

PEG Access TV Oversight Board meeting
November 18, 2021
Via Zoom

Board members present: Mary Rozak (chair), Dale Getto (treasurer), Don Hyman (vice chair), Aprecia Cabey, Amy McLaughlin, Mary Alice Molgard, Zachary Simpson, Jessica Wilcox (taking minutes).

Also present: Kirk Daniels (studio coordinator)

Board members absent: Ron Lesko (secretary) excused absence, James Matteo.

Called to order at 5:30 p.m.

Review of October minutes

- Dale G. moved acceptance, as amended
- Mary Alice M. second
- Approved unanimously

Public comment

- There was no public comment.

Chair's report

The Chair would like to welcome Amy McLaughlin officially as the Albany Public Library stakeholder representative.

Amy M. introduced herself. She has been with the Library for 24 years, and is happy to join.

Studio Coordinator RFP- Deadline is 2pm tomorrow. No submissions as of early last week but Chair is hopeful, based on inquiries for me to forward the RFP that we may be getting something in.

On the subject of The New School stakeholder seat vacancy, there has been communication with a staff person for the Common Council. Chair has been asked for suggestions on the change to the city code as needed, and is currently working on another stakeholder idea and the board meeting for the organization is meeting today to see if they are in agreement this would be a good fit. Will report out on that next month and be ready for Common Council to move forward at January meeting.

Dale G. - we need a commitment from energetic stakeholder for continuity and so we can conduct business.

Mary R. - looking for an industry stakeholder to broaden our potential pool.

Annual report will be due in January and I would like to be able to have something ready by our December meeting to share with you before sending to the Common Council.

Studio coordinator's report

- Kirk D. - we have two interns coming in from AHS - one in social media one in production. Each averages 52 hours for the term. Dale G - Possibility for more interns in second semester.
- Production. Veterans Day Parade uploaded the same day; testimony and songs; words make people; on-point; county news, praise time, race and truth, consistently busy.
- New studio hours. They are working around the new hours. Tues 1-8; Wed and Thurs 12-5, Sat 11-2.
- A. Cabey - will make sure hours are correct on social media.

Treasurer's report

- Dale G. the report is as accurate as we believe it to be. She has been working with Laura and Kim Wilcox to review.
- With Coordinator salary, we may fall under \$35,000.
- Jessica W. moved for approval
 - Don H. second
 - Approved unanimously

Announcements

- Dale G. - this report is 100% accurate. We untangled prior issues working with Kim Wilcox
- Update: Kirk D.'s requested 2 drivers (\$2,417.85). They have been delivered. Thus, we have 37,582.15 in equipment line. \$2,098.08 spent in salary.
- Mary Alice M. made a motion to accept the treasurer's report.
- Zachary S. second
- Approved unanimously.

New business

Zachary S: City clerk will be looking at set up for City Council, so maybe it would be a good time for Board Members to see the set up.

Next meeting

- Jessica W. Moved to adjourn December's meeting to January.
- Dale G. Second
- Approved unanimously
- Next meeting, Thursday January 13, 2022, 5:30 p.m.
- (January 15th - Gov Executive order expires for virtual meetings.) *confirmed date after the meeting.

Motion to adjourn

- Dale G. Moved

- Don H. Second
- Approved unanimously
- Meeting adjourned at 6:10 p.m.