

City Of Albany

Board of Estimate & Apportionment

Tuesday, August 17, 2021

1:30 P.M.

Regular Meeting

Peatros Haile
Deputy Chief City Auditor

Darius Shahinfar - **MOVED**
Treasurer

Nick Blais
Acting Budget Director

Marisa Franchini
Corporation Counsel

Corey Ellis - **SECONDED**
Common Council President

PASSED (5-0)

The next regular meeting of the Board of Estimate & Apportionment will be on Friday, September 10, 2021

Offered the following:

2021
Budget Transfers

Department	Transfer From Account	Transfer From Amount	Transfer To Account	Transfer To Amount	Explanation
Budget	Salaries		Contracted Services (Planning)		
	A.1492.5010.7000	\$ 100,000.00	A.8020.7440	\$ 100,000.00	To cover the cost of hiring a contractor for final design and project management of the City's Downtown Revitalization Initiative (DRI) projects
	Total	\$ 100,000.00		\$ 100,000.00	
Cultural Affairs	Tulip Festival		Other Equipment		
	A.7560.7302	\$ 100,000.00	A.7560.7250	\$ 200,000.00	To cover the purchase of a new stage
	Albany Alive At Five				
A.7560.7303	\$ 75,000.00				
Contracted Services					
A.7560.7440	\$ 25,000.00				
Total	\$ 200,000.00	Total	\$ 200,000.00		
DGS	Other Equipment		Supplies & Materials		
	A.1492.5010.7250	\$ 6,000.00	A.1492.5010.7410	\$ 6,000.00	To cover a purchase order with Gorman Brother regarding crack sealant
DGS	Salaries (Park Maintenance)		Temporary Help (Park Maintenance)		
	A.1492.3600.7000	\$ 100,000.00	A.1492.3600.7170	\$ 100,000.00	To replenish negative balances and cover future costs
	Salaries (Street Maintenance)		Temporary Help (Street Maintenance)		
	A.1492.5010.7000	\$ 300,000.00	A.1492.5010.7170	\$ 100,000.00	
Total	\$ 400,000.00	Total	\$ 400,000.00		
Fire	Other Equipment		Vehicles		
	A.3410.7250	\$ 3,000.00	A.3410.7230	\$ 3,000.00	To cover the purchase a vehicle from the Water Dept.
Youth & Workforce Services	Summer Help		Temporary Help		
	A.7310.7160	\$ 995,190.00	A.7310.7170	\$ 995,190.00	To move funds to the appropriate account to cover Summer Youth Employment Program (SYEP) expenses
Administrative Services	Contingency Account		Expense of Litigation		
	A.1900.7448	\$ 25,000.00	A.1420.7436	\$ 25,000.00	To cover costs of outside counsel

	\$	45,000.00	\$	8,000.00	
Temporary Help					To cover upcoming SYEP expenses as a result of expanding to year-round programming
A.7310.7170			A.7310.7410		
Supplies & Materials					
A.7310.7412			A.7310.7412		
Uniforms					
A.7310.7421			A.7310.7421		
Telephone Communication					
A.7310.7440			A.7310.7440		
Contracted Services					
A.7310.7440			A.7310.7440		
Total	\$	45,000.00	\$	45,000.00	

<i>Increase Appropriation Department</i>	<i>Increase Revenue</i>	2021	<i>Increase Expense</i>	<i>Increase Amount</i>	<i>Explanation</i>
Recreation	Other Cultural & Recreation		Contracted Services		
	A.1000.2089.01	\$	A.7140.0600.7440	\$	Rec received a State grant to operate a summer basketball program
		25,000.00		25,000.00	

Common Council Resolutions & Ordinances 2021

- Resolution Number 67.81.21R

CITY OF ALBANY
BUDGET TRANSFER REQUEST FORM (Revised 6/2018)

Department:
 Contact Person:
 Budget Year for this Transfer:
 Date Submitted:

<p>TRANSFER FROM: Account Name: <input type="text" value="Street Maint. - Salaries"/> Account Number: <input type="text" value="A.1492.5010.7000"/> Amount to Transfer: <input type="text" value="\$100,000"/> Current Account Balance: <input type="text" value="\$1,614,885.00"/></p>	<p>TRANSFER TO: Account Name: <input type="text" value="Planning - Contracted Services"/> Account Number: <input type="text" value="A.8020.7440"/> Amount to Receive in Transfer: <input type="text" value="\$100,000"/> Current Account Balance: <input type="text" value="\$97,621.95"/></p>
<p>TRANSFER FROM: Account Name: <input type="text"/> Account Number: <input type="text"/> Amount to Transfer: <input type="text"/> Current Account Balance: <input type="text"/></p>	<p>TRANSFER TO: Account Name: <input type="text"/> Account Number: <input type="text"/> Amount to Receive in Transfer: <input type="text"/> Current Account Balance: <input type="text"/></p>
<p>TRANSFER FROM: Account Name: <input type="text"/> Account Number: <input type="text"/> Amount to Transfer: <input type="text"/> Current Account Balance: <input type="text"/></p>	<p>TRANSFER TO: Account Name: <input type="text"/> Account Number: <input type="text"/> Amount to Receive in Transfer: <input type="text"/> Current Account Balance: <input type="text"/></p>
<p>TRANSFER FROM: Account Name: <input type="text"/> Account Number: <input type="text"/> Amount to Transfer: <input type="text"/> Current Account Balance: <input type="text"/></p>	<p>TRANSFER TO: Account Name: <input type="text"/> Account Number: <input type="text"/> Amount to Receive in Transfer: <input type="text"/> Current Account Balance: <input type="text"/></p>

TOTAL TRANSFER AMOUNT =

Reason for Transfer:

Back-up information included?
 Is this a Salary Change Request?

If this is a salary change, fill out the below information:

SALARY CHANGE INFORMATION

Title of Employee Receiving Salary Change:

Reason for Salary Change:

Department Head e-Signature:

Budget Office e-Signature:

Date:

Please return this form to: budgettransfers@albanyny.gov

CITY OF ALBANY
BUDGET TRANSFER REQUEST FORM (Revised 6/2018)

Department:
 Contact Person:
 Budget Year for this Transfer:
 Date Submitted:

<p>TRANSFER FROM: Account Name: <input type="text" value="Tulip Festival"/> Account Number: <input type="text" value="A.7560.7302"/> Amount to Transfer: <input type="text" value="\$100,000"/> Current Account Balance: <input type="text" value="\$103,187.09"/></p>	<p>TRANSFER TO: Account Name: <input type="text" value="Other Equipment"/> Account Number: <input type="text" value="A.7560.7250"/> Amount to Receive in Transfer: <input type="text" value="\$100,000"/> Current Account Balance: <input type="text" value="\$4,481.86"/></p>
<p>TRANSFER FROM: Account Name: <input type="text" value="Alive @ 5"/> Account Number: <input type="text" value="A.7560.7303"/> Amount to Transfer: <input type="text" value="\$75,000"/> Current Account Balance: <input type="text" value="\$111,948.14"/></p>	<p>TRANSFER TO: Account Name: <input type="text" value="Other Equipment"/> Account Number: <input type="text" value="A.7560.7250"/> Amount to Receive in Transfer: <input type="text" value="\$75,000"/> Current Account Balance: <input type="text" value="\$4,481.86"/></p>
<p>TRANSFER FROM: Account Name: <input type="text" value="Contracted Services"/> Account Number: <input type="text" value="A.7560.7440"/> Amount to Transfer: <input type="text" value="\$25,000"/> Current Account Balance: <input type="text" value="\$35,577.95"/></p>	<p>TRANSFER TO: Account Name: <input type="text" value="Other Equipment"/> Account Number: <input type="text" value="A.7560.7250"/> Amount to Receive in Transfer: <input type="text" value="\$25,000"/> Current Account Balance: <input type="text" value="\$4,481.86"/></p>
<p>TRANSFER FROM: Account Name: <input type="text"/> Account Number: <input type="text"/> Amount to Transfer: <input type="text"/> Current Account Balance: <input type="text"/></p>	<p>TRANSFER TO: Account Name: <input type="text"/> Account Number: <input type="text"/> Amount to Receive in Transfer: <input type="text"/> Current Account Balance: <input type="text"/></p>

TOTAL TRANSFER AMOUNT =

Reason for Transfer:

Back-up information included?
 Is this a Salary Change Request?

If this is a salary change, fill out the below information:

SALARY CHANGE INFORMATION

Title of Employee Receiving Salary Change:

Reason for Salary Change:

Department Head e-Signature:

Budget Office e-Signature: Date:

Please return this form to: budgettransfers@albanyny.gov

CITY OF ALBANY
BUDGET TRANSFER REQUEST FORM (Revised 6/2018)

Department:
 Contact Person:
 Budget Year for this Transfer:
 Date Submitted:

<p>TRANSFER FROM: Account Name: <input type="text" value="Other Equipment"/> ✓ Account Number: <input type="text" value="1492.5010.7250"/> ✓ Amount to Transfer: <input type="text" value="\$6,000.00"/> Current Account Balance: <input type="text" value="\$13,581.27"/> OK</p>	<p>TRANSFER TO: Account Name: <input type="text" value="Supplies and Materials"/> ✓ Account Number: <input type="text" value="1492.5010.7410"/> ✓ Amount to Receive in Transfer: <input type="text" value="\$6,000.00"/> Current Account Balance: <input type="text" value="\$11,100.99"/> OK</p>
<p>TRANSFER FROM: Account Name: <input type="text"/> Account Number: <input type="text"/> Amount to Transfer: <input type="text"/> Current Account Balance: <input type="text"/></p>	<p>TRANSFER TO: Account Name: <input type="text"/> Account Number: <input type="text"/> Amount to Receive in Transfer: <input type="text"/> Current Account Balance: <input type="text"/></p>
<p>TRANSFER FROM: Account Name: <input type="text"/> Account Number: <input type="text"/> Amount to Transfer: <input type="text"/> Current Account Balance: <input type="text"/></p>	<p>TRANSFER TO: Account Name: <input type="text"/> Account Number: <input type="text"/> Amount to Receive in Transfer: <input type="text"/> Current Account Balance: <input type="text"/></p>
<p>TRANSFER FROM: Account Name: <input type="text"/> Account Number: <input type="text"/> Amount to Transfer: <input type="text"/> Current Account Balance: <input type="text"/></p>	<p>TRANSFER TO: Account Name: <input type="text"/> Account Number: <input type="text"/> Amount to Receive in Transfer: <input type="text"/> Current Account Balance: <input type="text"/></p>

TOTAL TRANSFER AMOUNT =

Reason for Transfer:

Back-up information included?
 Is this a Salary Change Request?

If this is a salary change, fill out the below information:

SALARY CHANGE INFORMATION

Title of Employee Receiving Salary Change:

Reason for Salary Change:

Department Head e-Signature:

Budget Office e-Signature: Date:

Please return this form to: budgettransfers@albany.gov

CITY OF ALBANY
BUDGET TRANSFER REQUEST FORM (Revised 6/2018)

Department:
 Contact Person:
 Budget Year for this Transfer:
 Date Submitted:

<p>TRANSFER FROM: Account Name: <input type="text" value="Salaries"/> ✓ Account Number: <input type="text" value="1492.3600.7000"/> ✓ Amount to Transfer: <input type="text" value="\$100,000.00"/> Current Account Balance: <input type="text" value="\$864,200.91"/> 911K</p>	<p>TRANSFER TO: Account Name: <input type="text" value="Temp Help"/> ✓ Account Number: <input type="text" value="1492.3600.7170"/> ✓ Amount to Receive in Transfer: <input type="text" value="\$100,000.00"/> Current Account Balance: <input type="text" value="-\$12,111.51"/> ✓</p>
<p>TRANSFER FROM: Account Name: <input type="text" value="Salaries"/> ✓ Account Number: <input type="text" value="1492.5010.7000"/> ✓ Amount to Transfer: <input type="text" value="\$300,000"/> Current Account Balance: <input type="text" value="\$1,579,601.40"/> 1.6</p>	<p>TRANSFER TO: Account Name: <input type="text" value="Temp Help"/> ✓ Account Number: <input type="text" value="1492.5010.7170"/> ✓ Amount to Receive in Transfer: <input type="text" value="\$100,000"/> Current Account Balance: <input type="text" value="-\$40,612.03"/> ✓</p>
<p>TRANSFER FROM: Account Name: <input type="text"/> Account Number: <input type="text"/> Amount to Transfer: <input type="text"/> Current Account Balance: <input type="text"/></p>	<p>TRANSFER TO: Account Name: <input type="text" value="Temp Help"/> ✓ Account Number: <input type="text" value="1494.8161.7170"/> ✓ Amount to Receive in Transfer: <input type="text" value="\$200,000"/> Current Account Balance: <input type="text" value="-\$92,451.09"/> ✓</p>
<p>TRANSFER FROM: Account Name: <input type="text"/> Account Number: <input type="text"/> Amount to Transfer: <input type="text"/> Current Account Balance: <input type="text"/></p>	<p>TRANSFER TO: Account Name: <input type="text"/> Account Number: <input type="text"/> Amount to Receive in Transfer: <input type="text"/> Current Account Balance: <input type="text"/></p>

TOTAL TRANSFER AMOUNT =

Reason for Transfer:

Back-up information included?
 Is this a Salary Change Request?

If this is a salary change, fill out the below information:

SALARY CHANGE INFORMATION

Title of Employee Receiving Salary Change:

Reason for Salary Change:

Department Head e-Signature:

Budget Office e-Signature: Date:

Please return this form to: budgettransfers@albanyny.gov

CITY OF ALBANY

BUDGET TRANSFER REQUEST FORM

RECEIVED
AUG 16 2021
Audit &...

DEPARTMENT: FIRE

ACCOUNT CODE: A3410.

DATE: 8-11-2021

TRANSFER FROM: Other Equip

TRANSFER TO: Vehicles

1. Account Number 7250
Amount \$ 3,000.

1. Account Number 7230
Amount \$ 3,000.

2. Account Number ~150R
Amount _____

2. Account Number 0.00
Amount _____

3. Account Number _____
Amount _____

3. Account Number _____
Amount _____

4. Account Number _____
Amount _____

4. Account Number _____
Amount _____

REASON FOR TRANSFER: Purchasing Vehicle from THE WATER DEPARTMENT.

DEPARTMENT HEAD SIGNATURE Joseph W. Gregory
Fire Chief

Approved by: BUDGET OFFICE Nicholas J. Blais 8-16-21

COMPTROLLER'S OFFICE _____

CITY OF ALBANY

BUDGET TRANSFER REQUEST FORM (Revised 6/2018)

Department:

Contact Person:

Budget Year for this Transfer:

Date Submitted:

TRANSFER FROM:

Account Name:

Account Number:

Amount to Transfer:

Current Account Balance:

TRANSFER TO:

Account Name:

Account Number:

Amount to Receive in Transfer:

Current Account Balance:

TRANSFER FROM:

Account Name:

Account Number:

Amount to Transfer:

Current Account Balance:

TRANSFER TO:

Account Name:

Account Number:

Amount to Receive in Transfer:

Current Account Balance:

TRANSFER FROM:

Account Name:

Account Number:

Amount to Transfer:

Current Account Balance:

TRANSFER TO:

Account Name:

Account Number:

Amount to Receive in Transfer:

Current Account Balance:

TRANSFER FROM:

Account Name:

Account Number:

Amount to Transfer:

Current Account Balance:

TRANSFER TO:

Account Name:

Account Number:

Amount to Receive in Transfer:

Current Account Balance:

TOTAL TRANSFER AMOUNT

=

Reason for Transfer:

Back-up information included?
Is this a Salary Change Request?

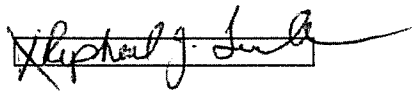
If this is a salary change, fill out the below information:

SALARY CHANGE INFORMATION

Title of Employee Receiving Salary Change:

Reason for Salary Change:

Department Head e-Signature:



Budget Office e-Signature:

Date:

Please return this form to: budgettransfers@albany.ny.gov

CITY OF ALBANY
BUDGET TRANSFER REQUEST FORM (Revised 6/2018)

Department:
Contact Person:
Budget Year for this Transfer:
Date Submitted:

TRANSFER FROM: Account Name: <input type="text" value="Contingency"/> ✓ Account Number: <input type="text" value="A.1900.7448"/> ✓ Amount to Transfer: <input type="text" value="\$25,000"/> Current Account Balance: <input type="text" value="\$61,000.00"/> ✓	TRANSFER TO: Account Name: <input type="text" value="Expense of Litigation"/> ✓ Account Number: <input type="text" value="A.1420.7436"/> ✓ Amount to Receive in Transfer: <input type="text" value="\$25,000"/> Current Account Balance: <input type="text" value="\$415.57"/> ✓
TRANSFER FROM: Account Name: <input type="text"/> Account Number: <input type="text"/> Amount to Transfer: <input type="text"/> Current Account Balance: <input type="text"/>	TRANSFER TO: Account Name: <input type="text"/> Account Number: <input type="text"/> Amount to Receive in Transfer: <input type="text"/> Current Account Balance: <input type="text"/>
TRANSFER FROM: Account Name: <input type="text"/> Account Number: <input type="text"/> Amount to Transfer: <input type="text"/> Current Account Balance: <input type="text"/>	TRANSFER TO: Account Name: <input type="text"/> Account Number: <input type="text"/> Amount to Receive in Transfer: <input type="text"/> Current Account Balance: <input type="text"/>
TRANSFER FROM: Account Name: <input type="text"/> Account Number: <input type="text"/> Amount to Transfer: <input type="text"/> Current Account Balance: <input type="text"/>	TRANSFER TO: Account Name: <input type="text"/> Account Number: <input type="text"/> Amount to Receive in Transfer: <input type="text"/> Current Account Balance: <input type="text"/>

TOTAL TRANSFER AMOUNT =

Reason for Transfer:

Back-up information included?
Is this a Salary Change Request?

If this is a salary change, fill out the below information:

SALARY CHANGE INFORMATION
Title of Employee Receiving Salary Change:
Reason for Salary Change:

Department Head e-Signature:

Budget Office e-Signature:

Date:

Please return this form to: budgettransfers@albany.ny.gov

CITY OF ALBANY
BUDGET TRANSFER REQUEST FORM (Revised 6/2018)

Department:
 Contact Person:
 Budget Year for this Transfer:
 Date Submitted:

<p>TRANSFER FROM: Account Name: <input type="text" value="SYEP Temp Help"/> Account Number: <input type="text" value="SYEP 7310 7170"/> Amount to Transfer: <input type="text" value="\$45,000"/> Current Account Balance: <input type="text"/></p>	<p>TRANSFER TO: Account Name: <input type="text" value="SYEP Supplies"/> Account Number: <input type="text" value="SYEP 7310 7410"/> Amount to Receive in Transfer: <input type="text" value="\$8,000"/> Current Account Balance: <input type="text" value="\$827.00 412"/></p>
<p>TRANSFER FROM: Account Name: <input type="text"/> Account Number: <input type="text"/> Amount to Transfer: <input type="text"/> Current Account Balance: <input type="text"/></p>	<p>TRANSFER TO: Account Name: <input type="text" value="SYEP Vm forms"/> Account Number: <input type="text" value="SYEP 7310 7412"/> Amount to Receive in Transfer: <input type="text" value="\$6,000"/> Current Account Balance: <input type="text" value="\$1,197.00 2R"/></p>
<p>TRANSFER FROM: Account Name: <input type="text"/> Account Number: <input type="text"/> Amount to Transfer: <input type="text"/> Current Account Balance: <input type="text"/></p>	<p>TRANSFER TO: Account Name: <input type="text" value="SYEP Telephone"/> Account Number: <input type="text" value="SYEP 7310 7421"/> Amount to Receive in Transfer: <input type="text" value="\$6,000"/> Current Account Balance: <input type="text" value="\$734.00 269"/></p>
<p>TRANSFER FROM: Account Name: <input type="text"/> Account Number: <input type="text"/> Amount to Transfer: <input type="text"/> Current Account Balance: <input type="text"/></p>	<p>TRANSFER TO: Account Name: <input type="text" value="SYEP Contracted Service"/> Account Number: <input type="text" value="SYEP 7310 7440"/> Amount to Receive in Transfer: <input type="text" value="\$25,000"/> Current Account Balance: <input type="text" value="\$2,008.00 - 1,308"/></p>

TOTAL TRANSFER AMOUNT =

Reason for Transfer:

Back-up information included?
 Is this a Salary Change Request?

If this is a salary change, fill out the below information:

SALARY CHANGE INFORMATION

Title of Employee Receiving Salary Change:

Reason for Salary Change:

Department Head e-Signature:

Budget Office e-Signature:

Date:

Please return this form to: budgettransfers@albanyny.gov

CITY OF ALBANY

INCREASE APPROPRIATION REQUEST (Revised 6/2018)

Department: Recreation
Contact Person: Justin Atlas
Budget Year for this Request: 2021
Date Submitted: 8/16/2021

INCREASE REVENUE	Account Name: Other Culture/Recreation	INCREASE EXPENSE	Account Name: Summer Programs Contracted Services
	Account Number: A.0000.2089.01		Account Number: 7140.0600.7440
Increase Revenue Amount	\$25,000	Amount to Receive from Revenue Acct:	\$25,000
Current Account Balance:	\$0.00	Current Account Balance:	\$9,874.10
INCREASE REVENUE	Account Name:	INCREASE EXPENSE	Account Name:
	Account Number:		Account Number:
Increase Revenue Amount		Amount to Receive from Revenue Acct:	
Current Account Balance:		Current Account Balance:	
INCREASE REVENUE	Account Name:	INCREASE EXPENSE	Account Name:
	Account Number:		Account Number:
Increase Revenue Amount		Amount to Receive from Revenue Account:	
Current Account Balance:		Current Account Balance:	
INCREASE REVENUE	Account Name:	INCREASE EXPENSE	Account Name:
	Account Number:		Account Number:
Increase Revenue Amount		Amount to Receive from Revenue Acct:	
Current Account Balance:		Current Account Balance:	

TOTAL INCREASE REVENUE AMOUNT \$25,000 = \$25,000

Reason for Transfer: Awarded grant to operate summer basketball program.

Back-up information included?

Department Head e-Signature: 

Budget Office e-Signature: _____

Date: _____

Please return this form to: budgettransfers@albanyny.gov



City of Albany

BOARD OF ESTIMATE & APPORTIONMENT

August 17, 2021

RESOLVED, that the following Local Laws, Ordinances and/or Resolution passed by the Common Council on August 16, 2021 is hereby approved by the Board of Estimate and Apportionment.

RESOLUTION NUMBER 67.81.21R

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF ALBANY AUTHORIZING THE EXECUTION OF AN AMENDED PAYMENT IN LIEU OF TAXES (“PILOT”) AGREEMENT BY AND BETWEEN THE CITY OF ALBANY, AND STEAMBOAT SQUARE HOUSING DEVELOPMENT FUND CORP. AND STEAMBOAT 20 LLC

FISCAL IMPACT

The City will receive the same portion of rent from the Project under the New PILOT as was required in the Original PILOT. The additional 37 units will result in an increase in payments due under the New PILOT and a significant increase in payments from what the AHA is currently required to pay to the City. The AHA indicates that for 2020 it paid approximately \$15,000 in taxes. The AHA projects that for the first year under the New PILOT, it will pay the City approximately \$50,000.

Affirmative 13 Negative Abstain Present