

Meeting Minutes

Meeting of the Albany Municipal Civil Service Commission held on Wednesday, February 23, 2022 at 4:30pm via video conference in accordance with legislation (S.50001/A.40001) extending virtual access to public meetings under New York State's Open Meetings Law.

ATTENDEES: Thomas McNaughton, Commissioner and Chair
Linda Jackson-Chalmers, Commissioner
Michael Cassidy, Commissioner
Phillip Banaszek, City of Albany Assistant Corporation Counsel
Tolani Elumade, City of Albany Human Resources Director
Tatiana Diaz, City of Albany Human Resources Generalist III
Deanna DiClaro, Albany Public Library Representative
Jenna Pitera, Albany Public Library Board Representative

I. Call to order

Meeting was called to order at 4:32 pm by Commissioner McNaughton

II. Approval of February 2, 2022 special meeting minutes

Commissioner Jackson-Chalmers made a motion to approve the minutes from the 2/2/2022 special meeting, motion was seconded by Commissioner McNaughton.

III. Report of appointments to the Competitive, Non-Competitive, Exempt and Labor Class

- The Civil Service Office reported on the following **Permanent Appointments in the Competitive Class:**

Name	Title	Agency/Department	Date
Lovell Bebo	Account Clerk	Albany Public Library	01/14/2022
Ryan Rusiecki	Building Inspector	Dept. of Buildings & Regulatory Compliance	01/17/2022
Tanya Beauzile	Customer Contact Specialist	Dept. of Water & Water Supply	02/09/2022
Mallory Wright	Engineer	Dept. of Water & Water Supply	02/09/2022
Ryan Savery	Firefighter	Dept. of Fire Emergency & Emergency Services	02/07/2022
Patrick Markiewicz	Firefighter	Dept. of Fire Emergency & Emergency Services	02/07/2022
Jake Grimaldi	Firefighter	Dept. of Fire Emergency & Emergency Services	02/07/2022
Anthony Glinbizzi	Firefighter	Dept. of Fire Emergency & Emergency Services	02/07/2022
Geoffrey Gerfin	Firefighter	Dept. of Fire Emergency & Emergency Services	02/07/2022

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Alex Forezzi	Firefighter	Dept. of Fire Emergency & Emergency Services	02/07/2022
Daniel Cramer	Firefighter	Dept. of Fire Emergency & Emergency Services	02/07/2022
Scott Booth	Firefighter	Dept. of Fire Emergency & Emergency Services	02/07/2022
Andrew Bianco	Firefighter	Dept. of Fire Emergency & Emergency Services	02/07/2022
Edward Ash	Firefighter	Dept. of Fire Emergency & Emergency Services	02/07/2022
Scott Sanders	Firefighter	Dept. of Fire Emergency & Emergency Services	02/07/2022
Andrew Neidnig	Firefighter	Dept. of Fire Emergency & Emergency Services	02/07/2022
Thomas Muir	Firefighter	Dept. of Fire Emergency & Emergency Services	02/07/2022
Joseph Mosher	Firefighter	Dept. of Fire Emergency & Emergency Services	02/07/2022
David Shea	Firefighter	Dept. of Fire Emergency & Emergency Services	02/07/2022
Paul Behnke	Geographic Information Systems Specialist	Dept. of Water & Water Supply	02/09/2022
John Edvalson	Librarian I	Albany Public Library	01/3/2022
Skylar Mungenast	Library Clerk	Albany Public Library	01/18/2022
Jared Flagler	Mapping Technologist	Dept. of Water & Water Supply	02/09/2022
William Johnson	Police Officer	Police Department	02/28/2022
John Tedesco	Superintendent of Water Metering	Dept. of Water & Water Supply	02/09/2022

- The Civil Service Office reported on the following **Provisional Appointments in the Competitive Class**:

Name	Title	Agency/Department	Date
Janel Anderson	Accountant II	Albany Housing Authority	01/03/2022
James Futia	Conde Enforcement Inspector	Dept. of Buildings & Regulatory Compliance	2/14/2022
George Bennett Jr.	Custodian	Albany School District	1/3/2022
D'Andre Burnett	Head Custodian	Albany School District	12/20/2021
Cory Russell	Head Custodian	Albany School District	1/3/2022
Migena Hana	Junior Accountant	Albany Housing Authority	01/10/2022
Pablo Laurentino	Maintenance Worker	Albany Housing Authority	11/29/2021
Jennifer Monroe	Office Manager	Albany School District	12/17/2021
Brittney White	Office Supervisor	Dept. of Recreation	01/07/2022
Megan Culbertson	Receptionist	Albany School District	08/31/2021
John Hajjar	Sanitation Equipment Operator	Dept. of General Services	02/07/2022

- The Civil Service Office reported on the following **Non-Competitive Class** appointments:

Name	Title	Agency/Department	Date
Gary Koonz	Building Maintenance Worker	Albany School District	01/24/2022
Jeremy Hawley	Building Maintenance Worker	Albany School District	02/07/2022
Bevae Thomas	Cook	Albany School District	01/21/2022
Jennifer Caver	Hall Monitor	Albany School District	12/17/2021
Brenda Larios Urbina	Hall Monitor	Albany School District	1/7/2022
Deshonna Bernard-Dixon	Hall Monitor	Albany School District	01/18/2022
Rahmael Hankins	Maintenance Laborer	Albany Housing Authority	11/08/2021
Nickoy Bailey	Water Maintenance Repair Worker	Dept. of Water & Water Supply	02/16/2022

- The Civil Service Office reported on the following **Labor Class** appointments:

Name	Title	Agency/Department	Date
Edith Gonzalez	Custodial Worker	Albany School District	1/10/2022
Bibi Mirzaie	Food Service Worker	Albany School District	1/21/2022

IV. Establishment of Eligible Lists

- Chief Water Treatment Plant Operator #63-493
- Licensed Wastewater System Operator #64-429
- Police Lieutenant #71-265
- Water Treatment Plant Operator #71-823

All eligible lists were established by a motion made by Commissioner McNaughton and seconded by Commissioner Jackson-Chalmers.

V. Creation of New Job Specifications

- Administrative Analyst
- Director of Payroll Administration

All new job specifications were accepted by a motion made by Commissioner McNaughton and seconded by Commissioner Jackson-Chalmers.

Commissioner McNaughton made a motion to go into executive session at 4:45 pm, motion was seconded by commissioner Jackson-Chalmers. Executive session concluded at 5:53 pm.

VI. Old Business

- Albany Public Library Residency Exemption- Library Clerk

Representatives from the Albany Public Library and the Albany Public Library Board explained the need for the residency exemption request and the recruitment efforts taken to fill vacancies. Based on the information presented Commissioner McNaughton made a motion to deny the residency exemption for Library Clerk list #10-418. The Commissioner offered possible alternative to a residency exemption and the City of Albany Director of Human Resources offered the Library assistance moving forward.

VII. New Business

None reported.

VIII. Adjournment

Commissioner McNaughton adjourned the meeting at 5:15 pm

Next regular meeting: Wednesday, March 30, 2022