

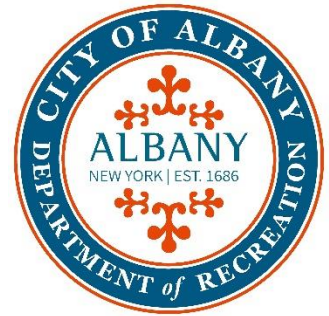
Rink Attendant

City of Albany Department of Recreation

Location: Albany, NY

Salary: \$15.52/Hour

Type: Seasonal



Hours and Availability:

Sunday/Saturday 12:30 PM – 9:30 PM

Mon-Fri 2:30 PM – 9:30 PM

General Job Description:

Under the direct supervision of the Rink Supervisor, this position will work 15 – 40 hours per week and responsible for assisting the Rink Supervisor in the completion of the daily tasks designed to ensure and maintain a safe and welcoming environment at the Swinburne skating rink.

Examples of Duties and Responsibilities:

Ensure that the Rink Supervisor can drive the Zamboni on and off the ice safely and assist the Rink Supervisor with ice preparation. • Add extra water to maintain ice as scheduled. • Participate in keeping all areas of the facility neat, clean and safe at all times. These duties include sweeping and mopping the rink restrooms, locker room areas, lobby, meeting rooms, bleachers and removing trash, cleaning rink glass, etc. • Making sure all entrances are clear and safe of debris and snow. • Offer excellent customer service to all patrons. Greet customers with a smile and respond to their needs in a kind and courteous manner. • Handle all phone inquiries in the same kind and courteous manner. • Sharpen skates. Full training in this area will be provided. • Process skate rentals. • Process all cash received accurately. • Operate the sounds system. Training will be provided. • Assist the Rink Supervisor with closing the facility. • Be available to work nights and weekends.

Qualifications:

Must be able to work well in a team environment. • Must be able to take direction from the Rink Supervisor and complete all tasks as assigned. • Must have the ability to recognize problems as they arise and bring them to the attention of the Rink Supervisor. • Must be able to assume a positive and active role at the rink, even while working under potentially stressful conditions (weather, upset or injured participants, etc.). • Must have the ability to be firm with participants when necessary to ensure the safety and well-being of all participants, facilities and equipment. An ability to interact and communicate well with others is essential. • Ability to understand and carry out verbal and/or written instructions efficiently and effectively. • Be able to follow safety guidelines and exercise good judgment in all aspects of responsibility. • Must be physically strong enough to lift and move heavy objects, such as hockey nets

Physical Requirements and Working Conditions:

Must be able to climb, crouch, pull, push, reach, stand, engage in repetitive motions, move, feel, touch, communicate, hear and see, including color, depth perception and clarity.