

LEAD SERVICE REPLACEMENT PROGRAM

ELIGIBILITY CHECKLIST – SERVICE REPLACEMENT FUNDING

Any lead service within the City of Albany can be eligible for LSRP opportunities, regardless of ownership as long as the application requirements are met.

1. Confirm your lead service with AWD staff.
 - You may have already completed this step by submitting your service information online or by email. If you have not already, you may submit your information online at this link: albanyny.gov/lead or you can call 518-434-5332 to schedule an appointment with AWD staff to confirm your water service material.

2. Collect two quotes for the replacement work from qualified private contractors.
 - Contractors must apply for the applicable permits for the work.
 - If you need a starting place for finding qualified contractors, a list is included as part of the application.
 - Quotes should include, but are not necessarily limited to, the following costs:
 - Location, excavation, and replacement of lead water line with copper water line.
 - Connection of new water line to the meter in the basement and restoration of the penetration to the building.
 - Restoration of disrupted lawn, sidewalk, curb, and street equal to existing conditions.
 - Applicable permit fees.

3. Submit your completed LSRP Application.
 - Online at: albanyny.gov/lead
 - Emailed to Katie McKitrick at kmckitrick@albanyny.gov
 - Or mailed to the following address:
Albany Water Department
c/o Katie McKitrick
10 N. Enterprise Dr.
Albany, NY 12204

4. Receive your Grant Award Notice.
 - Your notice will come via email or mail. The notice is not a check for grant funds. The notice is your notification that your grant application has been received and approved and indicates the funding amount you are eligible to receive in reimbursed funds if the work is completed.

5. Schedule and Complete the Work.
 - The Contractor is required to work under a permit through the City of Albany Water Department. Part of the permit requires that the work be inspected by AWD staff. This inspection serves as the verification that the work was completed appropriately in order to receive your grant funding reimbursement.

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GRANT APPLICATION – SERVICE REPLACEMENT

Property Information

1) Property Address _____

2) Property Owner _____

3) Grant Request – Check the Applicable Box

The LSRP Grant is meant to supplement the cost of work where all lead is being replaced. Partial lead removal or spot repairs do not qualify for grant funding.

- \$1,000 - Only Part of the service is lead (Water Main to Curb Box or Curb Box to Water Meter)
- \$2,000 – Full Service Replacement (Water Main to Water Meter)
- I don't know the extent of the lead service

Applicant Information

4) Applicant Name _____

5) Mailing Address _____
(Street Address) (City) (State) (Zip Code)

6) Phone Number (1) _____ Phone Number (2) _____

7) Email Address _____

How would you like to receive a Grant Award Notice? – check one Mail Email

Contractor Quotes

Attach two (2) itemized estimates from separate contractors to this application. This is a reimbursement program. The applicant is responsible for paying the contractor's invoice in-full. The Albany Water Department will reimburse the applicant the grant amount after the completion of the work.