

City of Albany Residential Parking Permit System

General Information

Residential permit parking is authorized by Chapter 359 (Vehicles and Traffic) article VIII (Residential Parking Permit System) of the City of Albany Municipal Code.

Permits - No permit shall be issued to anyone who has outstanding parking tickets issued by the City of Albany, unless such violation is pending adjudication.

Offenses – Any vehicle parked in a Permit Area in violations of this article may be issued a \$50 parking ticket.

Hours - The system would be in effect Monday through Friday (except for legal holidays) from 8am to 6pm.

Zone A those neighborhoods generally west of the Empire State Plaza and south of State Street and consisting of designated streets within the identified Center Square, Hudson/Park, Park South and Washington Park. The designated color for Zone A will be red.

Zone B those neighborhoods generally east of the Empire State Plaza and south of State Street and consisting of designated streets within the neighborhoods identified as Mansion and Pastures. The designated color for Zone B is Blue.

Zone C (Orange) those neighborhoods generally east of the Empire State Plaza and north of State Street and consisting of designated streets within the neighborhoods identified as Ten Broeck Triangle. The designated color for Zone C is orange.

Required Documentation for Permits

Valid Driver's License

Required even if it does not show the qualifying address.

State Vehicle Registration

A copy of the applicant's valid registration card is required, even if it doesn't show the qualifying address. Residents whose sole vehicle is registered to another party (i.e., parent or employer) must submit, with the vehicle registration card a copy of the Vehicle Affidavit Form (see Residential Permit Parking Applications and Forms).

Recently Purchased Vehicles

Must provide their "Temporary Registration" in place of DMV registration card to obtain a permit.

Proof of Residency, Tenancy or Property Ownership (valid vehicle registration is necessary)

All documents must be dated within 60 days of the date the application is submitted (not including the driver's license)

If you have a valid driver's license **with** an address within the residential zone for which you are applying you will be required to provide **one** of the documents from the list below.

If you have a valid driver's license **without** an address within the residential zone for which you are applying you will be required to provide **two** documents from the list below.

- Mortgage, deed, lease or closing escrow statement (for newly purchased property);
- Water, tax, gas, or electric bill;
- Phone bill (land line only, cell phone bills are not accepted)
- Satellite, cable television, credit card, or insurance bill

Permits and Visitor Permits

There is a limit of one valid permit for each registered vehicle for any person who is a resident or property owner. Business/property owners shall be entitled to up to 3 valid permits for business employees.

VEHICLE DECAL: Is a permit that is issued to a specific vehicle and is affixed to the rear window on the driver's side of the car. There is a limit of one permit per qualified resident. The permit requires a valid vehicle registration, valid driver's license, and proof of residency (see above)

VISITOR HANG TAG: A hang tag should be hung from the rear view mirror of a visitor vehicle when in use. The permit is valid only when displayed within the same zone as the address it is issued to. There is a limit of one per household and is not available to commercial properties or non-resident property owners or agents. This permit requires proof of residency.

REPLACEMENT PERMIT: Replacement permits are available if the previous permit has been lost, stolen, damaged or affixed to a sold vehicle.

BUSINESS PERMIT(S): A business applying for multiple permits (up to 3) should have a letter on the business letterhead listing the all vehicles and the names of each owner. Additionally, the application should be accompanied by copy of the following: a valid driver's license & non expired vehicle registration for ALL vehicles.

Fees

- Residential parking permit - \$25
- Nonresident business/property owner permit - \$25 (limit of three)
- Visitor permit - \$10
- Replacement/transfer permit \$10

Exemptions

Health Care Provider: Home health care providers who provide care to a resident and drives regularly to the resident's home must provide a valid driver's license, non expired registration and a statement on doctor's letterhead certifying the resident's medical needs and the name(s) of the persons providing care, will be exempt from a fee

Health Emergency (Temporary): A resident who has a short term health emergency with, valid driver's license, non expired vehicle registration and written notification from a doctor or health provider may also be exempt from a fee.

Contractors (Temporary): Any contractor(s) who will be working in any of the residential parking zones for a temporary amount of time may be exempt provided they submit the necessary documents. Contractors must provide a valid driver's license, non expired vehicle registration and a proof of intent to do business (estimate, contract, and/or a letter).

Note: Permits must be placed on the vehicle in which it was issued to. Illegal use of issued permits and visitor hang tags will be subject to a fine and suspension of the permits.