

## MINUTES

Meeting of the City of Albany Municipal Civil Service Commission held Tuesday, June 29, 2021, via Videoconference in accordance with the health and safety guidelines issued by New York State due to the COVID-19 pandemic.

ATTENDEES: Thomas McNaughton, Commissioner and Chair  
Linda Jackson-Chalmers, Commissioner  
Rob Magee, City of Albany Deputy Corporation Counsel  
Peachie Jones, City of Albany Director of Human Resources  
Tatiana Diaz, Human Resources Generalist 3

- I. Call to order **at 4:35pm**
- II. Approval of May 25, 2021 Meeting minutes --- **Motion by Commissioner Jackson-Chalmers and seconded by Commissioner McNaughton.**
- III. Report of appointments to the Competitive, Non-Competitive, Exempt and Labor Class

- The Civil Service Office reported on the following **Permanent Appointments in the Competitive Class:**

Name	Title	Agency/Department	Date
Caroline Terpstra	Account Clerk	Treasurer	05-24-2021

- The Civil Service Office reported on the following **Provisional Appointments in the Competitive Class:**

Name	Title	Agency/Department	Date
Sean Taylor	Project Development Assistant	Housing Authority	07-27-2020
Demetria Canty	Compliance Manager	Housing Authority	01-11-2021
Bradford Evans	Public Service Officer	Parking Authority	02-22-2021
Carlos Francisco Morazan	Housing Eligibility Assistant	Housing Authority	03-08-2021
Huntley Walter	Home School Coordinator	School District	04-02-2021
Moran Austin	Home School Coordinator	School District	04-12-2021
Scottie Sankey	Home School Coordinator	School District	04-12-2021
Jason Birch	Help Desk Aide 1	Housing Authority	04-19-2021
April Fredericks	Parking Garage Attendant (Part-Time)	Parking Authority	04-26-2021
Jimpton Pell	Information Technology Manager	Albany Public Library	05-24-2021
Pam Anthony	Accountant	Treasurer	05-24-2021
Kadi Carr	Accountant	Treasurer	05-24-2021
Christopher Sauca	Water Treatment Plant Assistant Operator	Water & Water Supply	06-14-2021
Michelle Filkins	Information Clerk 1	General Services	06-21-2021
Joel Stetson	Chief Financial Manager	Admin Services	06-21-2021
Barbara Jesmain	Chief Financial Manager	ACDA	06-28-2021
Sheika Gandy	Information Clerk 2	General Services	06-28-2021
Denzil Bennett	Sanitation Equipment Operator	General Services	07-01-2021

- The Civil Service Office reported on the following **Provisional Promotions in the Competitive Class**:

Name	Title	Agency/Department	Date
Kevin Broomhall	Maintenance Superintendent	Housing Authority	01-22-2020
John DeMaria	Maintenance Superintendent	Housing Authority	11-30-2020
Michael Weber	Asset Manager	Housing Authority	01-06-2021
Mark Edmonds	Asset Manager	Housing Authority	02-18-2021
Anthony Cozzolino	Director of Information Technology	Housing Authority	05-20-2021
Latasha West	Asset Manager	Housing Authority	05-24-2021

- The Civil Service Office reported on the following **Temporary Appointments in the Competitive Class**:

Name	Title	Agency/Department	Date
Owen N. Fingar	Library Clerk	Public Library	04-08-2021
Nathaniel Shied	Library Clerk	Public Library	06-06-2021

- The Civil Service Office reported on the following **Non-Competitive Class** appointments:

Name	Title	Agency/Department	Date
Saifallah Olivo	Hall Monitor (Full-time)	School District	03-23-2021
Timothy Lester	Hall Monitor (Full-time)	School District	03-23-2021
Michaela Cargill	Hall Monitor (Full-time)	School District	03-29-2021
Michael Cahill	Hall Monitor (Full-time)	School District	04-02-2021
Laquinta Holmes	Hall Monitor (Full-time)	School District	04-02-2021
Mario Cantres	Hall Monitor (Full-time)	School District	04-02-2021
William Austin	Hall Monitor (Full-time)	School District	04-02-2021
Rameisha Green	Hall Monitor (Full-time)	School District	04-12-2021
Lewis Lawson Jr	Hall Monitor (Full-time)	School District	04-12-2021
Jeron Melton	Maintenance Aide	Housing Authority	04-12-2021
Wayne Dorsey	Maintenance Aide	Housing Authority	04-12-2021
Lorraine Ruiz-Rios	Hall Monitor (Full-time)	School District	04-19-2021
Sharon O'Sullivan	Community Aide	Admin Services	05-31-2021
Jon Thompson	Community Aide	Admin Services	05-31-2021
Carmella Anne Mazzotta	Community Aide	Admin Services	05-31-2021
Justin Taylor	Laborer 3	Water & Water Supply	06-01-2021
Christian Bruchholz	Refuse Equipment Operator – OE	General Services	06-03-2021
Juan Zabaleta	Water Maintenance Repair Worker	Water & Water Supply	06-14-2021
Jeff Kelley	Equipment Operator 3	Water & Water Supply	06-14-2021
David Bishop	Equipment Operator 1	Water & Water Supply	06-16-2021
Andre Walker	Equipment Operator 1	Water & Water Supply	06-16-2021
Erhan Hocalar	Equipment Operator 3	Water & Water Supply	06-16-2021
Freddie Fields	Laborer 3	Water & Water Supply	06-23-2021
Rachel Zinberg	Recreation Assistant	Recreation	06-28-2021
Trisha Lossi	Reservoir Patrol Guard	Water & Water Supply	06-30-2021

- The Civil Service Office reported on the following **Labor Class** appointments:

<b>Name</b>	<b>Title</b>	<b>Agency/Department</b>	<b>Date</b>
Thomas Adjei	Custodial Worker 1	Public Library	03-15-2021
Chaney Charmaine	Lunch Aide	School District	04-02-2021
Eleodora Burciaga	Lunch Aide	School District	04-02-2021
Twanda Baker	Lunch Aide	School District	04-02-2021
Ramel Alexander	Laborer 1	General Services	05-27-2021

- IV. Establishment of Eligible Lists
- Geographic Information Systems Specialist
  - Mapping Technologist
  - Superintendent of Water Metering
  - Human Resources Generalist 2
  - Human Resources Generalist 3

***All eligible lists were established by a motion by Commissioner McNaughton and seconded by Commissioner Jackson-Chalmers.***

***Commissioner McNaughton moved to accept the resolution regarding eligible lists, and Commissioner Jackson-Chalmers seconded the motion.***

- V. Creation of New Job Specifications
- Creative Content Specialist (Public Library)

***Commissioner McNaughton moved to accept the new job specification, and the motion was seconded by Commissioner Jackson-Chalmers.***

- VI. Old Business
- Amendment of Job Specifications for Laborer 2

***The Commission deferred this matter to the next scheduled meeting, in order for legal counsel to opine on the proposed change to the job specification.***

- VII. New Business
- Expiration of Executive Order permitting public meetings via Zoom

***The next Commission Meeting will be held in-person at City Hall.***

VIII. Adjournment ***at 4:54pm***

**Next regular meeting:       Wednesday, July 28, 2021**