


**APPENDIX B
SAMPLE TICKET**

Front

VIOLATION

CITY OF ALBANY, NY

OWNER OF BELOW LISTED VEHICLE:
VEHICLE HAS BEEN PARKED IN VIOLATION OF THE NEW YORK
STATE VEHICLE AND TRAFFIC LAW OR CHAPTER 359
"VEHICLES AND TRAFFIC" OF THE CODE OF THE CITY OF
ALBANY.



CITATION #: 58091444
FINE : \$40.00
PLATE # : TEST12345

VIOLATION : T-EXPIRED METER
ISSUE DATE : 02/01/23 8:56 AM Wed
PLATE STATE : New York
ZONE : 1 - Global Monitoring
VEH MAKE : BMW
VEH COLOR : Black
VEH BODY TYPE : 4D
REG TYPE : pass
REG EXP DATE : 12/31/2023
STREET : opp 106 New Scotland ave
NOTES : Meter Expired / Not Paid
OFFICER : 802

FEE SCHEDULE
PAY BY: 02/21/23 \$40.00
THEREAFTER: \$65.00

SIGNATURE:
Fields

PAY ONLINE TODAY
albany.rmcpay.com
(Details on Reverse)

BACK

CITY OF ALBANY, NY PARKING VIOLATION SUMMONS

A PLEA AND/OR PAYMENT MUST BE MADE WITHIN 20 DAYS. FAILURE TO RESPOND WILL BE DEEMED A PLEA OF GUILTY AND MAY RESULT IN THE ISSUANCE OF A WARRANT FOR YOUR ARREST AND THE IMPOSITION OF ADDITIONAL FINES AND PENALTIES.

TO THE OWNER OR OPERATOR OF THE VEHICLE DESCRIBED, YOU MUST WITHIN 20 DAYS:

ALL STATEMENTS MADE HEREIN ARE MADE UNDER PENALTY OF PERJURY.

PAY THIS CITATION

1. ONLINE: albany.rmcpay.com
(preferred)

**2. IN PERSON
OR BY MAIL** Parking Violations Bureau
Treasurer's Office, City Hall
24 Eagle Street
Albany, NY 12207

MON-FRI 8:30 AM TO 5:00 PM
OFFICE CLOSED 12:30 PM TO 1:30 PM
Mail-in payments must be check or money order
Do not send Cash

APPEAL THIS CITATION

parkingticketappeal@albanyny.gov

**IN PERSON
OR BY MAIL** **TO PLEAD NOT GUILTY OR GUILTY WITH AN EXPLANATION:** Bring or send this notice in with an explanation to the Parking Violations Bureau. All in person appeals must be done Mon-Fri, 8:30am to 5:00pm.
Office closed from 12:30pm to 1:30pm.

YOUR PLEA - CIRCLE ONE

Guilty Not Guilty Guilty w/Explanation

Signature: _____

FAILURE TO TAKE ONE OF THE ABOVE ACTIONS WITHIN 20 DAYS MAY RESULT IN THE ISSUANCE OF A SUMMONS OR ARREST WARRANT.

FOR FURTHER INFORMATION CALL (518) 434-5006