



**CITY OF ALBANY
OFFICE OF THE MAYOR**

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KATHY SHEEHAN
MAYOR

The City of Albany Mayor's Office is seeking an intern to work between 10 to 20 hours per week during the Spring 2017 semester. We are seeking applicants who are professional, organized, and eager to learn. This internship is an excellent opportunity for those who are interested in government and public service, and seek to work in a fast-paced executive office. Interns will have the opportunity to engage with constituents and various City departments, and will handle issues related to the Mayor's Communications and Policy portfolios.

To apply, please submit a cover letter, resume, reference list, and short writing sample. Interested applicants can submit their materials to David Galin at dgalin@albanyny.gov.