

# Albany Community Development Agency

200 Henry Johnson Blvd.  
Albany, New York 12210-1522  
Telephone: (518) 434-5240  
Fax: (518) 434-5242

Hon. Kathy M. Sheehan (*Mayor*)  
Hon. Carolyn McLaughlin (*City of Albany Common Council President*)  
Hon. Darius Shahinfar (*City of Albany Treasurer*)  
Faye C. Andrews (*Director, ACDA*)  
Nala R. Woodard (*City Clerk*)  
John J. Reilly, Esq. (*Corporation Counsel*)  
Tara B. Wells, Esq. (*Administrative Services Acting Commissioner*)

## ACDA MINUTES OF REGULAR MEETING Tuesday, October 7, 2014 4:00 PM

Attending: Matthew Peter for Kathy Sheehan, Carolyn McLaughlin, Darius Shahinfar, Faye Andrews, Nala Woodard, and John Reilly.

Absent: Tara Wells

Also Present: Luis Pérez, Sarah Reginelli, Katie Newcombe, Sean McLaughlin, and Jonathan Jones (Commissioner, Youth and Workforce Services).

The regular meeting of the ACDA was brought to order at 4:03 PM.

### Roll Call

All Board members were present except for Tara Wells.

### Reading of Minutes of the Regular Meeting of September 9, 2014

Since the minutes of the previous meeting had been distributed to the Board members in advance for review, a proposal was made to dispense with the reading of the minutes.

### Approval of Minutes of the Regular Meeting of September 9, 2014

A proposal was made to approve the minutes of the Regular Board Meeting as presented. A motion to accept the minutes, as presented, was made by Darius Shahinfar and seconded by Nala Woodard. A vote being taken, the minutes were accepted unanimously.

### New Business

#### Request to repurpose Youth and Workforce Services Year 40 funding request

A memo was presented to the Board from Jonathan P. Jones, Commissioner of Recreation, Youth & Workforce Services, regarding a proposed amendment to Year 40 CDBG Funds. He was present to address the board and answer questions about the request.

His department requested this amendment to its Year 40 Public Service Grant in order to support the employment of two (2) part-time Case Managers. The Case Managers would be able to deliver supportive and individually tailored workforce development case management services to low-income individuals who are enrolled in the City of Albany Youth & Workforce Services' programs for up to two years - beginning in the fiscal year 2014. These funds would also allow them to purchase new equipment for our Youth & Workforce Services offices. In

the 2015 City of Albany budget, they've increased their Employment and Training Specialist staff to better connect residents to development activities and meet the new Workforce Innovation Opportunity Act (WIOA) legislation. After residents have met with the Employment and Training Specialist and started their training programs, they would then be assigned a Case Manager who will ensure that they are on-track to completion of their goals and are aware of future opportunities.

These CDBG funds were historically used to support their Truancy Abatement Program (ATAP) Manager position. This year, the City School District of Albany has agreed to support the ATAP Manager position in full.

The Department of Youth & Workforce Services has been allocated \$44,000 for the CDBG Year 40. They requested that \$40,000 be used to attract two part-time Case Managers and \$4,000 be used to acquire new equipment. Case Managers would work five (5) days at approximately 19.5 hours per week – this position does not include benefits.

The Board, having heard the presentation and having reviewed the memo, entered into a discussion of the request. A motion to approve the request as as detailed above was made by Nala Woodard and seconded by John Reilly. A vote being taken, the Resolution passed by a vote of 6-0.

### **Grant request from Huck Finn's Warehouse**

Huck Finn's Warehouse has proposed the purchase of Hoffman's Playland, which closed on September 14, 2014. Hoffman's, a beloved regional asset, is currently located at 608 Loudon Road in Latham NY. Huck Finn's plans to move the amusement park equipment adjacent to its warehouse location at 25 Erie Boulevard in Albany. The Erie Boulevard location is highly visible from I-787 and will attract people passing by and coming to the City of Albany. Hoffman's began as a family-owned and operated park in 1952. It has expanded over the years to become a regional tourist destination and currently employs 150 seasonal workers. A memo from Sarah Reginelli, President of Capitalize Albany Corporation presented a memo to the board detailing the project's local and regional significance as well as the funding breakdown.

The board noted that the grant would be for \$15,000, and stipulated that the funding would be contingent upon Huck Finn's providing employment opportunities for City of Albany residents. The target employment opportunities will equal at least 50% of the Huck Finn's Playland workforce.

The Board, having reviewed the memo, entered into a discussion of the grant request. A motion to approve the grant as detailed above was made by Darius Shahinfar and seconded by John Reilly. A vote being taken, the Resolution passed by a vote of 6-0.

### **Unfinished Business**

#### **Request to purchase 147 and 149 Henry Johnson Boulevard by Patrick Chiou**

The Board reopened discussion regarding the request of Patrick Chiou to purchase properties located at 147 and 149 Henry Johnson Blvd. The proposal to sell the properties was tabled to allow for consultation with the assessor's office regarding the assessments on the above properties.

The assessed values of the two properties are \$1,200 for 147 Henry Johnson Boulevard and \$800 for 149 Henry Johnson Boulevard, totaling \$2,000. Mr. Chiou's letter included an offer to purchase these two lots for a total sum of \$5,000.

After discussing the proposal, the Board entered into a discussion of the proposal. A motion to authorize the sale as detailed above was made by Matthew Peter and seconded by John Reilly. A vote being taken, the Resolution passed by a vote of 6-0.

**Other Business**

None

**Communications**

None

There being no further business, a motion to adjourn the meeting was proposed by Nala Woodard and seconded by Carolyn McLaughlin at 4:21 pm.

Respectfully submitted,

---

Faye Andrews, Secretary