

January 19, 2022 CS Commission Meeting Minutes

Meeting of the Albany Municipal Civil Service Commission held on Tuesday, January 19, 2022 at 4:30pm via video conference in accordance with legislation (S.50001/A.40001) extending virtual access to public meetings under New York State's Open Meetings Law.

ATTENDEES: Thomas McNaughton, Commissioner and Chair
 Linda Jackson-Chalmers, Commissioner
 Michael Cassidy, Commissioner
 Phillip Banaszek, City of Albany Assistant Corporation Counsel
 Tatiana Diaz, City of Albany Human Resources Generalist III
 Tolani Elumade, City of Albany Human Resources Director

I. Call to order

- *Meeting was called to order at 4:32 pm*
- *Executive session commenced at 4:33 pm to discuss items listed under old business, session ended at 4:45 pm*

II. Approval of December 29, 2021 meeting minutes

- *Commissioner Cassidy moved to approve the meeting minutes from 12/29/21, Commission McNaughton seconded the motion. Minutes approved.*

III. Report of appointments to the Competitive, Non-Competitive, Exempt and Labor Class

- The Civil Service Office reported on the following **Permanent Appointments in the Competitive Class:**

Name	Title	Agency/Department	Date
Owen Fingar	Library Clerk	Albany Public Library	08/21/2021
Daniel Barker	Librarian II	Albany Public Library	12/19/21
Vincent Thompson	Director of School Security	Albany School District	12/23/2021

- The Civil Service Office reported on the following **Permanent Promotions in the Competitive Class:**

Name	Title	Agency/Department	Date
Meaghan DePaula	Human Resources Generalist III	Police Department	01/01/2022

- The Civil Service Office reported on the following **Provisional Appointments in the Competitive Class:**

Name	Title	Agency/Department	Date
Abdul Gross	Hall Monitor	Albany School District	11/19/2021
Kevin Parker	Hall Monitor	Albany School District	11/19/2021
Emily Wilwerth	Senior Library Clerk	Albany Public Library	12/19/2021
Alexandra Storm	Telecommunications Specialist	Police Department	12/20/2021

Name	Title	Agency/Department	Date
Tamir Davis-Kimbrough	Telecommunications Specialist	Police Department	12/20/2021
Malachi Brooks	Telecommunications Specialist	Police Department	12/20/2021
Dominic Ingegna	Telecommunications Specialist	Police Department	12/20/2021
Toni Garcia	Telecommunications Specialist	Police Department	12/20/2021
Mustafa Abdullah	Telecommunications Specialist	Police Department	12/26/2021
William Lavigne	City Arborist	Dept. of General Services	01/01/2022
Justin Epstein	Communications Coordinator	Dept. of General Services	01/01/2022
Molli Powers	Information Clerk III	Dept. of General Services	01/01/2022
Justin Schievelbein	Operations Manager	Dept. of Water & Water Supply	01/01/2022
Timothy Finnegan	Safety & Training Coordinator	Dept. of General Services	01/01/2022
Trent Shaver	Water Treatment Plant Maintenance Supervisor	Dept. of Water & Water Supply	01/03/2022
Nikki Jones	Purchasing Agent	Dept. of Administrative Services	01/24/2022

- The Civil Service Office reported on the following **Provisional Promotions in the Competitive Class**:

Name	Title	Agency/Department	Date
Jackie Beattie	Information Clerk III	Dept. of General Services	01/01/2022

- The Civil Service Office reported on the following **Non-Competitive Class** appointments:

Name	Title	Agency/Department	Date
Issiah Cain	Laborer I	Dept. of General Services	05/27/2021
Cory Lee	Laborer III	Dept. of Water & Water Supply	12/13/2021
Scott Lasher	Boxing Aide	Dept. of Recreation	01/01/2022

- The Civil Service Office reported on the following **Labor Class** appointments:

Name	Title	Agency/Department	Date
Lisa Berdine	Food Service Helper	Albany School District	08/31/2021
Daquan Johnson	Custodial Worker	Albany School District	11/1/2021
Victoria Ruiz	Custodial Worker	Dept. of Recreation	12/06/2021
Simon Robinson	Recreation Aide	Dept. of Recreation	01/01/2022
Darra Thomas	Recreation Aide	Dept. of Recreation	01/01/2022
Darra Thomas	Recreation Aide	Dept. of Recreation	01/10/2022

IV. Establishment of Eligible Lists

- Engineer
- Recycling Specialist

- **Commissioner McNaughton moved to establishes eligible lists noted above, Commission Cassidy seconded the motion. Eligible lists established.**

V. Creation of New Job Specifications

- Director of Human Resources (Albany Public Library)
- Director of Finance (Albany Public Library)

- **Commissioner McNaughton moved to accept job specifications noted above, Commission Cassidy seconded the motion.**

VI. Firefighter list #63-185 Non-Selections

- Not Recommended for Hire after Psychological Testing & Evaluation: 2 candidates

- Failing to Appear for Psychological Testing & Evaluation: 1 candidate - Andrew Doyle

- Ineligible for Hire due to Residency: 1 candidate- Travis Harnischfeger

- No EMT Certification: 7 candidates

Ryan Katinas	Noah Seeley
Adam McGuire	Michael Wright
Timothy Robertson	Phillip Farrell
John Alfano	

- Withdrew: 2 candidates- Paul Caperna and Brody Delorenzo

- **Commissioner McNaughton moved to approve all non-selections noted above, Commission Cassidy seconded the motion.**

VII. Firefighter list #63-185 Appeals

- Not recommended for hire after psychological testing and evaluation- 1 candidate appealing

- **Commissioner McNaughton moved to uphold non-selection for appeal noted above, Commission Cassidy seconded the motion. Candidate's non-selection was upheld.**

VIII. Old Business

- **No old business reported.**

IX. New Business

- Residency exemption request for exam #63-185 Firefighter (current round of hiring only)
- Albany Public Library residency exemption request for continuous recruitment exam #10-418 Library Clerk

- ***Commissioner McNaughton moved to approve both exemptions noted, Commission Cassidy seconded the motion. Exemptions approved.***

X. Adjournment

- **The Commission adjourned at 5:02 p.m.**

Next regular meeting: Wednesday, February 23, 2022

- ***The Commission discussed possible of a special meeting . Date TBD.***