



City Of Albany Office of Volunteer Services
City Hall, 4th Floor
Albany, NY 12207
518-434-2032
www.albanyevents.org



WINTER FESTIVAL 2007 VOLUNTEER APPLICATION

Please print.

Name: _____
(Last) (First) (Middle Initial)

Mailing Address: _____
(Street) (City) (State) (Zip)

Phone (h): _____ (w): _____ email: _____

Emergency Contact: _____
(Name) (Phone)

Present Employment Situation (✓): Retired ____ Student ____ Current Occupation: _____
Student/Occupation Part Time ____ Full Time ____

Any previous volunteer experience with the City of Albany (year/assignment) _____

Physical limitations that we should be aware of? (✓) No ____ Yes ____ (List): _____

Please (✓) any WINTER FESTIVAL Volunteer positions you would like to volunteer for:
See Reverse side for description of duty

____ Site Coordinator ____ Phone Bank/Office Help ____ Ice Cream Server
(week of)

____ Jingle Jog Race ____ Last Run 5K Race ____ Road Marshall/Security
 Registration Registration
 Road Marshal Road Marshal

____ Outdoor Venue Coordinator ____ Floater/Alternate

*****I would like to volunteer at Winter Festival and I request to volunteer at:**

Specify location or type of venue _____

**Requests to volunteer in a specific area will be filled on a first-come first-serve basis.
It is in your best interest to return completed application as soon as possible.*

Thank you for taking interest in WINTER FESTIVAL 2007!
Please return to the attention of **Volunteer Coordinator** at the address listed above.
If you have any questions feel free to phone 434-2032

BE A PART OF OUR TEAM- Volunteers are the backbone of Albany's special events. We have volunteering options for everyone, from the overscheduled to the understimulated.

HERE'S HOW YOU CAN HELP:

Greeters: Help us meet and greet the public who come to enjoy the activities and entertainment at each venue. You will be the eyes and ears for the special events staff and help them to manage that location.

Phone Bank/Office Help: In the weeks leading up to WinterFest, there are many projects that need to be in order for the celebration to run smoothly. We depend on volunteers to help answer phones before and during the event.

Ice Cream Server: We will receive a large supply of FREE Ben & Jerry's Ice Cream, and we need to get rid of it all! Put on a smock and some cold weather gear because we need you to scoop ice cream outside in December.

Road Marshal/Registration/Post-Party for the Jingle Jog and/or Last Run 5K Race:

The "Last Run" and "Jingle Jog" are events within the event. We need all hands on deck and feet on the streets to keep the path clear and register runners.

Site Coordinator: We need hard-working volunteers to supervise other volunteers and operations at their assigned venues. Both indoor and outdoor venues are available.

Floater/Alternates: Enthusiastic volunteers willing to help wherever, whenever and however needed at the event.

WHAT ARE YOU COMMITTING TO DO?

Volunteering for Albany WinterFestival means committing yourself to at least one shift on December 29th. In addition to your time commitment, you will be asked to attend an orientation meeting prior to the event. This 45-minute meeting will give you an overview of this new event, inform you of your job and help to answer any questions you may have.

WE ARE CONTINUOUSLY RECRUITING VOLUNTEERS FOR OUR EVENTS THROUGHOUT THE YEAR. PLEASE CONTACT US TO LEARN MORE:

Call Jason at (518) 434-2032, send an email message to BonafideJ@ci.albany.ny.us or complete the volunteer application on our website (www.albanyevents.org)