

Albany Community Development Agency

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Hon. Gerald D. Jennings (*Mayor*)
Hon. Carolyn McLaughlin (*City of Albany Common Council President*)
Hon. Kathy Sheehan (*City of Albany Treasurer*)
Faye Andrews (*Director, ACDA*)
Nala Woodard (*City Clerk*)
John Reilly, Esq. (*Cooperation Counsel*)
Tara Wells (*Administrative Services Acting Commissioner*)

Michael Yevoli, *Chief Executive Officer*

ACDA MINUTES OF REGULAR MEETING Wednesday, August 27, 2013

Attending: Phil Calderon, Kathy Sheehan, John Reilly, Nala Woodard, Faye Andrews, and Tara Wells

Absent: Carolyn McLaughlin

Also Present: Michael Yevoli, Luis Perez, Brad Burns, Sarah Reginelli, Brad Chevalier, Amy Gardner, Sean McLaughlin

The regular meeting of the ACDA was brought to order at 3:08 PM.

Roll Call

All Board members were present except for Carolyn McLaughlin.

Reading of Minutes of the Regular Meeting of July 29, 2013

Since the minutes of the previous meeting had been distributed to the Board members in advance for review, a proposal was made to dispense with the reading of the minutes.

Approval of Minutes of the Regular Meeting of July 29, 2013

A proposal was made to approve the minutes of the Regular Board Meeting as presented. A motion to accept the minutes, as presented, was made by Kathy Sheehan and seconded by Nala Woodard. A vote being taken, the minutes were accepted unanimously.

New Business

Sale of 351 Orange Street to Brenda Grant

The board discussed selling a parcel of land to the homeowner of the adjacent property. ACDA has been approached by Ms. Brenda Grant, the owner of the 353 Orange St. to purchase property located at 351 Orange St. This property is located directly adjacent to Ms. Grant's home. It is a vacant lot that is assessed at \$1,500.00. That accompanying resolution is written to sell the lot to Ms. Grant for \$1,000.00. She properly maintains her property on Orange Street, and is current on her taxes, and does

not have any DGS fines or code violations. It is expected that she would do the same with this property if sold to her.

The form, content, terms and conditions of such conveyance shall be approved by Corporation Counsel.

A motion to adopt the Resolution to sell 351 Orange Street to Brenda Grant was made by Kathy Sheehan and seconded by Nala Woodard. A vote being taken, the Resolution passed unanimously.

Change order for 526 Central Avenue

The change order from Alpine Environmental Services (“Alpine”) was discussed. It represents additional out of scope services that Alpine would like to provide to the City related to the remediation at 526 Central Ave.

The contamination at the site is considerably larger than originally expected, causing Alpine to take on a larger role in the reporting to DEC and in the project management at the site.

The out of scope services included in the Change Order include engineering services and an additional report to DEC outlining how the larger contamination area has been set up and how it will be remediated.

Also, relative to the change in size of the contamination site, it has become more apparent that ACDA needs additional engineering support from Alpine. They have proposed adding the services of a Senior Engineer that will be a NYS licensed Professional Engineer. This senior engineer will provide on a time and materials basis for any meetings or project management support that may be necessary for the continued operations of the system, compliance with New York State Department of Environmental Conservation or other entities through installation and the first year of system operations and to provide unanticipated engineering services, when requested by ACDA, on a time and materials basis.

The entire additional cost for both items will not exceed \$14,870.00.

A motion to adopt the Resolution to authorize Alpine to execute the change order at 526 Central Avenue was made by Phil Calderon and seconded by John Reilly. A vote being taken, the Resolution passed unanimously.

Unfinished Business

None

Other Business

None

Communications

None

There being no further business, the meeting was adjourned at 3:26 PM.

Respectfully submitted,

Faye Andrews, Secretary