

ALBANY WATER BOARD
MINUTES OF REGULAR MEETING
July 24, 2015

A regular meeting of the Albany Water Board was officially convened at 9:30 AM, local time, in the Conference Room at the Albany Water Board, 10 North Enterprise Drive, Albany, New York Friday, July 24, 2015.

PRESENT: David McGuire, Chairman; William Clay, Vice-Chairman; Leo Dean, Secretary; Daniel Ranellone; Rachel McEneny;;

STAFF PRESENT: Joseph E. Coffey, Jr. PE, Commissioner; William Simcoe, P.E., Deputy Commissioner; Christopher Quirk, Chief Fiscal Officer; Elizabeth Romand, Confidential Assistant; Molly Duffy

BOARD ADVISORS PRESENT: Anne Letterio, Assistant Corporation Counsel; William Kahn, UHY Rate Consultant

ALSO PRESENT: Jim Lyons, resident

Approval of June 26, 2015 Meeting Minutes

Chairman McGuire introduced the minutes of the June 26, 2015 meeting. With no objection, the reading was dispensed and Chairman McGuire called for a motion to approve the minutes of said meeting. A motion was made by Mr. Clay, seconded by Mr. Ranellone and passed unanimously.

Introduction of New Board Member

Rachel McEneny has been appointed to serve as a member of the Board for a term expiring December 31, 2016.

Motion to Elect Treasurer

Chairman McGuire requested a motion to elect Dan Ranellone as Water Board Treasurer. A motion was made by Mr. Clay, seconded by Mr. Dean, and unanimously passed by the Board members.

Water Board Committee Appointments

A motion was made and unanimously approved to appoint members of the Water Board to the following committees:

Governance Committee: Leo P. Dean, Chairman; William Clay, Rachel McEneny

Finance Committee: Daniel Ranellone, Chairman; William Clay, Rachel McEneny

Audit Committee: William Clay, Chairman; Rachel McEneny, Leo P. Dean

Public Comment Period

No public comments were made.

Rate Consultant Report

William Kahn of UHY Advisors presented the Report of Rate Consultant (attached). In summary, the recommendation is for no current increase to the system's rate structure, which was last modified on September 15, 2012. However the study does contemplate the likelihood that rate increases and/or other increases in revenues will be required in future years to both sustain the operations of the system and ensure debt service coverage ratio compliance.

Water Bill Review Committee

Met, reviewed, and resolved the following on May 14, 2015:

Mr. and Mrs. Saggi and Dorit Nevo of 89 Euclid Avenue, Albany

RE: 89 Euclid Avenue

Committee recommends the bill be split over three cycles with the removal of all penalties and interest after the balance is paid in full.

Ms. Miriam Mukasa, 359 Whitehall Road, Albany

RE: 359 Whitehall Road

Committee recommends the Water Bill Modification Policy for the water bill in the amount of \$640.80, and further recommends that the bill be split over six months with the removal of penalties and interest after the balance is paid in full.

The Water Bill Review Committee detailed recommendations are attached.

Staff Reports

Chief Fiscal Officer Christopher Quirk presented a combined statement of Cash Flows and other combined Financial Information of the Albany Water Board and Albany Municipal Water Finance Authority for the one month period ending June 30, 2015. Actual revenue collections for the month of June 2015 were \$3,379,776 an amount 45% higher than the net monthly budget of \$2,337,213. This amount is \$856,390 higher than June 30, 2014. Year-to-date operating expenses (excluding capital and debt service expenses) are approximately \$11,057,275 which is \$140,185 or 1.3% higher than 2014, and \$392,947 or 3.6% under adjusted budgeted amounts as of June 30, 2015. Approximately \$299,045 in capital project costs was expended through June 30, 2015.

Commissioner Coffey presented a chart of the Department of Water & Water Supply—2015 Key Performance Indicators and Critical Numbers Dashboard as of the end of June, 2015 (attached). The Commissioner notes that the KPI Report shows that we are currently 17% over our 2015 budgeted revenue and 5% below our budgeted expenses for the year. We average approximately 20 million gallons of water produced daily, 7 billion gallons of water flowing through the Filtration Plant annually- and approximately 5 billion gallons accounted for annually. The Commissioner noted that we pay the Albany County Sewer District on a monthly schedule for all wastewater that flows to their treatment facilities. What we pay is based upon the flow, in

gallons. Thus, if we can reduce the infiltration and inflow, we can reduce future payments to the Sewer District. To accomplish this, we will be beefing up our leak detection program. Some equipment has undergone recent repair and we intend to purchase more sensitive acoustic equipment in 2016 to improve our leak detection efforts. This investment will help us account for the non-revenue 2 billion gallons of water. At a future Water Board meeting, we will perform a demonstration of the leak detection process for the Board. Additionally, we plan to take all Board members on a tour of the Water facilities, with a date TBD.

Backwater Valve Grant: The Commissioner recommends that the Board continue this grant into 2016, and perhaps consider expansion of the program beyond residential customers. One such application was recently received from Mater Christi Parish to prevent sewer back-ups. They are not technically an owner-occupied home; however, they have experienced sewage back-up issues in the past, and approving their application of \$930 will decrease backwater issues moving forward.

The Board voted unanimously to approve the backwater valve grant in the amount of \$930 for Mater Christi Parish. Future non-residential applications will be brought to the Board for review on an individual case-by-case basis.

Normanskill Stream Landslide Update: Joe Coffey and Bill Simcoe have remained involved in talks surrounding the resolution to the issues created by the landslide at the Normanside County Club. The Army Corps of Engineers may issue a consent order on the matter of financial responsibility for the work to be done on widening/ deepening the stream if there is no voluntary agreement and progress among the responsible parties. In the meantime, a residential notification system is in place in the event of rising waters; the McCormack Road Pump Station has been sandbagged pre-emptively; and the National Weather Service has set up an early warning system for residents along the path of potential flooding.

Consolidated Funding Applications: We are submitting two Consolidated Funding Applications: Harriman Office Campus and Beaver Creek Stormwater Management. There are open, ongoing discussions taking place with the NYS Office of General Services, and at this point there appears to be broad support for our Harriman Campus CFA .

Consultant Engineer's Report: Commissioner Coffey presented the Consultant Engineer's (Arcadis) Report this month (attached). This year an investment in GPS Units was made to map the sewer and water infrastructure. ARCADIS will work with this data as well to better develop our asset management program and required infrastructure capital investment moving forward.

New Business

Billing Adjustments: The Water Board was presented with a chart of common billing adjustment decisions that are regularly encountered by Billing Department staff (attached). Currently, the Water Board doesn't have a formal policy that identifies and codifies cost thresholds and policies for handling adjustments. The staff intends to work with the Board's Finance Committee to define thresholds and codify a policy for handling adjustments moving forward for the Board to adopt.

ABO Compliance Regulations: The CFO has requested that the Board pass a resolution every time a check is written to ensure we maintain ABO Compliance. A standard approval form will be developed and added to Chairman McGuire's packet each month, in advance of regularly scheduled Board meetings.

Resolutions

Resolution 15-19: Appoints members to the Governance, Finance, and Audit Committees of the Board.

Resolution 15-20: Approves the recommendations of the July 9, 2015 meeting of the Water Bill Review Hearing.

Resolution 15-21: Authorizes the Chairman to sign commitment letters and for the Albany Water Board to provide required matching funds for Consolidated Funding Applications.

Resolution 15-22: Accepting the financial statement and Independent Auditor Report for 2014.

Chairman McGuire informed all those in attendance that the next meeting of the AWB will be Friday, August 28th at 9:30 a.m. in the AWB Conference Room.

Being no further business, Chairman McGuire called for a motion to adjourn the meeting. A motion was made by Daniel Ranellone, seconded by Leo Dean, and passed unanimously. The meeting was adjourned at 11:00 a.m.

Recorded by: Elizabeth A. Romand



for Leo P. Dean, Secretary

Report of Rate Consultant

UHY Advisors NY, Inc.
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Albany, NY 12207

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July 24, 2015

David R. McGuire, Chairman
and the Members
Albany Water Board
10 North Enterprise Drive
Albany, New York 12207

Members of the Board:

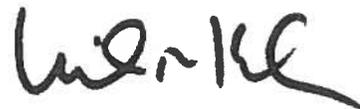
Pursuant to Section 6.2(b)(3) of the Financing Agreement between the City of Albany, the Albany Municipal Water Finance Authority (the "Authority"), and the Albany Water Board (the "Board"), dated October 1, 1987, and in our capacity as rate consultant pursuant to Section 709 of the Albany Municipal Water Finance Authority Water and Sewer System General Revenue Bond Resolution (as amended), we have completed a study of the Board's current rate structure for the purpose of providing recommendations as to any necessary or advisable revisions of rates, fees, and charges, as required under the Financing Agreement, and for the purpose of determining the Board's requirements as to system cash flow and compliance with its minimum debt service coverage ratio of 115%.

Our recommendation as to the system's rate structure is principally based on current cash flow and certain historical and estimated future trends which may effect revenues and operating expenses. We have considered in our recommendation the debt service requirements under the Authority's current outstanding bond obligations and the effect of the issuance of certain additional bond obligations which are planned to occur in future years. The recommended rate structure contemplates the continued cash flow funding of planned capital projects (including those relating to federal and state governmental mandates) and, in addition, continued enhancements to billing efficiencies and practices. The recommended rate structure also takes into account the conclusions of an independent engineering firm regarding the adequacy of funding levels for planned capital projects.

In connection with our study, and as more fully detailed in the attached *Schedule of Proposed Rate Structure*, we recommend no current increases to the system's rate structure (which was last modified on September 15, 2012). However, our study contemplates the likelihood that rate increases and/or other increases in revenues will be required in future years to both sustain the operations of system and ensure debt service coverage ratio compliance. The need for such increases will be evaluated and quantified in future years.

Very truly yours,

UHY ADVISORS NY, INC.



William M. Kahn CPA

**ALBANY WATER BOARD
SCHEDULE OF PROPOSED RATE STRUCTURE
EFFECTIVE SEPTEMBER 15, 2012**

	RESIDENTIAL/ COMMERCIAL RATE ^(A) (per 100 cf)	TIER I LARGE USER RATE ^(C) (per 100 cf)	TIER II LARGE USER RATE ^(C) (per 100 cf)	UNMETERED RATE (per unit, per cycle)	VACANT PROPERTY (per front foot, per year)
Rates Prior to July 1, 2010	\$2.45	\$4.44	\$5.33	\$355.00	\$2.21
Rates through September 15, 2012 ^(B)	\$2.57	\$4.66	\$5.60	\$355.00	\$2.32
Rates Effective September 15, 2012	\$2.67	\$4.85	\$5.82	\$355.00	\$2.41

----- SEWER CHARGE IS BILLED AT 100% OF ABOVE WATER RATES -----

- (A) *The minimum water charge for residential customers will be increased 4.0%, from \$33.57 (per 4 month billing cycle) to \$34.91 (per 4 month billing cycle). The minimum amount includes 1,300 cubic feet of water per billing cycle.*
- (B) *Prior rates were effective July 1, 2010.*
- (C) *Tier I customers are defined as those customers who utilize in excess of 120,000 cubic feet of water per billing cycle. Tier II customers are defined as those customers who utilize in excess of 600,000 cubic feet of water per billing cycle. Tier I and Tier II large user rates apply to all water usage for those customers who meet the user definition.*
- (D) *A 1% monthly finance charge (or 12% annually) is currently charged on any unpaid accounts (those not paid within 30 days of the date billed) based on the average monthly balance of the account. This finance charge will remain unchanged.*
- (E) *A one time penalty of 5% is currently charged to all accounts not paid within 30 days of the initial date of billing. An additional penalty of 5% is currently charged to all accounts delinquent as of November 15 of each year and, as such, subject to rollover and collection by the City of Albany on the City's general taxes. These penalties will remain unchanged.*
- (F) *Albany's water measurements, billings and rates are expressed in units of 100 cubic feet (cf). Approximately 1 cf is equivalent to 7.48 gallons; approximately 100 cf is equivalent to 748 gallons.*

**ALBANY WATER BOARD
SCHEDULE OF COST RECOVERY AND OTHER COMMERCIAL RATES
EFFECTIVE SEPTEMBER 15, 2012**

Air Conditioning (Annual)

Recirculating	\$19.00/H.P.
Non-recirculating	\$92.00/H.P.

Refrigeration (applies to existing services only)

Recirculating	\$19.00/Ton
Non-recirculating	\$92.00/H.P.

Fire Service/Sprinklers (Annual)

3" service or less	\$181.00
4" service	\$296.00
6" service	\$539.00
8" service	\$718.00
Over 8" service	\$1,076.00

Fire Hydrant Charges

Base permit charge for up to 5,000 gallons (Up to 10 calendar days)	\$475.00
Charge for each additional day (beyond 10 days)	\$42.00
Charge for each 1,000 gallons (Over 5,000 gallons)	\$7.15
Fire hydrant meter deposit	\$500.00
Fire hydrant meter back flow valve (city owned) deposit	\$200.00
Daily use fee (up to 10 calendar days)	\$10.00
Charge for each additional day beyond (10 calendar days)	\$20.00
Fire hydrant meter back flow valve (private owned) inspection only	\$25.00
Unauthorized hydrant use fee/penalty	\$1,000.00

Closing Meter Reading Charge

A charge of \$50.00 will be made for each closing reading taken by Water Department personnel.

Fire Flow Charges

\$330.00 each test.

Turn On/Shut Off Charges

Curb box \$40.00; branch valve \$55.00 (4" or larger).

Missed Appointment Charge

A charge of \$50 will be assessed for any missed appointment/no show (after the second attempt).

Other

Charges for labor and materials, for work performed on private property pursuant to a signed consent form, will be billed on a flat basis.

**ALBANY WATER BOARD
SCHEDULE OF MATERIAL AND LABOR FEES
EFFECTIVE SEPTEMBER 15, 2012**

Tapping Charges

¾"	\$389.00
1"	\$486.00
1 ½"	\$584.00
2"	\$683.00
4"	\$879.00
6"	\$1,073.00
8"	\$1,268.00
12"	\$1,455.00

All tapping rates include material and equipment charges.

Fees on Water Meters

Meter with Orion Head 5/8"	\$211.00
Meter with Orion Head 1"	\$321.00
Meter with Orion Head 1-1/2"	\$645.00
Meter with Orion Head 2"	\$810.00
Meter only: 5/8"	\$66.00
Meter only: 1"	\$190.00
Meter only: 1-1/2"	\$504.00
Meter only: 2"	\$728.00
Orion Head only: 5/8" through 2"	\$160.00

Fees on water meters are based upon current market conditions and are subject to change. Please call for current prices of meters or heads in excess of 2".

Due to uncertain freight costs, the Albany Water Board reserves the right to adjust the costs for meters and heads.

**ALBANY WATER BOARD
SCHEDULE OF MATERIAL AND LABOR FEES
EFFECTIVE SEPTEMBER 15, 2012**

Frozen meter replacements

Customer will be charged for the cost of a new meter, for the size currently in place, plus labor and materials:

- Labor charge during working hours: \$170.00 (Plus cost of meter)
- Labor charge during non-working hours: \$255.00 (Plus cost of meter)

<u>Water Service Repair Charges/Termination</u>	
¾" up to 1" service repair	\$4,673.00
1 ¼" up to 2" service repair	\$5,102.00

<u>Fire Branch and Private Water Main Repair Charges</u>	
4"	\$4,736.00
6"	\$4,873.00
8"	\$4,983.00

Other Fees/Charges

Base permit fee on all water and sewer applications: \$55.00

New sewer connection fees:

Residential	\$155.00
Commercial	\$365.00
Industrial	\$675.00

Hydrant Repair/Replacement Fees:

Repair	\$520.00 (plus materials)
Replacement	\$4,673.00

MEMORANDUM

To: ~~Vice Chairman David R. McGuire~~
From: Gerald E. Campbell
Date: July 9th, 2015
Re: Water Bill Review Hearing

Pursuant to City Ordinance 19.31.98, the Water Bill Review Committee has reviewed the following cases on July 9th, 2015 and has made the following recommendation(s) for consideration by the Water Board.

~~Dorit~~
Saggi & Dont Nevo
89 Euclid Avenue
Albany, NY 12203

RE: 89 Euclid Avenue

Current Balance \$ 661.63
Protested Bill \$ 630.12
Penalty \$ 31.51

Mr. Nevo was present at the meeting and explained his protest. The Water Bill Review Committee recommends the bill be split over three cycles with the removal of all penalties and interest.

Miriam Mukasa
359 Whitehall Road
Albany, NY 12208

RE: 359 Whitehall Road

Current Balance \$ 4883.09
Protested Bill \$ 3091.86
Penalty \$ 241.75

ONE TIME ✓ Mrs. Mukasa was present at the meeting and explained her protest. The Water Bill Review Committee recommends the Water Bill Modification Policy for the water bill in the amount of \$640.80. In addition, it is also recommended that the bill be split over six months with the removal of all penalties and interest.

cc: Commissioner Joseph Coffey
Molly Larsen

Protest
89 Euclid Ave
Account: 022386 Route: 111/198
Dorit Nevo

Customer is protesting the May bill in the amount of \$630.12, with a consumption of 11,800 cubic feet. This bill is for the service period of December 1, 2014 to April 1, 2015.

AWD sent out for a re-read due to high consumption a card was left for owner to contact on April 10, 2015. AWD contacted the customer on April 14, 2015, homeowner stated that couple of months ago hose was left on.

Customer sent a letter with a copy of bill on May 22, 2015 forwarded by Lockbox on June 2, 2015 requesting leniency.

AWD called the customer on June 3, 2015 and scheduled a check, test, and read for the following day.

Results:

Meter reads 23,509 cubic feet
Unable to test meter-leaks detected
Slight movement on flo-dial
Homeowner stated to crew around March they found a broken hose spickett leaking outside
Two toilets also had leaks

2nd CTR results June 12, 2015:

Meter reads 23,752 cubic feet
Meter tested 100%
No leaks

The average daily consumption during the cycle was 97.52 cubic feet a day. From April 1 thru April 10 the average daily decreased to 11.11 cubic feet a day. From June 4 thru June 12 the average daily increased to 25 cubic feet a day.

The meter cannot register more than what flows through.

Customer is not eligible for the one time Water Bill Modification Policy. Average is too high.

Overview of the 07/09/2015 meeting:

One family

Protest
359 Whitehall Road
Account: 019809 Route: 201/60
Miriam Mukasa

Customer is protesting the February bill in the amount of \$3,091.86, with a consumption of 57,900 cubic feet. This bill is for the service period of September 2, 2014 to January 2, 2015.

AWD sent out for a re-read due to high consumption a card was left for owner to contact on January 9, 2015. AWD sent a card for high use on January 13, 2015—no phone number on file. Tenant Edilio called and scheduled an appointment for a check, test, and read for January 28, 2015. Tenant had reported a running toilet to owner.

Check, test, and read results:

January 28, 2015- tenant cancelled

February 26, 2015- no adult was home-cancelled

February 27, 2015 - no one home-barking dog

March 4, 2015 –
Meter and trace read 129,384cf
No leaks Meter 99% accurate
Currently vacant
Water off at meter
Installed and activated an Orion

The average daily consumption during the cycle was 474.59 cubic feet a day. From January 2 thru January 9 the average daily increased to 685.71 cubic feet a day. From January 9 thru February 27 the average daily decreased to 540 cubic feet a day.

The meter cannot register more than what flows through.

Overview of 07/09/2015 meeting:

Customer is eligible for the one time Water Bill Modification Policy.
Average of the last three bills \$128.16
Formula $\$128.16 \times 5 = \640.80
Reduction to be taken off original bill in the amount of \$3,091.86 is \$2,451.06.

Also, recommending a six month payment plan on reduced bill and the removal of all penalties and interest upon final payment.

Allow for a three cycle payment plan – removal of penalties upon final payment
Pays promptly

MEMORANDUM

TO: Members of the Albany Water Board and Members of the Albany Municipal Water Finance Authority

FROM: Chris Quirk, Chief Fiscal Officer

RE: **COMBINED STATEMENTS OF CASH FLOWS AND OTHER COMBINED FINANCIAL INFORMATION OF THE ALBANY WATER BOARD AND THE ALBANY MUNICIPAL WATER FINANCE AUTHORITY FOR THE ONE MONTH PERIOD ENDED JUNE 30, 2015**

DATE: July 24, 2015

The following is a discussion of certain highlights and other significant operating matters:

Water/Sewer Revenue Annual Budget - \$34,700,000; Annual Budget Net of Rollover

Actual revenue collections for the month of June 2015 were \$3,379,776 an amount 45% higher than net monthly budget of \$2,337,213. This amount is \$856,390 higher than June 30, 2014.

Investment Income Annual Budget - \$150,000 PAGE 2

As of June 30, 2015, year-to-date investment income was \$129,577 compared to investment income of \$108,291 as of June 30, 2014.

Operating Expenses Annual Budget - \$26,196,000 PAGE 3

Year-to-date operating expenses (excluding capital and debt service expenses) are approximately \$11,057,275 which is \$140,185 or 1.3% higher than 2014, and \$392,947 or 3.6% under adjusted budgeted amounts as of June 30, 2015.

The personnel services category is 11.2% under budget. Overtime expense is 4.9% over budget.

Capital Project Costs Annual Budget - \$3,000,000 PAGE 4

Approximately \$299,045 in capital project costs was expended through June 30, 2015.

Cash Flow after Cap Ex and Deb Service- \$2,520,151 thru June 30, 2015

Due from the City Of Albany- \$10,332,578 at June 30, 2015

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ALBANY WATER BOARD
ALBANY MUNICIPAL WATER FINANCE AUTHORITY
STATEMENTS OF CASH FLOWS
January 31, 2014

	One Month		Year-To-Date		Percent Variance	Year-To-Date Periods Ended June 30	Percent Variance
	2015	2014	2015	2014			
Revenues							
Water/sewer revenue	\$ 3,379,776	\$ 2,523,486	\$ 856,290	\$ 17,176,912	\$ 17,040,452	\$ 136,460	0.8%
Investment income	2,584	984	1,600	126,993	108,291	18,702	17.3%
Total revenues	3,382,360	2,524,470	857,890	17,303,905	17,148,743	155,162	0.9%
Operating expenses							
Operation/maintenance costs	1,331,552	1,467,738	(136,186)	11,057,275	10,917,090	140,185	1.3%
Board/Authority expenses	6,204	2,414	3,790	42,318	37,502	4,816	12.8%
Total expenses	1,337,756	1,470,152	(132,396)	11,099,593	10,954,592	145,001	1.3%
Net operating cash flows before debt service and capital project costs							
	2,044,604	1,054,318	990,286	6,204,312	6,194,151	10,161	0.2%
Debt service costs							
	(564,620)	(566,080)	1,460	(3,387,700)	(3,470,600)	82,900	-2.4%
Capital project costs							
	(17,174)	(73,900)	56,726	(299,045)	(403,617)	104,572	-25.9%
Net cash flow (deficiency)	\$ 1,462,810	\$ 414,338	\$ 1,048,472	\$ 2,517,567	\$ 2,319,934	\$ 197,633	8.5%

ALBANY WATER BOARD
 ALBANY MUNICIPAL WATER FINANCE AUTHORITY
 SCHEDULE OF REVENUES
 January 31, 2014

	2015		2015 Actual	Variance Favorable (Unfavorable)	Variance %	2014		2014 Actual	Variance Favorable (Unfavorable)
	Budget	Budget				Budget	Budget		
Water and sewer revenue									
June	\$ 2,337,213	\$ 3,379,776	\$ 1,042,563		45%	\$ 2,534,900	\$ 2,523,486	\$ (11,414)	
Year-to-Date	\$ 14,678,728	\$ 17,176,912	\$ 2,498,184		17%	\$ 14,279,937	\$ 17,040,452	\$ 2,760,515	
Investment income									
June	\$ 5,000	\$ 2,584	\$ (2,416)		-48%	\$ 5,000	\$ 984	\$ (4,016)	
Year-to-Date	\$ 105,000	\$ 126,993	\$ 21,993		21%	\$ 105,000	\$ 108,291	\$ 3,291	

Additional Cash Receipts

Meter Recovery Fees									
June	\$ -								
Year-to-Date	\$ -	\$ -							
Sales of Scrap									
June	\$ -	\$ 432							
Year-to-Date	\$ -	\$ 8,027							
Insurance Recoveries									
June	\$ -	\$ -							
Year-to-Date	\$ -	\$ -							
Miscellaneous Income									
June	\$ -	\$ 4,824							
Year-to-Date	\$ -	\$ 43,304							

ALBANY WATER BOARD
ALBANY MUNICIPAL WATER AUTHORITY
SCHEDULE OF OPERATING EXPENSES

January 31, 2014 Administration

	YEAR-TO-DATE JUNE 2015				(OVER)/ UNDER	2014 YTD ACTUAL
	2015 ANNUAL ADJUSTED BUDGET	ADJUSTED BUDGET	ACTUAL			
Personnel services	910,771	\$ 455,386	\$ 384,267	\$ 71,119	\$ 358,884	
Equipment	1,000	395	975	(581)	-	
Contractual and other expenses	178,019	70,228	96,244	(26,016)	70,450	
Benefits	346,151	173,076	153,575	19,501	151,931	
	1,435,941	699,084	635,061	64,023	581,265	
					ok	
Supply, Power and Pumping						
Personnel services	872,825	\$ 436,413	329,926	106,487	403,196	
Equipment	-	-	-	-	3,171	
Contractual and other expenses	112,030	44,196	18,493	25,703	51,579	
Benefits	305,646	152,823	98,220	54,603	105,139	
	1,290,501	633,431	446,639	186,792	563,085	
					ok	
Purification						
Personnel services	1,106,042	\$ 553,021	537,870	15,151	536,480	
Equipment	190,000	74,955	70,307	4,648	10,136	
Contractual and other expenses	1,123,178	443,094	420,194	22,900	441,375	
Benefits	281,837	140,919	178,221	(37,303)	160,186	
	2,701,057	1,211,988	1,206,592	5,396	1,148,177	
					ok	
Transmission/Distribution						
Personnel services	2,441,091	\$ 1,220,546	1,022,181	198,365	1,156,175	
Equipment	545,848	215,337	42,249	173,088	-	
Contractual and other expenses	1,636,097	645,440	823,799	(178,359)	920,550	
Benefits	759,548	379,774	372,275	7,499	373,439	
	5,382,584	2,461,097	2,260,504	200,593	2,450,164	
					ok	
Sewer Services						
Personnel services	577,104	\$ 288,552	337,248	(48,696)	378,209	
Equipment	166,000	65,487	47,962	17,525	3,163	
Contractual and other expenses	1,274,710	502,873	325,357	177,516	256,122	
Benefits	217,330	108,665	64,941	43,724	96,968	
	2,235,144	965,577	775,508	190,069	734,462	
					ok	
Pumping Stations						
Personnel services	149,790	\$ 74,895	80,536	(5,641)	77,398	
Equipment	15,000	5,918	2,082	3,836	-	
Contractual and other expenses	334,573	131,989	205,679	(73,690)	144,832	
Benefits	70,259	35,130	31,098	4,032	27,100	
	569,622	247,931	319,395	(71,464)	249,330	
Taxes Paid to Municipalities	2,031,114	\$ 600,000	558,787	41,213	591,288	
County Sewer Contract	6,050,000	\$ 3,025,000	3,050,782	(25,782)	2,878,387	
Contingencies, Insurance and Other	4,500,703	\$ 1,606,114	1,804,007	(197,893)	1,720,932	
TOTALS	\$ 26,196,666	\$ 11,450,222	\$ 11,057,275	\$ 392,947	\$ 10,917,090	

EXPENSE SUMMARY:

	2015	2014	Change
Personnel Services	2,692,028	2,910,342	(218,314)
Equipment	163,575	16,470	147,105
Contractual and other expenses	1,889,766	1,884,908	4,858
Benefits	898,330	914,763	(16,433)
Other	5,413,576	5,190,607	222,969
	11,057,275	10,917,090	140,185

Percent Increase/Decrease over 2014 1.3%
 Percent under Budget 3.6%

ALBANY WATER BOARD
ALBANY MUNICIPAL WATER AUTHORITY
SCHEDULE OF CAPITAL PROJECT COSTS
January 31, 2014

Actual Expenditures to Date

1995	\$	3,459,286
1996		3,148,713
1997		2,977,569
1998		2,059,812
1999		2,696,065
2000		1,771,829
2001		2,437,338
2002		3,384,049
2003		3,845,848
2004		5,673,522
2005		2,389,244
2006		1,575,740
2007		459,599
2008		1,230,331
2009		1,807,010
2010		1,108,164
2011		734,443
2012		2,266,553
2013		2,059,475
2014		1,832,084
	\$	46,916,673

Comparative Expenditures

[----- 2014 -----]		2015	
January	\$ -	January	\$ -
February	-	February	77,235
March	179,866	March	33,828
April	68,851	April	84,334
May	81,000	May	86,474
June	73,900	June	17,174
July	89,061	July	
August	356,661	August	
September	173,016	September	
October	38,591	October	
November	240,823	November	
December	530,315	December	
	\$ 1,832,084		\$ 299,045

Budget Code	Budget 6/30/2015		Actual 6/30/2015		Budget Difference		Actual 6/30/2014		Actual Difference	
	YTD	over/(under)	YTD	over/(under)	YTD	over/(under)	YTD	over/(under)	YTD	over/(under)
OVERTIME										
	8320	\$ 47,500	\$ 20,782	\$ 26,718	\$ 51,986	\$ 31,204				
<i>Supply, Power and Pumping</i>										
	8330	\$ 67,500	\$ 62,398	\$ 5,102	\$ 60,989	\$ (1,409)				
<i>Purification</i>										
	8340	\$ 150,000	\$ 180,083	\$ (30,083)	\$ 201,549	\$ 21,466				
<i>Transmission/Distribution</i>										
	8120	\$ 20,000	\$ 33,504	\$ (13,504)	\$ 36,386	\$ 2,882				
<i>Sewer Services</i>										
	8130	\$ 5,000	\$ 7,479	\$ (2,479)	\$ 6,207	\$ (1,272)				
<i>Pumping Stations</i>										
TOTAL		\$ 290,000	\$ 304,246	\$ (14,246)	\$ 357,117	\$ 52,871				

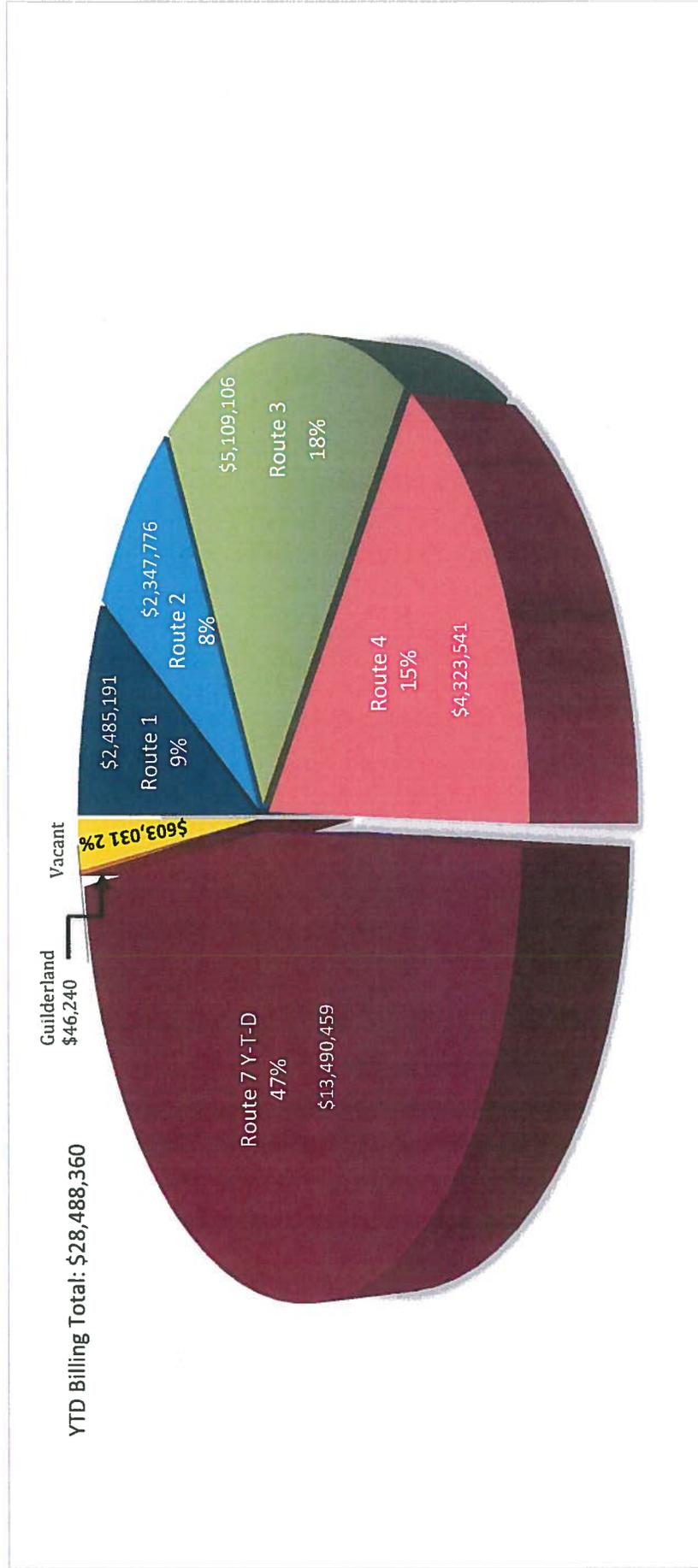
Percentage 4.9% -17.4%

6/30/2015

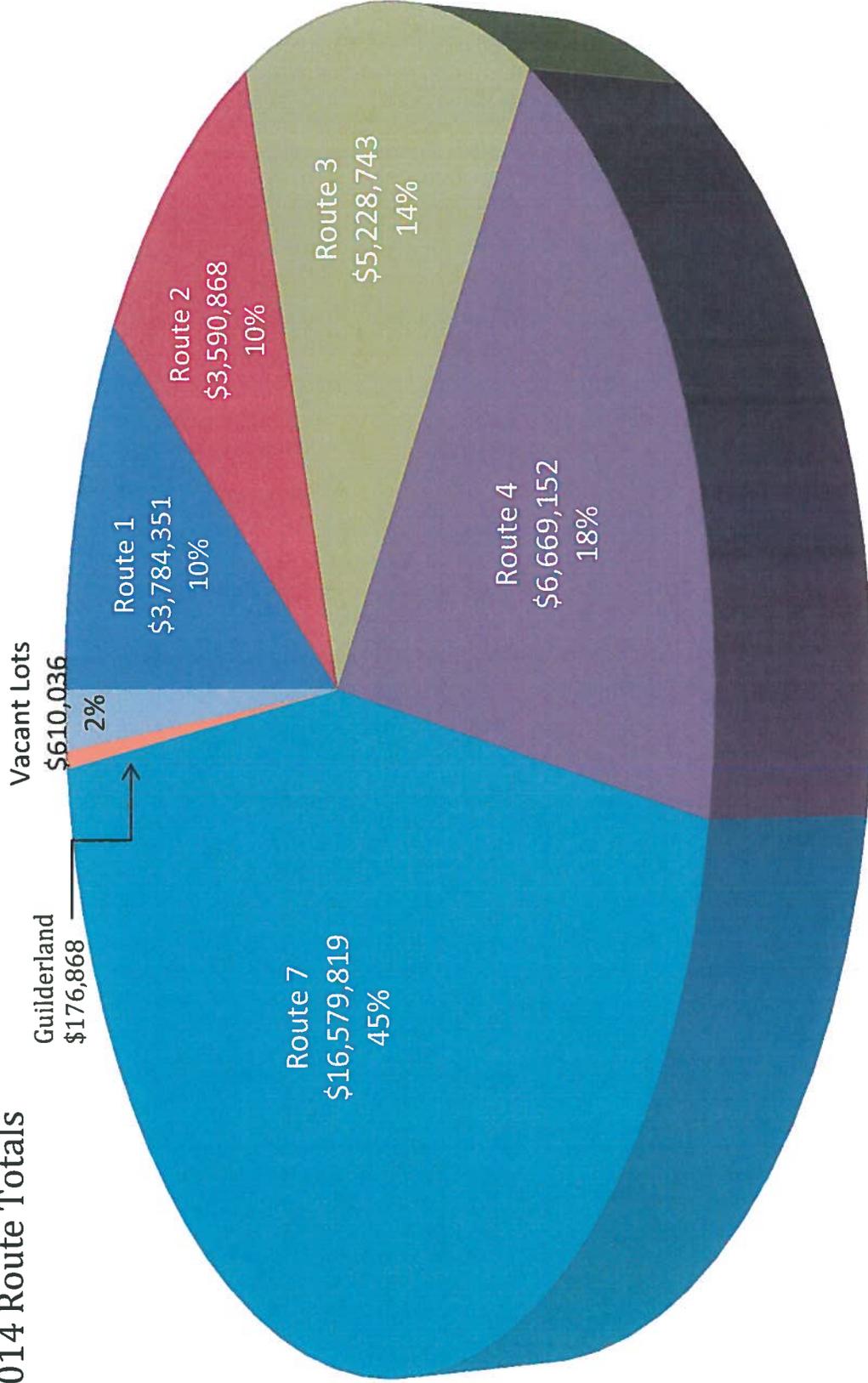
DUE FROM THE CITY OF ALBANY

\$ 10,332,578

2015 Water Billing By Route YTD



2014 Route Totals



Total Billing \$36,641,851

SEWER BACKWATER VALVE GRANT APPLICATIONS

2008-2015		2015	
		YTD	MTD
Summary			
Received	373	16	6
Withdrawn	12	0	
Denied	13	0	
Approved	339	15	5
Pending	1	1	1
Payment Processed	292	13	4
Total of Grant Requests	\$468,311		\$30,000
Total of Grants Approved	\$440,905		\$28,500

Albany Water Board
ARCADIS Engineering Report
Date: July 25, 2015

Upcoming LTCP Projects\Dates

- Marietta Place Stormwater Storage Facility – Project scoping should begin soon
- Asset Management Program, Start Date – 4/1/2015
- Performance of a Codes and Local Law Review, Start Date - 8/1/2015
- Green Infrastructure Banking System Feasibility Assessment, Start Date – 8/1/2015
- Green Infrastructure Technical Design Guidance, Start Date – 8/1/2015
- Big “C” Control Facility – Start Preliminary Design Report, 8/1/2015
- Sewer System Operation, Maintenance, and Inspection Plan, Due 12/2015

ARCADIS Projects

- Five-Year Capital Improvement Plan – ARCADIS received contract, and inspections are starting this week. This includes the inspection of facilities and above ground assets and the development of the 5-year Capital Improvement Program.
- Asset Management Program – ARCADIS received contract, work will begin soon. This includes the development of a Asset Management Work Plan which will be used to assist the AWB prioritize and implement asset management elements into its operations.
- Long Term Control Plan Schedule of Compliance – Monitoring deadlines and costs
- GPS Assistance – Providing GPS survey guidance and training

Adjustments Needing Approval

Customer #	Route#	Customer Name	Street #	Service Address	Bill Prior to Adjust.	Adjust. Amount	New Bill Amount	Reason for Adjustment	Comments	Comment 2
1	018613			Woodlawn Ave.	\$ 192.24	\$ (75.00)	\$ 117.24	Customer Request	Owner Claims his bills are usually min. bills this one is higher than normal. Owner stated he had a toilet issues but not in this billing cycle.	Jose - Meter was plugged, New Orion installed. Owner has leaks in toilet and 1st flr bathroom sink
2	011048			Ontario Street	\$ (3,507.61)	\$ 2,920.98	\$ (586.63)	Billed Estimate	Billed estimate due to a meter issue need to correct to the correct amount	Building is vacant and water is coming out of the building on Bradford St. side last read Feb 12th...has been reading.
3	007379			Elk Street	\$ 308.18	\$ (170.00)	\$ 138.18	Install Charge Dispute	Customer is in hardship. Property is vacant and for sale.	Customer didn't sign the consent form so Jose gave them the meter and son installed. Jose put the same orion back on.
4	007358			Elk Street	\$ 310.54	\$ (170.00)	\$ 140.54	Install Charge Dispute	Customer installed the meter 328 did not install. We installed same orion	
5	017217			Myrtle Ave	\$ 1,476.80	\$ (1,479.80)	\$ 139.64	New Owner of County Owned Property	Property was never metered before. County owned. New owner installed a meter	As per practice when a new owner installs a meter at an unmetered property they get an adjustment to drop the unmetered fees and adjust them to their usage. Property is at a min. bill of \$69.82

\$ (1,219.85) \$ 1,026.18 \$ (51.03)

Balances look off because one of the properties have a large credit

Totals with out credit \$2,287.76 (\$1,894.80) \$535.60

Adjustments Needing Approval

Customer #	Route#	Customer Name	Street #	Service Address	Bill Prior to Adjust.	Adjust. Amount	New Bill Amount	Reason for Adjustment	Comments	Comment 2
1	016875	[REDACTED]	[REDACTED]	S. Lake Ave.	\$ 1,255.55	\$ (5.59)	\$ 1,249.96	Pen/Int Removal	We had wrong mailing address customer requested that penalty & Interest be removed.	
2	016874	[REDACTED]	[REDACTED]	S. Lake Ave.	\$ 145.23	\$ (5.59)	\$ 139.64	Pen/Int Removal	We had wrong mailing address customer requested that penalty & Interest be removed.	
3	020468	[REDACTED]	[REDACTED]	Hollywood Ave.	\$ 1,794.48	\$ (149.40)	\$ 1,645.08	Pen/Int Removal	Completed the Payment Plan, practice has been remove the penalties if completed	
4	001686	[REDACTED]	[REDACTED]	Slingerland	\$ 23.30	\$ (23.30)	\$ -	Pen/Int Removal	Completed the Payment Plan, practice has been remove the penalties if completed	
5	012196	[REDACTED]	[REDACTED]	Essex Street	\$ 10.48	\$ (10.48)	\$ -	Pen/Int Removal	Never received the bill, bill was returned to AWD	
6	026887	[REDACTED]	[REDACTED]	Hazelhurst Ave.	\$ 3.07	\$ (3.07)	\$ -	Pen/Int Removal	Always pays on time, can't this month requests to not be charged penalties - Bill has been paid	
7	008563	[REDACTED]	[REDACTED]	Second Street	\$ 14.57	\$ (14.57)	\$ -	Pen/Int Removal	Customer states he didn't receive his last bill. Request P&I's not be charged	
8	012678	[REDACTED]	[REDACTED]	Wilkins Ave.	\$ 2.45	\$ (2.45)	\$ -	Pen/Int Removal	Thought she paid online through her bank but it did go through. Always pays on time	
9	004734	[REDACTED]	[REDACTED]	Federal	\$ 5.78	\$ (5.78)	\$ -	Pen/Int Removal	Closing attorney requested it be removed.	
10	007569	[REDACTED]	[REDACTED]	Sheridan Ave	\$ 469.98	\$ (16.08)	\$ 453.90	Pen/Int Removal	Bank sent letter letting us know they are fixing the issue and will reissue the check for payment. Not customer's fault	
Totals for P&I's Adjustments					\$ 3,724.89	\$ (236.31)	\$ 3,488.58			