CITY OF ALBANY
HUMAN RESOURCES
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ALBANY, NEW YORK 12207
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PLEASE POST CONSPICUOUSLY
February 7, 2018

TO: All City of Albany Departments & Divisions

SUBJECT: Notice of Job Opening –

Equipment Operator I
Department of Water & Water Supply
T&D

The Department of Water & Water Supply – T&D has one (1) vacancy for the position of **Equipment Operator I** at a rate of **$18.12/hour @ 40 hours/week.** The schedule for this position is as follows:

Thursday - Monday: 7:30 a.m. to 3:30 p.m.

Applicants must meet the requirements as outlined in the attached job description. This is a non-competitive class Civil Service position.

Anyone who is interested in applying for this job should submit an application to the City of Albany, Department of Human Resources, City Hall, Room 301, Albany, NY 12207 or via e-mail to HR@albanyny.gov to be received in the office no later than 5:00 p.m. **Thursday, February 22, 2018.**

***** APPLICANTS WHO ARE CURRENT MEMBERS OF THE ALBANY BLUE COLLAR WORKERS UNION LOCAL 1961 AND AFSCME NY COUNCIL 66 WILL BE GIVEN FIRST PREFERENCE.**

EFFECTIVE 2/26/15 LOCAL LAW F – 2014
Section 62-1 of Chapter 62 of the Code of the City of Albany.
D. Residency for new employees. Except as otherwise provided by the section, the Common Council hereby establishes a residency requirement for all prospective employees of the City. Every person initially employed by the City of Albany, shall, as a qualification of employment, be or become a resident of the City of Albany within 180 days of the date of initial appointment for said City. Furthermore, employees hired after the effective date of this section shall continue to be a resident of the City of Albany throughout their employment with the City, and the failure to move into the City, shall be deemed a voluntary resignation. The City may require annual proof of residency from affected employees.

PLEASE POST FOR 10 (TEN) BUSINESS DAYS UNTIL
THURSDAY, FEBRUARY 22, 2018.
An Equal Opportunity/Affirmative Action Employer

EQUIPMENT OPERATOR I

DISTINGUISHING FEATURES OF THE CLASS: This is routine work in the operation of the less complex types of vehicles and various equipment related to forestry, street and water delivery systems maintenance assignments, and the performance of related manual tasks. The incumbent is responsible for operating a single-chassis vehicle, frequently with mechanical attachments requiring the manipulation of simple controls on the vehicle and the attachment. Supervision may be exercised over a small crew working with the vehicle. Employees normally receive close supervision and detailed instructions except when performing routine or repetitive assignments.

TYPICAL WORK ACTIVITIES: (Illustrative Only)

- Operates dump truck hauling sand, gravel, cement, stone, dirt and other materials on streets and golf course construction projects and maintenance;
- Operates truck in spreading salt on icy roads, hauling snow to a dumping point, plows snow with a blade attached to the truck;
- Hauls material from storage yard to various locations where street repair crews are working and may be required to help load and unload truck;
- Drives power tractor with grass-mowing attachments in city parks and golf course;
- Washes and services truck with water, gas and oil, and makes minor repairs;
- Operates a small tractor with backhoe attachment and bucket loader in tree planting operations;
- Performs related work as required.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS:

- Knowledge of the principles of truck, tractor and turf maintenance equipment operation;
- Knowledge of the geography of the area served and of the traffic laws of the State of New York;
- Some knowledge of the component parts of truck and transport vehicles, tractors and large area mowing equipment;
- Skill in operating a single-chassis truck or other vehicles or equipment of equal complexity, safely and efficiently in traffic and under adverse climatic conditions;
- Ability to read and write;
- Ability to service and to make minor repairs to motor vehicles;
- Ability to understand and carry out written or oral instructions, and fill out required forms and other paperwork;
- Ability to lift a minimum of fifty (50) pounds;
- Physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

A. One year of experience in the operation of a vehicle requiring a Class B license to operate; **OR**

B. Must be a current City of Albany employee that has completed the initial required (6) four-hour training sessions and has passed the hands-on testing under the City of Albany Training Program.

SPECIAL REQUIREMENT FOR ACCEPTANCE OF APPLICATION:

Eligibility and possession of a CDL class B license without air brake restrictions issued by the New York State Department of Motor Vehicles at time of appointment and for the duration of employment.

Revised: 02/17/82
10/29/97
12/08/00
02/27/02
03/26/14
08/27/14
03/25/15 – City of Albany CDL Training Program
07/29/15
01/06/16
6/27/2017