

1. July 21 Meeting Minutes

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## City of Albany Reapportionment Commission

Virtual Meeting

July 21, 2022

5:30 PM

Members Present			
Shawn Morris, Chair	Dylan Carey	Carol June-Washington (left at 6:30 PM)	Emily Loughlin, Secretary
Judith Mazza			
Members Absent			
Scott Allardice	Dale Getto	Dr. Brenda Robinson	
Staff Present			
Danielle Gillespie, City Clerk	John-Raphael Pichardo, Esq., Counsel to the Common Council		

- Shawn Morris called the meeting to order at 5:37 PM without a quorum.
- Danielle Gillespie provided an update on the open items from previous meetings.
  - The purchase and setup of the Maptitude software is in progress with the vendor, Caliper.
  - A contract has been sent to Jeffrey Wice, Esq. to provide support to the Commission.
  - Applications for the open Commission seats have been received and are being reviewed.
- Carol June-Washington asked about the nature of Jeffrey Wice's counsel.
  - Danielle Gillespie will share the executed contract when it is available.
  - Discussion of how the Commission will structure its use of the counsel.
- Judith Mazza asked if the web-based platform was Maptitude was purchased.
  - Danielle Gillespie confirmed that the desktop version would be set up and trained on first before working with the web-based version.
  - The links to the free, online programs could be added to the Commission website, if desired.
- Discussion of the timing of setting up the desktop and web-based versions of the program.
- Discussion of pros and cons of purchasing a personalized training session from Caliper.
- Discussion of next steps after the Commission members have access to the software, including mapping principles and data manipulation processes.
- Discussion of public outreach strategies.

- Emily Loughlin will write draft survey questions for the next meeting for the group to discuss.
  - Discussion of potential outlets to reach out to different groups of the community.
- Shawn Morris reviewed the night's discussion and items open for next week's agenda.
- Shawn Morris adjourned the meeting at 6:37 PM.