

CITY OF ALBANY CIVIL SERVICE
CROSS-FILER APPLICATION

Instructions

- 1) Candidates who have applied with other municipalities (including the State of New York) to take civil service examinations to be held on the same date as the City of Albany's examination must complete and return this form at least 14 days prior to the date of the examination. Candidates must make arrangements to take all the examinations at one test site. Candidates must notify all local government Civil Service agencies with which they have filed an application of the site where they wish to take their examinations. This form should not be used if the candidate is taking multiple examinations administered by the City of Albany Civil Service.
- 2) If you have applied for both State and Local Government examinations, you must make arrangements to take all of your examinations at the STATE examination center by calling (518) 474-6470 no later than 14 days prior to the test date.

City of Albany

Examination Name & Number: _____

Examination Date: _____

List all other examinations you have applied to participate in on the above date:

Civil Service Agency	Exam #	Examination Title

Please indicate the Civil Service agency where you would like to take all of the above examinations:

Examination Location

Cross-filer's Name: _____

Cross-filer's Address: _____

Cross-Filer's SS # _____

(last four (4) digits only)

Applicant's Signature

Date