

## March 30, 2022 Meeting Minutes

**Meeting of the Albany Municipal Civil Service Commission held on Wednesday, March 30, 2022 at 4:30pm via video conference in accordance with legislation (S.50001/A.40001) extending virtual access to public meetings under New York State's Open Meetings Law.**

**ATTENDEES:** Thomas McNaughton, Commissioner and Chair  
Linda Jackson-Chalmers, Commissioner  
Michael Cassidy, Commissioner  
Phillip Banaszek, City of Albany Assistant Corporation Counsel  
Tolani Elumade, City of Albany Human Resources Director  
Tatiana Diaz, City of Albany Human Resources Manager  
Joshua Laiacona, City of Albany Police Commander  
Mark Decker, City of Albany Police Lieutenant

I. Call to order

- ***Meeting was called to order at 4:37 pm***

II. Approval of February 23, 2022 meeting minutes

- ***Commissioner Jackson-Chalmers made a motion to approve the meeting minutes from the 2/23/2022 CSC meeting, Commissioner McNaughton seconded the motion. Minutes were approved.***

III. Annual Report submitted to New York State Civil Service on 3/1/2022

- ***Annual report was reviewed and approved anonymously by the Commission.***

IV. Report of appointments to the Competitive, Non-Competitive, Exempt and Labor Class

- The Civil Service Office reported on the following **Permanent Appointments in the Competitive Class:**

Name	Title	Agency/Department	Date
Hannah Ricottilli	Librarian I	Albany Public Library	2/27/2022
Stephen Gepfert	Licensed Wastewater Treatment Operator	Water & Water Supply	3/16/2022
Crystallee Quell	Police Officer ( <i>reinstatement</i> )	Police	3/21/2022
Michael Pakatar	Recreation Field Manager	Recreation	3/28/2022
Brandon Giminiani	Water Treatment Plant Operator	Water & Water Supply	3/16/2022
Chris Sauca	Water Treatment Plant Operator	Water & Water Supply	3/16/2022
Keith Ferriero	Water Treatment Plant Operator	Water & Water Supply	3/16/2022
Joseph Rysedorph	Water Treatment Plant Operator	Water & Water Supply	3/16/2022

- The Civil Service Office reported on the following **Provisional Appointments in the Competitive Class:**

Name	Title	Agency/Department	Date
Krunal Tailor	Account Clerk II	Albany Public Library	2/27/2022
Carolyn Terpstra	Accountant	Treasurer's Office	3/14/2022
Amanda Martinez	Administrative Assistant	Recreation	2/18/2022
Jasmine Higgins	Community Outreach Coordinator	Mayor's Office	3/16/2022
Brian Diamond	Deputy Purchasing Director	Admin. Services	3/14/2022
Adam Stump	Director of Finance	Albany Public Library	2/27/2022
Timothy Doherty	Director of Programs & Support Services	Albany Housing Authority	3/07/2022
Shamichael Cowan	Human Resources Generalist I	Administrative Services	3/07/2022
Adriana Sutton	Human Resources Generalist II	Administrative Services	3/28/2022
Julia Harman Brown	Keyboard Specialist	Albany Housing Authority	2/16/2022
Felix Santiago	Maintenance Aide	Albany Housing Authority	3/02/2022
Sara Chaudari	Director of Payroll Administration	Administrative Services	3/28/2022
Nicholas Poleto	Risk Assessor	Albany Community Development	1/31/2022
Daniel Moretti	Risk Assessor	Albany Community Development	1/31/2022
Nathaniel West	Sanitation Equipment Operator	General Services	3/10/2022
Robert Wilsey	Sanitation Equipment Operator	General Services	3/10/2022

- The Civil Service Office reported on the following **Non-Competitive Class** appointments:

Name	Title	Agency/Department	Date
Victoria Ruiz	Building Maintenance Worker	Recreation	3/11/2022
Tyrone Hedgepeth	Equipment Operator II	General Services	3/10/2022
Kenneith Carter	Equipment Operator II	General Services	3/10/2022
Nijee Rice Jones	Laborer I	General Services	2/15/2022
Waychard Robinson	Laborer I	General Services	3/10/2022
Stephen Putnam	Laborer I	General Services	3/10/2022
Justin Barcomb	Laborer I	General Services	3/10/2022
Cameron Holloway	Laborer I	General Services	3/10/2022
Ricardo Pearce	Laborer I	General Services	3/10/2022
Michael Charleston	Laborer I	General Services	3/24/2022
Randy Russel	Laborer I	General Services	3/24/2022
Dante Lewis	Sanitation Worker	General Services	2/17/2022
David Jones	Sanitation Worker	General Services	2/17/2022
William McClinton	Sanitation Worker	General Services	3/10/2022
Tyler Westervelt	Sanitation Worker	General Services	3/10/2022
Austin Ferrandino	Sanitation Worker	General Services	3/10/2022
Anthony Bianchino	Sanitation Worker	General Services	3/10/2022

- The Civil Service Office reported on the following **Labor Class** appointments:

Name	Title	Agency/Department	Date
Tasha Rivers	Recreation Aide	Recreation	3/5/2022

V. Creation of New Job Specifications

- Senior Laborer (Albany Parking Authority)
- ***Commissioner McNaughton moved to approve the new job specification, motion was seconded by Commissioner Jackson-Chalmers. New job specification approved.***

VI. Amendment of Job Specifications

- Assessment Aide
- Data Analyst
- ***Commissioner McNaughton moved to approve the job specifications amendments, motion was seconded by Commissioner Jackson-Chalmers. Job specification amendments approved.***

VII. Police Officer list #63-027 Non-Selections

- Failed Physical Agility
  - James McKeever
- Candidates deferring:
  - Dioris Lajara
  - Clyde Welsh
- Candidates to submit for Disqualification after Background Investigation and Interview
  - Civil Service Law 50(4)(e) who have been dismissed from a permanent position in the public for incompetency or misconduct:

INITIALS
ML

- City of Albany Local Civil Service Rule IX (1) Disqualification- Lacking Good Moral Character:

INITIALS
BP
MP
NC

- Candidates to submit for Disqualification after Psychological testing & evaluation

INITIALS
MH
NR
JD
SN
MR
AA
AH

VIII. Appeals

- ***The Commission entered executive session at 4:47 pm to discuss appeals with appellants and APD. Executive session concluded at 6:17 pm.***
- ***Commissioner McNaughton moved to uphold all disqualifications listed above. The motion was seconded by Commissioner Cassidy.***

IX. Old Business

X. New Business

XI. Adjournment

***Next regular meeting: Wednesday, April 27, 2022***