

MINUTES

MEETING OF THE MUNICIPAL CIVIL SERVICE COMMISSION OF THE CITY OF ALBANY HELD JANUARY 27, 2021, VIA VIDEO CONFERENCE IN ACCORDANCE WITH THE HEALTH AND SAFETY GUIDELINES ISSUED BY NYS DUE TO COVID-19.

ATTENDEES: Thomas McNaughton, Commissioner, Chair
Linda Jackson-Chalmers, Commissioner
Michael Cassidy, Commissioner
Amy Lavine, Law Department
Sandra Coleman, Human Resources Generalist III
Peachie Jones, Director of Human Resources (City of Albany)
Rebecca Campbell, Human Resources Generalist II
Chief Joseph Gregory, Albany Fire Department
Deputy Chief Joseph Toomey, Albany Fire Department
Commander Anthony Battuello, Albany Police Department
Lieutenant Clifford Young, Albany Police Department
Sergeant Tanya Alix-Hansen, Albany Police Department
Ashley Allen
Shaquavia McKnight
Roberta Harrison

- I. Call to order
 - *Commissioner Jackson-Chalmers called the meeting to order at 4:36 p.m.*

- II. Approval of minutes
 - *The Commission voted unanimously to accept the minutes from the January 6, 2021 meeting as written.*
 -

- III. Report of appointments to the Competitive, Non-Competitive, Exempt and Labor Class
 - The Civil Service Office reported on the following **Permanent -Competitive Class** appointments:

NAME	TITLE	AGENCY/DEPARTMENT	DATE
Kadi Carr	Account Clerk	Treasurer's Office	12/28/2020

- The Civil Service Office reported on the following **Provisional -Competitive Class** appointments:

NAME	TITLE	AGENCY/DEPARTMENT	DATE
Alec Cardinal	Environmental Engineering Technician	DGS	12/28/2020
Amy Hendrickson	Deputy Director of Purchasing	Admin Services	1/1/2021

Kimberly Wilcox	Director of Payroll & Procurement	Admin Services	1/1/2021
Michael Greene	Lead Hazard Reduction Grant Program	Housing & Community Development	1/4/2021
Daniel Moretoni	Rehabilitation Specialist II	Housing & Community Development	1/04/2021
Dylan Spring	Financial Analyst	DGS	1/11/2021

- The Civil Service Office reported on the following **Exempt Class** appointments:

NAME	TITLE	AGENCY/DEPARTMENT	DATE
Lisa Middleton	Confidential Secretary to the Commissioner	Water	1/19/2021

- The Civil Service Office reported on the following **Non-Competitive Class** appointments:

NAME	TITLE	AGENCY/DEPARTMENT	DATE
Bashir Dean	Sanitation Worker	DGS	12/31/2020
Joseph Oliveri	Equipment Operator I	Water	1/1/2021
David Avellino	Laborer II	APD	1/5/2021
Andre Alexander	Sanitation Worker	DGS	1/7/2021
David Bishop	Equipment Operator III	Water	1/11/2021
Nicholas Roddy	Equipment Operator II	DGS	1/14/2021
Kevin Faulkner	Plumber	DGS	1/25/2021

IV. Firefighter Non-Selections

- No EMT Certification – *The Commission voted unanimously to accept the non-selections for the following candidates and under the listed reason for disqualification.*

NAME
Thomas Regal

The Commission moved to Executive Session at 4:39 PM to discuss matters leading to the appointment of a particular person(s).

The Commission left Executive Session at 5:57 PM and unanimously voted to deny the appeal of AA and RH, SM's appeal is pending further information.

V. Telecommunications Specialist Appeals – see above

VI. Police Officer Appeals – see above

VII. Adoption of Job Specifications – *The Commission voted unanimously to adopt the job specifications for the titles listed below.*

- Housing Eligibility Coordinator
- Housing Program Manager
- Senior Housing Authority Inspector
- Senior Housing Eligibility Assistant

VIII. Amendment of Job Specifications - NONE

IX. Old Business

- 2020 Postponed Exams (applications) – *The Commission voted unanimously to keep existing applicant pool and only establish the resulting list for 1 year. The exams will be held again in 2022 and will continue on their two year rotation.*

X. New Business - NONE

XI. Adjournment

- *The Commission adjourned at 6:20 p.m.*

Next regular meeting: Wednesday, February 24, 2021

Rebecca Campbell
Human Resources Generalist II