



Steven Krokoff
Chief of Police

ALBANY, NEW YORK
POLICE DEPARTMENT
165 HENRY JOHNSON BOULEVARD
ALBANY, NY 12210



1789

TACTICAL BACKPACK KIT
GENERAL ORDER NO: 4.1.10

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PURPOSE: The purpose of this policy is to establish procedures for the proper use of the Tactical Backpack Kit by sworn personnel of this Department.

POLICY: It is the policy of the Albany Police Department that when exigent circumstances arise, and with supervisor notification, personnel may utilize tools from the Tactical Backpack Kit to breach locations and/or areas. Only trained personnel shall utilize the tools within the Tactical Backpack Kit unless exigent circumstances exist and a delay would cause further imminent danger to life.

DEFINITIONS:

Exigent Circumstances - Exigent circumstances mean emergency situations that require swift action to prevent imminent danger to life.

Breach or Breaching – Breach or breaching means to gain access to a location or area that is otherwise secured by some manner.

Tactical Backpack Kit – A Tactical Backpack Kit (TBK) is a breaching entry kit that can be worn as a backpack and consists of entry breaching tools such as bolt cutters, a thundermaul, a hallagan tool, and a ram.

Bolt Cutters – Bolt cutters are a cutting instrument for use on security chains, chain link fences, and non-case hardened locks.

Thundermaul - A thundermaul is an instrument that combines an axe and a sledge into one handheld tool.

Hallagan Tool – A hallagan is a tool that features a fork and horn end for prying and breaching. The hallagan's design allows it to be positioned and stuck into the frame of a doorway.

Ram – A ram is an instrument designed to strike an inward opening doorway.

I. TACTICAL BACKPACK KIT

A. Purpose:

1. The purpose of the Tactical Backpack Kit (TBK) is to assist personnel in forcing entry into a building or area during exigent circumstances or in the execution of a search warrant.

B. Storage:

1. The Tactical Backpack Kit shall be [REDACTED] assigned to Center Station and/or South Station.
2. The Tactical Backpack Kit shall be inventoried and accounted for on a daily basis. Any deficiencies, conditions, or reallocations shall be documented on the following:
 - a. The Daily Unit Inspection Sheet, APD Form # [REDACTED] shown on pages 3 and 4 of this order;
 - b. An Intra-Departmental Correspondence (IDC) to the Chief of Police explaining the circumstances;
 - c. The unit/station blotter; and
 - d. The vehicle repair blotter.

C. Training:

1. Only personnel who attend an Albany Police Department approved certified breaching course may use the Tactical Breaching Kit, unless exigent circumstances exist and a delay would cause further imminent danger to life.
2. All certified personnel must attend training for the Tactical Breaching Kit on a biennial basis.

D. Reporting:

1. Personnel shall document the use of any forced entry on a Standard Incident Report. The Standard Incident Report shall include the following:
 - a. The circumstances in which the decision to force entry was made;
 - b. Which tools were utilized within the Tactical Backpack Kit during such forcible entry; and
 - c. The supervisor who was notified.

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DAILY UNIT INSPECTION SHEET

UNIT# _____ ZONE# _____ DATE: _____ TIME: _____

INSPECTING OFFICER: _____ OTHER OFFICER ASSIGNED TO UNIT: _____

NYS INSPECTION EXP: _____ MILEAGE: STARTING: _____ ENDING: _____

FUEL LEVEL: _____ DASHBOARD INDICATOR LIGHTS
 (CIRCLE ALL THAT APPLY)

OIL LEVEL

CHECK ENGINE

TIRE PRESSURE

TIRES

(CIRCLE ONE)

TREAD DEPTH: ACCEPTABLE WORN: _____ Indicate which tire(s)

CONDITION: NO APPARENT DEFECTS DEFECTIVE: _____ Indicate which tire(s)

CLEANLINESS

(CIRCLE ONE)

EXTERIOR: CLEAN NEEDS WASH

INTERIOR: CLEAN NEEDS WASH

LIGHTING

(✓ = intact/functional, NR = Needs Repair, NA = Not Applicable)

HEADLIGHTS

HIGH BEAMS

PARKING/TAIL

BRAKE LIGHTS

DIRECTIONALS

HAZARD LIGHTS

REVERSE LIGHTS

ALTERNATING HIGH BEAMS

ALTERNATING GRILL LIGHTS

LICENSE PLATE LIGHTS

INSIDE TRUNK FLASHER

DOME LIGHT

SPOT LIGHT

REAR DECK AMBER LIGHT BAR

REAR FLASHERS

360° FLASHERS

TAKE DOWNS

ALLEY LIGHTS

REAR DECK LIGHTS

TRUNK EQUIPMENT

(✓ = intact/functional, NR = Needs Repair, NA = Not Applicable)

BLUE EQUIPMENT BOX

EXTINGUISHER

BIO-HAZARD KIT

BLANKET

AIRWAY / MASK

FIRST-AID KIT

FLARES

OTHER

(✓ = intact/functional, NR = Needs Repair, NA = Not Applicable)

BANK SHEET

HAZ-MAT BOOK

SIGNAL BOX KEY

GAS PUMP FOB

WS WIPERS

PA SYSTEM

SIREN(S)

RADIO

VEHICLE HORN

SNOW BRUSH

DAILY UNIT INSPECTION SHEET

TECHNOLOGY

(✓ = intact/functional, NR = Needs Repair, NA = Not Applicable)

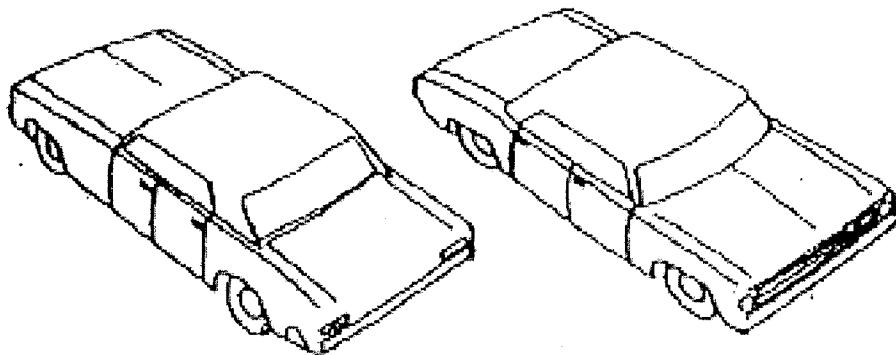
LAPTOP	YES	NO
SCREEN	_____	
KEYBOARD	_____	
TOUCH PAD	_____	
CABLES	_____	
MOUNT	_____	
SCANNER	_____	

PRINTER	YES	NO
ARM REST LATCH	_____	
USB CABLE	_____	
POWER CABLE	_____	
PRINTER MOUNTS	_____	

MOBILE DVR	YES	NO
CAMERA	_____	
INTERIOR MIC	_____	
MIC DOCK	_____	
EXTERIOR MIC	_____	

LPR	YES	NO
LPR CAMERAS	_____	
LPR START-UP GUIDE SHEET	_____	

RADAR INSTALLED	YES	NO
TUNING FORK (2)	_____	
REMOTE CONTROL	_____	
TRANSCIEVER	_____	
ANTENNA (2)	_____	



D=DENTED

S=SCRATCHED

M=MISSING

B=BROKEN

✓=OK

REMARKS: IF UNIT REPAIRS ARE REQUIRED, PLEASE EXPLAIN WHAT NEEDS TO BE REPAIRED BELOW

SUPERVISOR VEHICLES ONLY

(✓ = intact/functional, NR = Needs Repair, NA = Not Applicable)

TWO (2) ROLLS EVIDENCE TAPE	_____
FIVE (5) RIOT BATONS	_____
ANIMAL CONTROL POLE	_____
SPIKE STRIPS	_____

TWO (2) POLY GUARD SHIELDS	_____
LARGE O.C. CANISTER (POGGER)	_____
TACTICAL BACKPACK KIT	_____

OFFICER'S SIGNATURE	SHIELD/PIN#
SUPERVISOR'S SIGNATURE	PIN#

APD Form #333 (Revised 04/14)