



Eric Hawkins
Chief of Police

ALBANY, NEW YORK
POLICE DEPARTMENT
165 HENRY JOHNSON BOULEVARD
ALBANY, NEW YORK 12210



1789

ANIMAL CONTROL AND ENFORCEMENT
GENERAL ORDER NO: 3.4.35

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PURPOSE: The purpose of this policy is to provide direction for the handling of calls for service involving domestic and wild animals, and to ensure that all incidents involving animals are handled in compliance with state, county, and city laws and ordinances. Additionally, this order shall implement the policy of the City of Albany in regard to the handling of wild animal complaints and provide all personnel with guidelines to handle these matters safely and efficiently.

POLICY: It is the policy of the Albany Police Department to provide assistance with animal control and enforce animal regulations in a humane manner and in accordance with state law and City ordinances. Referrals to other agencies or jurisdictions will be made as appropriate.

DEFINITIONS: **Animal Control Officer (ACO)** – Animal Control Officer means a designated individual charged with the responsibility of enforcing animal related ordinances and laws within the city limits of the City of Albany.

I. ORGANIZATION AND ADMINISTRATION

A. The department's Animal Control Officers (ACOs) are part of Special Operations, which is under the command of the Commander of Special Operations, and under the direct supervision of Traffic Safety Unit sergeants.

II. RESPONSE TO CALLS FOR SERVICE

A. Primary duties of ACOs include, but are not limited to:

1. The pick-up, transportation, and impoundment of stray dogs and cats;
2. Responding to vicious animals at large or needing to be taken into custody;
3. Responding to complaints involving domestic and wild animals;
4. Removal of dead animals; and
5. Assisting in the investigation of animal cruelty cases when needed.

B. When there is no ACO on-duty and with supervisor approval, ACOs are available in an on-call capacity to respond for emergency situations.

1. Once approval is given, officers shall notify Communications, and Communications personnel shall notify the on-call ACO to respond.
- C. The following facilities are in contract with the department. ACO's shall transport animals to the following facilities based on the nature of the incident and the time of day :
1. Capital District Animal Emergency Clinic;
 2. Central Veterinary Hospital; and
 3. Mohawk Hudson River Humane Society.
- D. Police officers may be assigned to answer certain animal control related calls in the absence of an ACO. These calls may include, but are not limited to:
1. Animal bites;
 2. Barking dogs;
 3. Dead animals, and
 4. Animals at large.
- E. Every effort will be made to forward animal control calls for service to an ACO, if available.
- F. In the event that a police officer takes a report or initiates any action as a result of answering an animal control call, the officer shall ensure that a notice of the action taken or the report is forwarded to the Animal Control Officer, at animalcontrol@albany-ny.org, for appropriate follow-up.
- G. ACOs shall ensure all the necessary and correct paperwork is completed and forwarded appropriately, which includes but is not limited to the following:
1. [Animal Control Bite Form](#), APD Form # 359 shown on page 10 of this order;
 2. [Animal Control Sign-Over Form](#), APD Form # 360 shown on page 11 of this order;
 3. [Animal Control Seizure and Disposition Form](#), APD Form # 361 shown on page 12 of this order;
 4. [Animal Control Notification of Seizure Form](#), APD Form # 362 shown on page 13 of this order;
 5. [Animal Control Activity Sheet](#), APD Form # 363 shown on page 14 of this order; and
 6. [Animal Redemption Form](#), APD Form # 365 shown on page 15 of this order.

III. ANIMAL BITES

- A. ACOs/police officers shall report animal bites on an [Animal Control Bite Form](#), APD Form # 359 shown on page 10 of this order, and shall fax the completed form to the Albany County Health Department at 518-447-4501. Officers shall also email a copy of the completed form to the ACO at animalcontrol@albany-ny.org.

1. Personnel are not required to complete and Animal Control Bite Form if the victim's skin is not broken or if the injury involves only minor scratches.
 2. For these instances, personnel shall complete a Standardized Incident Report.
- B.** Personnel shall make every effort to identify the owner of the offending animal or, in the case of a stray or wild animal, to capture it, if safe to do so.
- C.** If the victim's skin is broken, personnel must verify a valid rabies vaccination for the animal.
1. If no verification of a valid rabies vaccination can be made, the animal must be seized for a ten (10) day observation period at the Humane Society.
 2. ACOs shall note on the shelter paperwork that a bite occurred.
- D.** If owner identity can be verified and the animal has a current rabies vaccination, the owner may verbally agree to a ten (10) day confinement of the animal.
1. ACOs and police officers shall indicate the home confinement agreement in the narrative portion of the bite form or SIR.
- E.** If the owner or other person in control of the offending animal refuses to comply with the terms of the home confinement agreement, the ACO shall take the animal into custody and confine the animal at the Humane Society for the required ten (10) day period of observation.
1. Before seizing the animal for confinement, the officer should explain to the owner that such boarding is at the owner's expense.

IV. VICIOUS OR DANGEROUS ANIMALS

- A.** With supervisor approval, officers are justified in using firearms to humanely dispatch animals provided the following criteria is met:
1. An animal is attacking or presenting an imminent danger of substantial harm to the officer or any person;
 2. The animal appears to be rapid and a potential harm to others (all efforts shall be made to not shoot the animal in the head); and
 3. There is no threat of injuring any other party in the immediate vicinity or the surrounding area.
- B.** In all instances where an officer humanely dispatches an animal, the officer shall complete the following:
1. An [Albany Police Department Subject Resistance/Use of Force Report](#);
 2. A Standardized Incident Report (SIR);
 3. Notify the owner of the animal, if applicable; and
 4. Notify Animal Control, and Department of Environmental Conservation when applicable, and request that the animal is removed and brought to

the appropriate facility for testing.

V. BARKING DOGS

- A.** Under the City of Albany [General City Ordinance - Chapter 115 Section 2\(B\)](#), it is unlawful for any dog to engage in habitual loud howling or barking or to conduct itself in such a manner as to habitually annoy any person.
- B.** Police officers and ACOs shall take complaints of barking dogs, according to the following:
 - 1. Obtain the address where the dog resides from the complainant.
 - 2. Verbal warnings may be given by personnel to the dog's owner(s), and documented on a Field Interview Report card.
 - 3. If a citation is being issued:
 - a. The complainant should be used as proof of the incident.
 - b. The complainant may be required to appear in Court.
 - c. ACO depositions shall be signed, witnessed and distributed in person.
 - 4. Sworn members may issue summonses under the General City Ordinance.

VI. CATS

- A.** ACOs shall not pick up stray cats unless the cat:
 - 1. is sick or injured; or
 - 2. Has bitten a person (for cat bites refer to section III – Animal Bites).
- B.** Injured or sick cats shall be taken to the veterinarian hospital or shelter to be euthanized.

VII. ANIMAL CRUELTY

- A.** ACOs shall not investigate animal cruelty complaints.
 - 1. All complaints should be reported to the Police Department.
 - 2. ACOs do not have peace officer status therefore they do not have the authority to investigate cruelty cases and shall not do so.
 - a. Under New York State Agriculture and Market Law only Peace Officers and Police Officers have authority to investigate and/or charge with animal cruelty.
- B.** ACOs can only remove an animal if a sworn member has or is charging the owner with cruelty.
 - 1. ACOs assisting officers with conducting a cruelty investigation shall indicate on the Humane Society paperwork that the animal(s) are being

held for a cruelty case.

- C. ACOs may assist sworn personnel with the investigation, if requested.
- D. Within the scope of an investigation and with proper documentation, the following may be considered cruelty:
 - 1. Dogs left in vehicles on a hot day.
 - 2. Animals left behind in an apartment.
 - 3. Dogs in a back yard without food, water and shelter.
 - 4. Animals that need medical attention and the owner(s) are not supplying the appropriate care.
 - 5. Dogs left outside in bad weather (rain storm, snow storm).

VIII. DEAD ANIMALS

- A. ACOs shall respond to all dead animal incidents on City property.
 - 1. The ACO shall make all appropriate notifications for assistance and referrals if needed.
- B. ACOs shall not pick up animals from private property, unless the incident involves a criminal investigation and/or possible rabies.
 - 1. Outside the above circumstances, the complainant shall be advised that it is his/her responsibility to seek appropriate removal of the dead animal(s).
- C. Police officers may also be dispatched to dead animals if an ACO is not on duty.
 - 1. Dead animals may be left for an on-duty ACO to pick up during regular business hours.
 - 2. Officers shall notify Communications of the location of the dead animal.
 - 3. Communications shall note the information and notify an ACO during their next tour of duty.
 - 4. If the situation requires the responding police officer to stand by until an ACO responds, he/she shall do so.
- D. On the [Animal Control Activity Sheet](#), APD Form # 363 shown on page 14 of this order, ACOs shall list the following:
 - 1. The location where the dead animal was picked up;
 - 2. If the animal was wearing a collar or tags;
 - 3. Description of the animal, including:
 - a. Color;
 - b. Breed;
 - c. Sex; and
 - d. Identifying markings.
- E. During non-business hours and in emergency situations, the on-duty supervisor shall be notified for approval to call in an ACO to respond.

IX. EVICTIONS

- A.** ACOs cannot remove a pet from any premises during an eviction and shall not do so.
 - 1. The property owner shall be advised that he/she must make arrangements for the removal of the pet(s), as well as all other possessions left behind by the tenant.
 - 2. A dog or other pet left behind in the residence is the property of the tenant and should be treated as such.
- B.** If called for assistance, ACOs shall only be dispatched to contain the animal.
- C.** If the pet(s) are deemed “abandoned” then police officers and ACOs shall follow procedures under section XIV of this General Order - “Impounding of Animals”.

X. FARM ANIMALS

- A.** Under the City of [Albany's General City Ordinance - Chapter 115](#), the keeping, harboring, or sheltering of any farm animals or fowl is prohibited. This includes:
 - 1. Cows;
 - 2. Cattle;
 - 3. Horses;
 - 4. Ponies;
 - 5. Donkeys;
 - 6. Mules;
 - 7. Pigs;
 - 8. Goats;
 - 9. Sheep;
 - 10. Chickens;
 - 11. Ducks;
 - 12. Geese; and
 - 13. Any other animals or fowl usually known as “farm animals or fowl”, but not solely limited to the aforementioned and not including common household pets.
- B.** ACOs shall respond to calls regarding violations of the City Ordinance during normal business hours.
- C.** During non-business hours, notifications and referrals shall be made to ACO to investigate during their next tour of duty.
 - 1. Responding Officers shall notify Communications of the location and incident type.
 - 2. Communications shall make note and notify the ACO during their next tour of duty.

XI. INJURED ANIMALS

- A.** ACOs shall respond to all injured animals during normal business hours.
1. Police officers may be dispatched to injured animals if an ACO is not on duty.
 2. ACOs and police officers may refer to DEC for assistance.
- B.** With supervisor approval, officers are justified in using firearms to humanely dispatch animals provided the following criteria is met:
1. An animal is badly injured, diseased, threatening, or destructive (shotguns shall be considered humane in dispatching animals in these situations); and
 2. There is no threat of injuring any other party in the immediate vicinity or the surrounding area.
- C.** In all instances where an officer humanely dispatches an animal, the officer shall complete the following:
1. An [Albany Police Department Subject Resistance/Use of Force Report](#);
 2. A Standardized Incident Report (SIR);
 3. Notify the owner of the animal, if applicable; and
 4. Notify Animal Control, and Department of Environmental Conservation when applicable, and request that the animal is removed, unless the animal is removed by the owner(s) or their representative.
- D.** ACOs shall only pick up animals that are dying or are seriously injured.
1. Dogs shall be taken to the appropriate veterinarian for medical treatment or euthanization.
 2. Cats shall be taken to the shelter or veterinarian to be euthanized.
 3. With supervisor approval, police officers may euthanize wildlife animals only if the animal poses an immediate threat to the public or appears to be terminally injured and is suffering.
- E.** If the owner is on the scene, it is the owner's responsibility to transport the animal to a Veterinary Hospital.
- F.** If the owner is not on scene:
1. The officer will make every attempt to identify and notify the pet owner.
 2. During business hours, the injured animal(s) shall be taken to the Central Veterinary Hospital for medical treatment by the ACO.
 3. During non-business hours, all injured animals shall be taken to the Capital District Animal Emergency Clinic for medical treatment by the ACO.
 - a. Any animal brought into the emergency clinic must be picked up before the clinic closes.
 - b. If the animal needs further medical treatment it should be transported to the Central Veterinary Hospital the next morning.
 - c. All other animals shall be brought to the Humane Society.

4. If arrangements are not made and the owner cannot be contacted the animal will be put up for adoption after five (5) days.

G. During non-business hours and in emergency situations, the on-duty supervisor shall be notified for approval to call in an ACO to respond.

XII. NON-INJURED WILDLIFE

- A. ACOs generally do not handle reports of non-injured wildlife. In most circumstances the complainant shall be referred to an appropriate pest control service.
- B. If a wild animal is aggressive and possibly poses a threat to safety, a police officer may be dispatched to assess the situation and to determine the proper course of action.

XIII. LOOSE DOGS

- A. ACOs shall respond to reports of loose dogs. When an ACO is unable to respond immediately, officers shall attempt to contain the loose dog(s).
 1. If the dog is contained, an ACO shall be notified to respond.
 2. During non-business hours and in emergency situations, the on-duty supervisor shall be notified for approval to call in an Animal Control Officer to respond.

XIV. ANIMAL IMPOUNDING

- A. If there is no ACO on-duty, citizens holding loose or stray animals shall be advised to hold the animals until an ACO is on duty or they may transport the animal to the Humane Society.
 1. If the citizen is unable to transport the animal to the humane society or is unwilling to keep the animal until an ACO is available, the on-duty supervisor will determine the appropriate course of action.
- B. If an ACO is on duty, he/she will receive all dogs or cats for transport to the appropriate facility.
- C. ACOs or police officers impounding animals are responsible for providing the impounded animal with the appropriate shelter and sustenance.
- D. Animals shall not be transported in vehicles other than the animal control vehicle, unless unusual circumstances exist, as determined by the on-duty supervisor.
- E. Officers may not seize or impound an animal determined to be located on the owner's property except as authorized by court order or unusual circumstances.
 1. This provision does not preclude the impoundment of an animal observed to be running at large when residents of the property are not readily

available and the likelihood exists that the animal is aggressive and poses a threat to public safety.

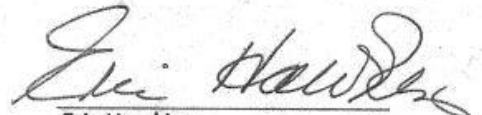
- F. Responding personnel shall ensure all the necessary and correct documentation is completed and forwarded appropriately, which shall include:
1. [Animal Control Seizure and Disposition Form](#), APD Form # 361 shown on page 12 of this order; and
 2. [Animal Control Notification of Seizure Form](#), APD Form # 362 shown on page 13 of this order.

XV. OFFENSES

- A. Any police officer may initiate the criminal process by way of uniform citation or application for a criminal summons or warrant for any violation occurring in his/her presence, or where the officer is able to secure a witness willing to testify to the alleged violation.
1. These options are particularly useful in cases involving animal cruelty, repeat offenders, and non-compliant offenders.
- B. Police officers may opt to issue a General City Ordinance summons, which imposes a civil penalty for the offense, in lieu of any criminal action.
1. When using this option, all applicable offenses shall be charged on separate tickets.
- C. ACOs and police officers may issue ordinance tickets or initiate the criminal process by application for a criminal summons or warrant, at their discretion.
1. Criminal summonses and arrest warrants must be served by police officers.
 2. If an ACO or police officer opts to issue an ordinance ticket based on the observation of a witness, the witness's name, address, and telephone number shall be indicated on the face of the ticket before the offender is given the appropriate copy of the ticket.
 3. Persons agreeing to be witnesses shall be advised that their identities cannot be kept confidential.

XVI. EQUIPMENT AND UNIFORMS

- A. All uniforms and equipment issued to ACOs shall be worn in a manner consistent with departmental directives.
1. ACOs shall receive training in the use of a particular piece of equipment before being allowed to carry or utilize such equipment.



Eric Hawkins
Chief of Police

ALBANY ANIMAL CONTROL BITE FORM	SECTION 1 GENERAL INFORMATION	
	UNIT ASSIGNED & SIGNATURE	INCIDENT NUMBER
DAY-DATE-TIME OF BITE	SHELTER OR VETERINARY CONTROL NUMBER	
DAY-DATE-TIME OF REPORT	LOCATION WHERE BITE OCCURRED	
DESCRIPTION OF ANIMAL	OWNERS NAME	
DOG LICENSE AND EXPIRATION DATE	OWNERS ADDRESS	
RABIES VACCINATION AND EXPIRATION DATE	OWNERS PHONE NUMBER	
DATE/TIME HEALTH DEPARTMENT NOTIFIED	OWNERS DESCRIPTION	

SECTION 2 NARRATIVE

SECTION 3 VICTIM INFORMATION		
TYPE OF DOG BITE	IF DOG VS. DOG, DESCRIPTION OF DOG	DATE OF REPORT
SUPPORTING DEPOSITION?	VICTIMS NAME	
NATURE OF INJURIES	VICTIMS ADDRESS	
TREATED AT?	VICTIMS PHONE NUMBER	

A COPY OF THIS FORM MUST BE FAXED TO THE ALBANY COUNTY HEALTH DEPARTMENT 447-4501

REV. 04/09

ALBANY ANIMAL CONTROL SIGN OVER FORM	SECTION 1 GENERAL INFORMATION	
	UNIT ASSIGNED & SIGNATURE	INCIDENT NUMBER
DAY-DATE-TIME OF SIGN OVER	SHELTER OR VETERINARY CONTROL NUMBER	
LOCATION OF SIGN OVER	OWNERS OR OWNERS AGENT NAME	
REASON FOR SIGNING ANIMAL OVER	OWNERS ADDRESS	
DATE ANIMAL IS AVAILABLE FOR ADOPTION/EUTHANSIA	OWNERS PHONE NUMBER	
ANIMAL REMOVED TO	OWNERS DESCRIPTION	
NOTES		

SECTION 2 ANIMAL INFORMATION		
SPECIES	CONDITION (HEALTHY, INJURED, OR DOA)	WEIGHT
BREED	GENERAL BEHAVIOR (FRIENDLY, AGGRESSIVE, ETC.)	
COLOR/MARKINGS	CORRECTIVE MEASURES USED (POLE, PEPPER SPRAY, TASER, ETC.)	
SEX	DOG LICENSE AND/OR RABIES VACCINATION	
NOTES		

SECTION 3 OWNERS DECLARATION	
<p>I, _____ relinquish the animal listed on this form to the City of Albany. I understand that the City of Albany, or it's designated agents, will make a determination as to the animal's disposition. No guarantee, real or implied, is given in regards to whether each animal can, or will, be placed for adoption. I understand that I will be held liable for any expenses incurred in the care of the animal listed herein, such as required veterinary care and standard care provided at the Mohawk Hudson River Humane Society. I hereby give up all right, title, and interest to the above referenced animal voluntarily and without coercion of any kind. I understand that my decision is FINAL.</p>	
OWNERS SIGNATURE	DATE
ANIMAL CONTROL OFFICER SIGNATURE	DATE

REV. 04/09

ALBANY ANIMAL CONTROL NOTIFICATION OF SEIZURE FORM		SECTION 1 GENERAL INFORMATION	
		UNIT ASSIGNED & SIGNATURE	INCIDENT NUMBER
DAY-DATE-TIME OF SEIZURE		SHELTER OR VETERINARY CONTROL NUMBER	
LOCATION OF SEIZURE		OWNERS NAME (IF KNOWN)	
REDEMPTION PERIOD		OWNERS ADDRESS (IF KNOWN)	
ANIMAL REMOVED TO?		OWNERS PHONE NUMBER (IF KNOWN)	
ADDRESS	PHONE NUMBER	DESCRIPTION OF ANIMAL	

SECTION 2 NOTIFICATION OF SEIZURE

Dog was in distress at time of seizure. Please contact the ACO immediately at 438-4000.

If notification is personally given, such dog or other animal shall be held for a period days after day of notice. Date and time of notification are listed at the top of this form.

If notification is by mail, such dog or other animal shall be held for a period of days from date of mailing. Date of mailing .

The dog or other animal may be redeemed by the owner during the period specified by paying the appropriate impoundment fees and fines to the seizing municipality and producing proof that the dog or other animal has been properly licensed and identified.

THIS FORM NOT VALID FOR REDEMPTION

THIS SPACE INTENTIONALLY LEFT BLANK

DIRECTIONS: ATTACH 1 COPY TO SEIZURE AND DISPOSITION FORM AND 1 COPY TO OWNER.

ALBANY ANIMAL CONTROL SEIZURE AND DISPOSITION FORM		SECTION 1 SEIZURE INFORMATION	
		DAY-DATE-TIME OF SEIZURE	INCIDENT NUMBER
BREED-SEX-COLOR-OTHER IDENTIFYING MARKS		SHELTER OR VETERINARY CONTROL NUMBER	
LOCATION OF SEIZURE		OWNERS NAME (IF KNOWN)	
REDEMPTION PERIOD		OWNERS ADDRESS (IF KNOWN)	
REDEMPTION NUMBER (1ST, 2ND, ETC.)		OWNERS PHONE NUMBER (IF KNOWN)	
OWNER NOTIFIED?	DATE/TIME	OWNERS DESCRIPTION (IF KNOWN)	
REASON FOR SEIZURE		CHARGES	

At expiration of the _____ day redemption period, above described dog is available for adoption on _____ (date). If not adopted by _____ (date), the dog is to be humanely euthanized.

Signature of ACO or Seizing Officer: _____ Date: _____

I hereby acknowledge receipt of the above described dog or other animal:
Signature of Shelter Agent: _____ Date: _____

SECTION 2 DISPOSITION INFORMATION

REDEMPTION Impoundment fees must be collected and dogs must have a valid license before being returned to owner.
Impoundment fees are due for _____ days. Impoundment fees have been received in the amount of \$ _____. I hereby certify that this dog has been licensed pursuant to the provisions of Article 7 of the Agriculture and Markets Law.

Dog License Tag Number: _____ Expiration Date: _____

Issuing Municipality: _____

Signature and Title of ACO or Clerk: _____
Date: _____

I hereby acknowledge receipt of the above described dog or other animal:
Signature: _____ Date: _____
Print owners name, address, and phone number in Section 1

NOT VALID FOR REDEMPTION

WITHOUT OFFICIAL SEAL

ADOPTION All dogs MUST be licensed prior to release.

I hereby certify that the dog has been licensed pursuant to the provisions of Article 7 of the Agriculture and Markets Law. License Tag Number: _____. Adoption fees have been received in the amount of \$ _____ and all local adoption requirements have been complied with.

Signature and Title of ACO or Shelter Agent: _____ Date: _____

Adoption release, waiver, and disclosure: I hereby accept possession and title of the dog identified above to be harbored as a pet at my own risk, and hereby release and waive any right against the City of Albany which I may have now or in the future for any damages to person or property caused by said dog. No claims or representations as to the behavior or temperament of adopted animals are made by the municipality.

Signature of Adopter: _____ Date: _____
Print name, address, and phone number: _____

EUTHANASIA Must be performed in accordance with AVMA guidelines on euthanasia and Article 26 of the NYS Agriculture and Markets Law.

Signature of person performing euthanasia: _____ Date of euthanasia: _____

COMPLETED FORMS MUST BE RETURNED TO ALBANY ANIMAL CONTROL



HOW TO REDEEM A DOG SEIZED BY ALBANY ANIMAL CONTROL

1. Albany Animal Control contracts with the Mohawk Hudson River Humane Society for the care and housing of all seized animals. If your dog is missing, or it has been seized, you must go to the Mohawk Hudson River Humane Society and identify your dog.
2. After you have identified your dog, the staff at the Mohawk Hudson River Humane Society will give you a Redemption Form that has been filled out by the Officer who seized your dog. You must bring this form as well as any dog license or rabies vaccination information you have, to the Albany City Clerk's Office. If you do not have a valid rabies vaccination, you can make arrangements with the Mohawk Hudson River Humane Society to have it done. A valid rabies vaccination is required to redeem your dog.
3. At the Albany City Clerk's Office, you will be required to pay any fines, and redemption fees due, before your dog can be released. You will also be required to license your dog, if it is not currently licensed. Redemption fees are assessed on a per day basis. A basic fee schedule is provided on the opposite side of this page.
4. After all fees and fines have been paid, you will be sent back to the Mohawk Hudson River Humane Society, with a stamped copy of the Redemption Form, to pick up your dog.

CONTACT INFORMATION

Albany Animal Control
Traffic Safety Division
525 Central Avenue
Albany, NY 12206
(518) 434-5091

Albany City Clerk's Office
City Hall
24 Eagle Street
Albany, NY 12207
(518) 434-5080

Mohawk Hudson River Humane Society
3 Oakland Avenue
Menands, NY 12204
(518) 434-8128

BASIC FEE SCHEDULE

This Fee Schedule is only meant as a representation of the fees you may be required to pay. Contact the Albany City Clerk's Office for an accurate accounting of the fees you will be required to pay.

ALL FINES AND FEES MUST BE PAID IN CASH

Redemption and holding fees.

- Unidentified Dogs (5 Day Hold): \$65.00 + \$60.00 for each day the dog is held to a maximum of 5 days.
- Identified Dogs (7 Day Hold): \$65.00 + \$60.00 for each day the dog is held to a maximum of 7 days.
- Dog Bites (10 Day Hold): \$65.00 + \$516.00 (\$60.00 per day for the first 7 days + \$32.00 per day for the last 3 days).
- Court Orders: \$65.00 + \$60.00 per day for the first 5 days + \$32.00 per day for each additional day beyond the first 5 days.

Fines and Penalties.

- Most local charges are assessed a fine of \$35.00 for a first time offense upon a plea or finding of guilt.
- Failing to Provide a Rabies Vaccination carries a fine of \$150.00 for a first time offense.
- Improper Shelter carries a fine of \$100.00 for a first time offense.

Licensing Fees.

- Spayed Female: \$16.00
- Un Spayed Female: \$23.00
- Neutered Male: \$16.00
- Un Neutered Male: \$23.00
- Senior discounts are available to dog owners over 65 on licensing fees.

(APD 4563)