misses so other employees can learn from the incident.

Printed Name: _______________________________________

Signature: _______________________________________

Date: _______________________________________

RESOLUTION NO. 15-11
MAY 29, 2015
RESOLUTION CLASSIFYING THE WATER/SEWER ACCOUNT AS "ACTIVE-NOT BILLED" AND WAIVE METER FEE FOR RADIX ECOLOGICAL SUSTAINABILITY CENTER

WHEREAS, the Albany Water Board has the power to enter into agreements for consideration and waive fees; and,

WHEREAS, the Radix Ecological Sustainability Center has a water/sewer account with the Albany Water Board; and,

NOW, THEREFORE, BE IT RESOLVED, that the Albany Water Board will classify the Radix Ecological Sustainability Center’s water/sewer account as “Active-not billed” and waive the water meter fee in consideration of the Radix Ecological Sustainability Center providing MS4 Public Outreach support to the Albany Water Board.

The adoption of the Resolution was duly put to a vote on roll call, which resulted as follows:

David R. McGuire  VOTING
Leo P. Dean  VOTING
William M. Clay  VOTING
Daniel R. Ranellone  VOTING

The foregoing Resolution was thereupon declared duly adopted.
RESOLUTION NO. 15-12
MAY 29, 2015
ALBANY WATER BOARD RESOLUTION DESIGNATING CONTRACTING OFFICER FOR DISPOSAL OF PUBLIC PROPERTY

WHEREAS, the Albany Water Board is a local authority established under the New York State Public Authorities Law; and,

WHEREAS, the Albany Water Board has the power to designate Officers; and,

WHEREAS, the Albany Water Board has the power to designate the Contracting Officer for Disposal of Public Property in Accordance with the Authorities Budget Office Title 5-A, Sections 28.96 and 28.97; and,

NOW, THEREFORE, BE IT RESOLVED, the Albany Water Board designates Christopher Quirk, CFO, as the Contracting Officer for Disposal of Public Property.

The adoption of the Resolution was duly put to a vote on roll call, which resulted as follows:

David R. McGuire          VOTING
Leo P. Dean               VOTING
William M. Clay           VOTING
Daniel R. Ranellone       VOTING

The foregoing Resolution was thereupon declared duly adopted.
RESOLUTION NO. 15-13
MAY 29, 2015
ALBANY WATER BOARD RESOLUTION ADOPTING A SAFETY AND HEALTH POLICY FOR THE CITY OF ALBANY DEPARTMENT OF WATER AND WATER SUPPLY

WHEREAS, the Albany Water Board is a local authority established under the New York State Public Authorities Law; and,

WHEREAS, the Albany Water Board has the authority to adopt a Safety and Health Policy for the City of Albany Department of Water and Water Supply; and,

NOW, THEREFORE, BE IT RESOLVED, the Albany Water Board adopts the attached Safety and Health Policy for the City of Albany Department of Water and Water Supply.

The adoption of the Resolution was duly put to a vote on roll call, which resulted as follows:

   David R. McGuire         VOTING
   Leo P. Dean              VOTING
   William M. Clay          VOTING
   Daniel R. Ranellone      VOTING

The foregoing Resolution was thereupon declared duly adopted.
RESOLUTION NO. 15-14
MAY 29, 2015
ALBANY WATER BOARD RESOLUTION ADOPTING AN EMPLOYEE SAFETY AND HEALTH PLEDGE FOR THE CITY OF ALBANY DEPARTMENT OF WATER AND WATER SUPPLY

WHEREAS, the Albany Water Board is a local authority established under the New York State Public Authorities Law; and,

WHEREAS, the Albany Water Board has the authority to adopt an Employee Safety and Health pledge for the City of Albany Department of Water and Water Supply; and,

NOW, THEREFORE, BE IT RESOLVED, the Albany Water Board adopts the attached Employee Safety and Health Pledge for the City of Albany Department of Water and Water Supply.

The adoption of the Resolution was duly put to a vote on roll call, which resulted as follows:

David R. McGuire  VOTING
Leo P. Dean  VOTING
William M. Clay  VOTING
Daniel R. Ranellone  VOTING

The foregoing Resolution was thereupon declared duly adopted.
RESOLUTION NO. 15-15
MAY 29, 2015
ALBANY WATER BOARD RESOLUTION AUTHORIZING CHAIRMAN TO EXECUTE CHANGE ORDER

WHEREAS, the Albany Water Board is a local authority established under the New York State Public Authorities Law; and,

WHEREAS, the Albany Water Board has the power to authorize its chairman to execute change orders; and,

NOW, THEREFORE, BE IT RESOLVED, the Albany Water Board authorizes Chairman of the Albany Water Board, David R. McGuire to execute Change Order #2 in the amount of $17,353 to the Contract with Trinity Construction for work at the Pone Bush Pumping Station.

The adoption of the Resolution was duly put to a vote on roll call, which resulted as follows:

<table>
<thead>
<tr>
<th>Name</th>
<th>Vote</th>
</tr>
</thead>
<tbody>
<tr>
<td>David R. McGuire</td>
<td>VOTING</td>
</tr>
</tbody>
</table>
| Leo P. Dean       | VOTING| [Signature]
| William M. Clay   | VOTING| [Signature]
| Daniel R. Ranellone| VOTING| [Signature]

The foregoing Resolution was thereupon declared duly adopted.