



Office of the City Clerk  
City Hall - Room 202  
Albany, NY 12207

Phone (518) 434-5090 Fax (518) 434-5081

Gerald D. Jennings  
Mayor

Nala R. Woodard  
City Clerk

**APPLICATION TO VEND DOOR TO DOOR (merchandise only)**

**Fee Paid: \$200.00**

**APPLICATION TO VEND FROM A VEHICLE (merchandise only)**

**Fee Paid: \$500.00**

Pursuant to Section 363, Code of the City of Albany, All Vendors must be licensed annually by the City of Albany.

Name of Applicant: \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip \_\_\_\_\_

Business Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone: \_\_\_\_\_ Business Phone: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Weight: \_\_\_\_\_ Height: \_\_\_\_\_

Color of Eyes: \_\_\_\_\_ Color of Hair: \_\_\_\_\_

What merchandise do you intend to vend Door To Door in the City of Albany? \_\_\_\_\_

What merchandise do you intend to vend from a vehicle in the City of Albany? \_\_\_\_\_

Proposed location of vehicle (specific) \_\_\_\_\_

Are you a self-employed vendor? Yes  No

If not self-employed by whom are you employed? \_\_\_\_\_

Has a Vendor's license issued to you ever been revoked or denied, in this City or elsewhere in the past five years? Yes  No  If so, state when & where: \_\_\_\_\_

Have you ever been arrested or convicted of any crime or misdemeanor? Yes  No   
If so, state when & where and nature of Crime: \_\_\_\_\_

State punishment or penalty if pending or undisposed \_\_\_\_\_

Are you currently or have you ever been on parole or probation? \_\_\_\_\_

If so state when and where and by what agency: \_\_\_\_\_

Federal, State, or County: \_\_\_\_\_

Have you ever been known by any other name other than the one given on this application? \_\_\_\_\_

If so state name \_\_\_\_\_

\_\_\_\_\_ **BEING DULY SWORN**

**DEPOSES AND SAYS THAT HE/SHE IS THE PERSON SIGNING THE FORGOING APPLICATION FOR A DOOR TO DOOR LICENSE AND THAT THE ANSWERS GIVEN TO THE ABOVE QUESTIONS ARE TRUE IN ALL RESPECTS AND PARTICULARS AND ARE MADE FOR THE PURPOSE OF OBTAINING THE ISSUANCE OF A DOOR TO DOOR LICENSE. I HEREBY INDEMNIFY THE CITY OF ALBANY AND SAVE IT HARMLESS FROM ALL LOSS, DAMAGE OR INJURY TO PROPERTY OR PERSON, ARISING OUT OF IT, CAUSED BY OR IN ANYWAY CONNECTED WITH THE OPERATIONS OF MY VENDING BUSINESS.**

\_\_\_\_\_  
**Signature of Applicant**

\_\_\_\_\_  
**Date of Application**

Sworn before me this \_\_\_\_\_ Day  
of \_\_\_\_\_ 20

\_\_\_\_\_  
*Commissioner of Deeds or Notary Public*