ACDA MINUTES OF REGULAR MEETING
Tuesday November 1, 2016 4:00 pm

Attending: Kathy Sheehan, Darius Shahinfar, Faye Andrews, John Reilly, Nala Woodward,
Absent: Carolyn McLaughlin
Also Present: Luis Perez, Amie Jefferson, Adriana Le Blan

The regular meeting of the ACDA was brought to order at 4:00 PM

Roll Call
All Board members were present except for Carolyn McLaughlin

Reading of Minutes of the Regular Meeting of November 1, 2016
Since the minutes of the previous meeting had been distributed to the Board members in advance for review, a proposal was made to dispense with the reading of the minutes.

Approval of Minutes of the Regular Meeting of November 1, 2016
A proposal was made to approve the minutes of the Regular Board Meeting as presented. A motion to accept the minutes, as presented, was made, and seconded. A vote being taken, the minutes were accepted unanimously.

New Business

Approval of funding for 25 Warren Street- ACDA and Albany Housing Authority have entered into an MOU to provide funding for the purchase of 25 Warren Street.

Addition of new ACDA Staff- With the approval for the three year Lead Reduction Grant ACDA will be adding additional staff members to assist in the Rehabilitation of residents in the City of Albany.

Lease extension and additional space for CARES- ACDA and CARES entered into a rental agreement for space at 200 HJB in June 2013. The lease is due for renewal this year, and CARES has asked to increase the
amount of space to be rented to include the area that the Department of Planning vacated when they moved to the One Stop Space across the hall. The lease will remain the same and the rent will increase $11.50 per square foot and will then include utilities.

Approval of Public Access Coordinator-The resolution states, the Albany Community Development Agency Board is hereby authorizing the support of this position in the amount of $15,000.00 dollars, for a twelve (12) month period in an effort to assist in promoting community and economic development. A motion to approve the Public Access Coordinator, detailed above was made by Hon. Kathy Sheehan and seconded by John Reilly. A vote being taken, for the Public Access Coordinator was passed by an unanimous vote of 4-0.

Approval of Lease extension and additional space for Cares- The resolution states the Albany Community Development Agency Board is hereby authorizing the Director of ACDA to enter into a three year lease with CARES, INC. for the vacant office space located in Suite #4 at 200 Henry Johnson Blvd. A motion to approve the lease extension and additional space for CARES, detailed above was made by Hon.Kathy Sheehan and seconded by John Reilly. A vote being taken, for the lease extension and additional space for CARES passed by an unanimous vote of 4-0.

Unfinished Business
None

Other Business
None

Communications
None

There being no further business, a motion to adjourn the meeting at 4:30 pm.

Respectfully submitted,

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Faye Andrews, Secretary