



Kathy M. Sheehan
Mayor

Civil Service Commission
Michael Cassidy, Chair
Akosua Yeboah, Vice Chair
Felton McLaughlin

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AGENDA

Meeting of the Albany Municipal Civil Service Commission held on Wednesday, January 29, 2025 at 4:30pm in the Mayor's Conference Room Rescheduled to Wednesday, February 12, 2025 at 4:00pm

ATTENDEES: Michael Cassidy, Commissioner, Chair
Akosua Yeboah, Commissioner, Vice Chair
Felton McLaughlin, Commissioner
Tatiana Diaz, Commission Secretary, Director of HR
Marissa Tuszynski, Deputy Human Resources Director
~~Christopher Cech, Sr. Assistant Corporation Counsel~~
~~Linda Keller, Executive Deputy Corporation Counsel~~
Katherine Marino, Human Resources Generalist III

Guest: Lt. John Rittie, Albany Police Department
AS, Appeal Candidate

Commissioner Cassidy called the meeting to order at 4:05pm.

I. Approval of January 16, 2025 meeting minutes

Commissioner Cassidy made a motion to approve the 01/16/2025 meeting minutes.
Commissioners Yeboah and McLaughlin agreed. Motion passed and carried.

Commissioner Cassidy made a motion to move up agenda item V Appeal up to the agenda item
II. Commissioners Yeboah and McLaughlin agreed. Motion passed and carried.

II. Appeals

➤ Police Officer #65-684, Failed psychological evaluation: Candidate AS

The Commissioner entered into executive session at 4:07pm to discuss the appeal listed above.

The Commission ended executive session at 4:29pm. Commissioner Cassidy made a motion to deny the appeal. Commissioners Yeboah and McLaughlin agreed. Motion passed and carried.

III. The Civil Service Office reported on the following examinations which were issued and posted:

Exam #	Title	Exam Type	Application Deadline	Exam Date
60021-420	Police Officer	Open Competitive	04/02/2025	05/03/2025
76033-010	Fire Battalion Chief	Promotional	03/05/2025	04/05/2025

89176-010	Office Manager (ASD)	Open Competitive	04/02/2025	05/03/2025
75971-010	Office Manager (ASD)	Promotional	04/02/2025	05/03/2025

IV. Report of appointments to the Competitive, Non-Competitive, Exempt and Labor Class

- The Civil Service Office reported on the following **Permanent Appointments in the Competitive Class:**

Name	Title	Agency/Department	Date
Dominque Walton	Accountant II	Treasurer's Office	01/01/2025
James Matteo	Community Development Outreach Specialist	Fire	01/01/2025
Charlize Brown	Human Resources Generalist II	Administrative Services	01/01/2025
Molly Gavett	Library Assistant	Albany Public Library	12/08/2024
Nicholas Riley	Chief Accountant	Treasurer	12/19/2024
Lorra Monaghan	Accountant	Treasurer	08/01/2024
Caroline Terpstra	Accountant	Treasurer	08/01/2024
Barbara Griffis	Payroll Administrator	Albany School District	12/27/2024
Alyssa Gage	Library Assistant	Albany Public Library	01/06/2025
Elizabeth Burciaga	Family Engagement Coordinator	Albany School District	08/29/2024

- The Civil Service Office reported on the following **Provisional Appointments in the Competitive Class:**

Name	Title	Agency/Department	Date
Eric Hurley	Assistant Chief Water Treatment Plant Operator	Water & Water Supply	01/01/2025
Jena Commerford	City Gardener	General Services	01/01/2025
Kongo Bowen	Clerk Typist	Albany School District	01/13/2025
Kaleea Davis	Clerk Typist	Albany School District	01/10/2025
Lisa Kelley	Community Center Director	Recreation	01/13/2025
Joseph Lamere	Community School Site Coordinator	Albany School District	01/10/2025
Alyson Baker	Deputy Chief of Staff	Mayor's Office	01/01/2025
Brett Williams	Deputy Corporation Counsel	Corporation Counsel	01/01/2025

Name	Title	Agency/Department	Date
Christine Meenan	Deputy Director of Parking Violations	Treasurer's Office	01/01/2025
Melanie Woodward	Director of Employee Relations	Administrative Services	01/01/2025
Katrina Hodge	EEO Compliance Coordinator	Administrative Services	01/01/2025
Karen Wilkes	Executive Assistant	Water & Water Supply	01/01/2025
Linda Keller	Executive Deputy Corporation Counsel	Corporation Counsel	01/01/2025
Jared Flagler	Geographic Information Systems Specialist	Water & Water Supply	01/01/2025
John Googins	Instructional Computer Technician	Albany School District	12/16/2024
Elijuwon Mitchell	Instructional Computer Technician	Albany School District	01/06/2025
Martha Moscowitz	Junior Assistant Corporation Counsel	Corporation Counsel	01/01/2025
Bryan Jimenez	Legislative Director	City Clerk/Common Council	01/01/2025
Angela McCarge	Office Manager	Albany School District	01/21/2025
Gary Bohl	Operations Manager	Engineering	01/01/2025
Monali Gandhi	Planner	Neighborhood Services	01/13/2025
Karen Unterreiner	Principal Payroll Administrator	Police	01/01/2025
Almonique King	Program Technician	Police	01/20/2025
Joseph Putorti	Public Works Foreperson	Engineering	01/01/2025
Brian Rodriguez	Recreation Program Coordinator	Recreation	12/30/2024
Amine Hechhouch	Senior Advisor to the Mayor	Mayor's Office	01/01/2025
Raisi Mobele	Senior Assistant Corporation Counsel	Corporation Counsel	01/01/2025
Matthew Toporowski	Senior Assistant Corporation Counsel	Corporation Counsel	01/01/2025
Darien Lewis	Senior Hall Monitor	Albany School District	01/06/2025
Jessica Smith	Senior Project Manager	Administrative Services	01/01/2025
Shawn Burch	Telecommunications Specialist	Police	01/27/2025
Daniel Lyman	Telecommunications Specialist	Police	01/27/2025
LaVonna Harris	Vital Statistics Specialist	City Clerk/Common Council	01/27/2025

Name	Title	Agency/Department	Date
Nina Koske	Librarian II	Albany Public Library	12/08/2024
Daniel Vadney	Project Manager (AHA)	Albany Housing Authority	12/18/2024
Hannah Liscomb	Executive Assistant	Albany Housing Authority	11/18/2024
Lauren Yates	Library Clerk	Albany Public Library	12/03/2024
Harvey Robinson	Community Engagement Clerk	Albany Public Library	12/09/2024
Ernest Smith	Chief Recreation Maintenance Repair Worker	Recreation	02/10/2025
Timothy Waddell	Community Center Director	Recreation	02/24/2025
Matthew Schrom	Facilities Manager	Water & Water Supply	02/24/2025
Bridan Sharpe	Head Custodian	Albany School District	12/23/2024
Latisha Miller	Home School Coordinator	Albany School District	02/23/2025
Neil Martin	Licensed Automotive Inspector	General Services	02/20/2025
Joshua Gadwa	Rehabilitation Specialist II	Neighborhood & Community Services	02/24/2025

- The Civil Service Office reported on the following **Non-Competitive HELPS Program Appointments in the Competitive Class:**

Name	Title	Agency/Department	Date
Naila Al-Ademi	Community Engagement Team Liaison	Albany School District	12/6/2024
Wedad Aleedan	Community Engagement Team Liaison	Albany School District	12/6/2024
Carmen Murillo Albarracin	Community Engagement Team Liaison	Albany School District	12/6/2024
Nasrum Nasrumminullah	Community Engagement Team Liaison	Albany School District	12/6/2024
David Sherrod	Community School Site Coordinator	Albany School District	12/6/2024
Kimesha Austin	Community School Site Coordinator	Albany School District	12/6/2024
Armani Curie	Community School Site Coordinator	Albany School District	12/6/2024
Angelo Maddox	Community School Site Coordinator	Albany School District	12/6/2024
Monica Santiago	Community School Site Coordinator	Albany School District	12/6/2024
Jacob Planck	Creative Content Coordinator	Albany School District	12/6/2024
Donald Manning	Data Engineer	Albany School District	12/6/2024
Anthony Belai	Information Technology Specialist I	Albany School District	12/6/2024

Name	Title	Agency/Department	Date
Patrizza Espina	Instructional Computer Technician	Albany School District	12/6/2024
Cameron Karic	Instructional Computer Technician	Albany School District	12/6/2024
Dionne Abbott	Office Manager	Albany School District	12/6/2024
Shi-Rahn Maeweather	Office Manager	Albany School District	12/6/2024
Rebecca Mantekas	Office Manager	Albany School District	12/6/2024
Joyce Platania	Office Manager	Albany School District	12/6/2024
Rachel Swann	Office Manager	Albany School District	12/6/2024
Yasmine Thompson	Office Manager	Albany School District	12/6/2024
Anitra Arrington	Office Manager	Albany School District	12/6/2024
Sabrina Fernandez	Office Manager	Albany School District	12/6/2024
Stephanie Pinchbeck	Office Manager	Albany School District	12/6/2024
Maeve Uhalde	Office Manager	Albany School District	12/6/2024
Cecilia McLean	Principal Account Clerk	Albany School District	12/6/2024
Ebony LaBrew	Project Coordinator	Albany School District	12/6/2024
Corey Dobbs	Senior Hall Monitor	Albany School District	12/6/2024
Agnes Jackson	Senior Hall Monitor	Albany School District	12/6/2024
Luke Gucker	Information Technology Specialist I	Administrative Services	12/04/2024
Andre Cowan	Program Aide	Administrative Services	12/04/2024
Keith Morales	Deputy Director of Special Events	Administrative Services	12/04/2024
Emma Morse	Energy Manager	Administrative Services	12/04/2024
Abigail Cowan	Records Manager	Administrative Services	12/04/2024
Max Seiler	Program Coordinator	Administrative Services	12/04/2024
Deshaun Dwyer	Network System Technician	Administrative Services	12/04/2024
Aneesah Wilson	Deputy Registrar of Vital Statistics	City Clerk	12/06/2024
Kurt Carman	Junior Engineer	Water & Water Supply	12/20/2024
Ashley Hilaire	Housing Services Advocate	Community Services	11/25/2024

Name	Title	Agency/Department	Date
Philip Suruda	Senior Project Manager	Community Services	01/09/2025
Jerry Schmidt	Senior Technology Support Specialist	Albany Public Library	01/22/2025
Nickolas Hrimatopoulos	Building Alternations Coordinator	Engineering	10/25/2024
Alec Carmen	Junior Engineer	Engineering	12/20/2024
Jacob Sheehan	Environmental Engineering Technician	General Services	01/06/2025
Edward Mach	Landfill Superintendent	General Services	01/06/2025
Paolo Gonzalez	Environmental Engineering Technician	General Services	01/06/2025
Michael Crast	Forester	General Services	01/06/2025
Logan Bryda	Line Clearance Tree Trimmer	General Services	01/06/2025
Darryl Brown	Line Clearance Tree Trimmer	General Services	01/06/2025
Timothy Finnigan	Safety Training Coordinator	General Services	01/06/2025
William Lavigne	City Arborist	General Services	01/06/2025
Ploypailin Toffenetti	Recycling Specialist	General Services	01/06/2025
William Crowley	Assistant Arborist	General Services	01/06/2025
DeShanna Lee	Chief Financial Manager	General Services	01/06/2025
Nicholas McDonald	Data Analyst	General Services	01/06/2025
Catherine Igoe	Labor Relations Manager	General Services	01/06/2025
Steve Descollines	Accountant I	Housing & Community Development	01/22/2025
Kristin Cronin	Federal Housing Finance Manager	Housing & Community Development	01/22/2025
Daniel Moretoni	Federal Housing Rehabilitation Program Manager	Housing & Community Development	01/22/2025
Regina Jenkins	Housing Program Intake Specialist	Housing & Community Development	01/22/2025
Michael Greene	Lead Hazard Reduction Program Director	Housing & Community Development	01/22/2025
Terrence Chandler	Maintenance Assistant	Housing & Community Development	01/22/2025
James Romano	Property Manager	Housing & Community Development	01/22/2025
Jordan Lajoy	Rehabilitation Specialist II	Housing & Community Development	01/22/2025

Name	Title	Agency/Department	Date
Alphonso Lester	Rehabilitation Specialist II	Housing & Community Development	01/22/2025
Sherrod Owens	Rehabilitation Specialist II	Housing & Community Development	01/22/2025
Adrian Padilla	Rehabilitation Specialist II	Housing & Community Development	01/22/2025
John Kisselback	Senior Finance Counselor	Housing & Community Development	01/22/2025
Joseph Severino	Senior Finance Counselor	Housing & Community Development	01/22/2025
Shakiya Wilson	Senior Customer Contact Specialist	Housing & Community Development	01/22/2025

- The Civil Service Office reported on the **Non-Competitive Class** appointments:

Name	Title	Agency/Department	Date
Brittany Ferenczy	Community Aide	Police	01/29/2025
Keith Childs	Equipment Operator II	General Services	01/27/2025
Luigi Cubello Sr	Equipment Operator II	General Services	01/23/2025
Joel Danei	Equipment Operator II	General Services	01/27/2025
Nyketa Hilts	Equipment Operator II	General Services	01/27/2025
William Melendez	Equipment Operator III	Water & Water Supply	02/05/2025
Destiny Donovan	Hall Monitor	Albany School District	01/13/2025
Ariel Johnson	Hall Monitor	Albany School District	01/13/2025
Nevaeh Princeton-Bell	Hall Monitor	Albany School District	01/13/2025
LaQuan Uzzell	Hall Monitor	Albany School District	01/13/2025
Kyle LaWare	Laborer I	General Services	02/10/2025
Daevon Alexander	Laborer II	General Services	01/16/2025
Tyrell Stallworth	Laborer II	General Services	02/10/2025
Javar Malloy	Laborer III	General Services	01/23/2025
Robert Wilsey	Laborer III	Water & Water Supply	02/05/2025
Shawn Johnson	Sanitation Equipment Operator	General Services	01/16/2025
Trevor Gibson	Sanitation Worker	General Services	01/13/2025
Kalair Marshall	Sanitation Worker	General Services	02/10/2025

Name	Title	Agency/Department	Date
Leon Richey	Sanitation Worker	General Services	01/02/2025
Joseph Truman	Sanitation Worker	General Services	01/13/2025
Benjamin Vasquez-Febus	Sanitation Worker	General Services	01/13/2025
Barry Davis	School Crossing Officer	Police	01/27/2025
Geraldine Koonce	School Crossing Officer	Police	01/27/2025
Denise Peterson	School Crossing Officer	Police	01/27/2025
Jose Ramon Almonte Lopez	Laborer III	General Services	02/24/2025
Usman Bahadar	Laborer III	Recreation	02/10/2025
Asad Khan	Laborer III	Recreation	02/10/2025

- The Civil Service Office reported on the following **Labor Class** appointments:

Name	Title	Agency/Department	Date
Kay James	Custodial Worker	Albany School District	01/09/2025
Sheena Cain	Food Service Helper	Albany School District	12/12/2024
Emmanuel Cloud	Food Service Helper	Albany School District	12/12/2024
Shadia Eaddy	Food Service Helper	Albany School District	01/09/2025
Yaribel Reyes Gonzalez	Food Service Helper	Albany School District	12/17/2024
Patricia Lewis	Recreation Aide	Recreation	01/13/2025
Angelique Barnett	Lunch Aide	Albany School District	01/27/2025
Nathaniel Greene	Custodial Worker	Recreation	02/10/2025

- The Civil Service Office reported on the following **Exempt Class** appointments:

Name	Title	Agency/Department	Date
Robert Magee	Corporation Counsel	Corporation Counsel	01/01/2025
Frank Zeoli	Executive Deputy Commissioner of General Services	General Services	01/21/2025

V. Non-Selections/Disqualifications

- Firefighter #60-788

- No Response to two successive canvass letters City of Albany Municipal Civil Service Rule XII (3):

Derek Anson	Brandon Asare	Tyler Basle
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Meaghan Brennan	Terry Burke	Sean Clark
Gregory Collins	Stephen Comstock	Joshua Condon
Eric Curtis	Michael Dunn	Paul Evans
John Fratianni	John Gardner	Anthony Gullo
Benjamin Hogan	Dennis Houlihan	Andrew Hynes
Andrew Ilacqua	Richard Karwan	Kenneth Keefer Jr
Lily Kimlicko	Robert Mengel	Matthew Morin
Gabe Moronta	John Mullins	Joseph Murphy
Cory Parker	James Pautler	John Raftery
Tyler Reinemann	Timothy Robertson	Daniel Rosenthal
Logan Rudat	Jonah Sadowski	Noah Schaufelberg
Ryan Scmelz	Christopher Vanbuskirk	Herbert Vazquez
George Yhap		

➤ Librarian I # 63-485

- No Response to two successive canvass letters City of Albany Municipal Civil Service Rule XII (3):

Yara Bonifacio	Julia Dykshoorn	Sheryl Hoffman
India Ware-Caraballo	Alison Wells	

➤ Clerk Typist #10-018

- No Response to two successive canvass letters City of Albany Municipal Civil Service Rule XII (3):

Andrea Murphy	Kira Sheldon	Shirley Mercedes
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➤ Police Officer #89059-010

- No Response for Physical Agility Test

Dylan Buckley (90)	Joseph Paladino (90)	Peter Dutan (85)
James O'Bryan (85)	Paris Hart (80)	John Iveson (80)
John Nedoroscik (80)	Marlon Ferreira Shiqui (75)	Jahsear Inge (75)

- No show for Physical Agility Test

David Beital (85)	Alif Din (85)	Nikolaus Krill (85)	Herman McCray (85)
Malyssa Shenko (85)	Benjamin Graham (80)	Dominick Isaac (80)	Abdulla Yasin (70)

- Failed Physical Agility Test

Richard Fountain (85)	Kazi Khalid (85)	David McKeiver (85)	Ethan Mooney (85)
Matthew Thompson (85)	Braedon Alvarez (80)	Michael Bennett (80)	Derek Innis (80)
John Pearce (80)	Hai Soe (80)	Tashon Taylor (80)	Daniel Bushey (75)
Darianellys Comas Bertran (75)	Nicholas Defranco (75)	Nakim Foster (75)	Cody Garner (75)
Trevion Gregg (75)	Josue Nieves (75)	Daury Ceverino Garcia (70)	Fariol Firaj (70)
Daniel Gerety (70)	Xavier Gonzalez (70)	Munib Mostarlic (70)	Isaiah Tucker (70)

Commissioner Cassidy made a motion to uphold all non-selection and disqualifications listed under agenda item V. Commissioners Yeboah and McLaughlin agreed. Motion passed and carried.

VI. Establishment of Eligible Lists

- Administrative Assistant #87-405

Commissioner Cassidy made a motion to approve the establishment of the Administrative Assistant list. Commissioners Yeboah and McLaughlin agreed. Motion passed and carried.

VII. Creation of New Job Specifications

- Gas Technician

Commissioner McLaughlin made a motion to approve the above listed title. Commissioners Yeboah and Cassidy agreed. Motion passed and carried.

VIII. Amendment of Job Specifications

- Custodial Worker II
- Junior Engineer
- Permit Technician

Commissioner Cassidy made a motion to approve the amendment of the above listed titles. Commissioners Yeboah and McLaughlin agreed. Motion passed and carried.

IX. New Business

- **Welcome Commissioner Felton McLaughlin**
- Special Meetings Needed for Police Hiring
 - Mid-March
- Canvass Letter Update
- Police Officer Retest Policy

Commissioner Yeboah made a motion to approve the Police Officer Physical Agility Retest Policy. Commissioners Cassidy and McLaughlin agreed. Motion passed and carried.

- AFD Lateral Transfer -Authorization for Release of Information Form
- APD Lateral Transfer -Authorization for Release of Information Form

X. Adjournment

Commissioner Cassidy made a motion to adjourn at 5:17pm. Commissioners Yeboah and McLaughlin agreed. Motion passed and carried.

Next regular meeting: Wednesday, February 12, 2025-February 26,2025